

**American Indian Parent Advisory Committee of The Boulder Valley School District Title VI Indian Education Program
(aka BVSD AIPAC)**

Monthly Meeting Minutes

Meeting held on: February 3, 2026

Meeting location: BVSD Education Center – Flagstaff Conference Room

Type of Meeting: BVSD AIPAC Monthly Meeting

Attendees:

Yvette Salas – *BVSD Title 6 IEP
Liaison*

Mary Amber Martinez – *BVSD
AIPAC President*

Alison Takenaka – *BVSD AIPAC VP*

Josh Sparks – *BVSD AIPAC
Treasurer*

Tammy Muskelly – *BVSD AIPAC
Secretary*

Abigail Sparks – *BVSD Title 6 IEP
Student*

Matt Hibbard – *BVSD Title 6 IEP
Parent*

Meeting Called to Order – 6:24 p.m.

Welcome & Introductions – Introductions made and sign-in sheet distributed

Minutes f/Prior Monthly Meeting – These minutes were distributed, reviewed and revisions provided offline by the BVSD AIPAC Executive Committee and the BVSD Title 6 IEP Liaison.

- **Motion made by Mary Amber to accept January 22, 2026, meeting minutes w/revisions. Tammy Muskelly seconds the motion. All in favor, Yvette abstains.**
- **Land acknowledgment** – Presented by Mary Amber
- **Set next meeting date** –
 1. March 3rd @ 6 – 7:30p
 2. April 7th @ 6-7:30p
 3. May 5 @ 6-7:30pYvette will reserve the Flagstaff Conference Room w/in the BVSD Education Center Building. Yvette will send meeting invites out to the BVSD families email distribution list.
- **BVSD Title VI IEP Liaison Report** –
 1. Per Yvette, there are no material updates since the last meeting.
 2. Student count is 97 as of today.
 3. BVSD Native American families represent 38 different tribes w/in the U.S. – This data remained the same month-over-month.
 4. An upcoming tutoring expense of \$500 for 6 students will reflect in the budget soon.
 5. Rock Climbing Sign-up email was sent out.
 6. Powwow communication was sent over to the BVSD Communication Dept. for review and approval. Once it is approved (expected w/in 1-2 days), Yvette will email out to families. Mary Amber will try to create a flyer for the 2026 Powwow event for the BVSD Title 6 IEP.
 7. Yvette will send the Enrollment Race/Ethnicity Designation Flyer to the BVSD Communication Dept. for the BVSD communication blast.
- **Chair Report** – Mary Amber completed the first draft of flyers for the ¹AIPAC Logo Redesign Contest and the ²Enrollment Race/Ethnicity Designation. The Executive Committee would like to move forward with the Enrollment Race/Ethnicity Designation flyer and the AIPAC Logo Redesign Contest flyer w/minor revisions (i.e. consider listing

“cash prizes” but exclude exact prize amounts, etc.). Yvette encourages the Executive Committee to take into consideration the total amount of funds w/in the AIPAC bank account when deciding on the cash prizes for the AIPAC Logo Redesign Contest. Yvette suggested the AIPAC funds w/in the bank account should not be depleted for the contest and the Executive Committee could consider a prize structure of \$100, \$50 and \$25 for 1st, 2nd and 3rd place. Discussion regarding who will judge and locking down judges for the contest.

- **Motion made by Mary Amber to finalize the AIPAC Logo Redesign Contest flyer w/revisions. Josh seconds the motion. All in favor, Yvette abstains.**
- **Old business –**
 1. **Upcoming Classes** – There are dream catcher kits in storage. Mary Amber will facilitate this art class on the last 2 Wednesdays in February (the 18th and 25th) from 4-7p at the Diary Center and pizza can be provided per Yvette. If the Diary Center is not available, Mary Amber is requesting the alternate location to be the BVSD Education Center. This communication will need to be emailed to the BVSD families identifying as Native American distribution list.
 2. **Existing Bank Account Status Update** – Per Josh, still need pertinent details about this bank account b/f we can move forward to close it. Need address BVSD AIPAC utilizes, account information, BVSD AIPAC email address, Mary Amber and Josh’s signature on form. Josh will send a certified letter/email to Tachara Salazar – salazatm@gmail.com . A copy of the minutes can be provided to Mary and Josh by Tammy for the bank visit. The bank account closure letter outlines what should be done with any remaining funds. Josh will sync up w/Mary on a day/time to go to the bank to execute the closing of the existing bank account.
 3. **Honoring Ceremony date and location updates** – May 3rd was the recommended date at the January 22, 2026, BVSD AIPAC monthly meeting. This event is typically 2-hours. Executive Committee made a request for Yvette to try to secure a location at CU (i.e. Chancellor’s Town Hall). This event typically has 75-100 persons in attendance. Discussion on how expensive site rentals are to have this event. Per Alison, Commemorating Red Dress Day may be too much to have on the same day as the Honoring Ceremony event. Alison would like to prioritize the Honoring Ceremony and Commemorating Red Dress Day secondary.
 4. **2026 Summer Camp** – Per Yvette, 10 eligible families would need to commit b/f she can reach out to Cal-wood Education Center in Jamestown. Yvette requested Mary Amber create a flyer for the event and send it to Yvette for email distribution. At the March 3rd BVSD AIPAC meeting, Yvette will have the host of Cal-wood Education Center come and provide more details about the camp. Executive Committee requests Yvette cc each Executive Committee member on the email sent to confirm the host of Cal-wood Education Center attendance at the next monthly meeting and a list of available summer camp dates.
 5. **Special Needs totals** – This data was requested by Elder Gloria Yellow Horse at the January 22, 2026, BVSD AIPAC monthly meeting. Per Yvette, there are 16 students that she has been able to identify; however, the process to drill down on this specific data is time consuming and thus, Yvette is still working on this request.
 6. **Newsletter Assistance Requested by BVSD Title 6 IEP Liaison** – nothing materially discussed at this meeting.
 7. **Bylaws** – Formal name is Title VI American Indian Education. Discussed remaining updates needed to the Bylaws w/Alison. Alison made the updates to the Bylaws during the meeting and Ratification of the Bylaws by all four Executive Committee members completed before adjournment. Alison will convert the final version of the Bylaws revision to pdf and send it to the Executive Committee and BVSD Title VI IEP Liaison for filing with BVSD Title VI IEP.
- **New business –**
 1. **The Four Mile Historic Park One Day Free Camp** – Per Mary Amber, the date would be April 18th, 2026, and the park is in the Cherry Creek/Denver area. Alison suggests Mary Amber create a flyer for this event; the Executive Committee will review and send out via email to the BVSD families identified as Native American.
 2. **Commemorating Red Dress Day, Community Safety & Success the Native Way** – Per Alison, this is an item to work further on at the Executive Committee meeting (February 13th via Zoom @ 12p). Meanwhile, Alison will check in w/Lynette, a major partner for this. May 9th could be a date possibility. Yvette will start calling to

request commitments from different law enforcement agencies that serve the community once an official date is locked in.

- **Open floor –**

1. Tammy asked Yvette if there are additional steps in need of completion b/f the Executive Committee can start utilizing the updated committee name? Per Yvette, for meeting minute purposes, the updated name can be utilized however, there are tasks to complete to make the updated name formalized (i.e. submit an updated 501c3, articles of incorporation, etc.)
2. Tammy requested Executive Committee work on setup of the BVSD AIPAC Google Drive for housing necessary committee documents at the scheduled Executive Committee meeting.

- **Clarify Action Items –**

1. Someone needs to work on updating and submitting any pertinent forms/documents w/regards to the committee's name change (i.e. 501c3 form, etc.)
2. **Yvette** – Reserve Flagstaff Conference Rm for monthly meetings f/March – May, send email invites out for the monthly meetings to the BVSD Families distribution list, send Powwow email out to BVSD Families distribution list, send the Enrollment Race/Ethnicity Designation Flyer to the BVSD Communication Dept. for the BVSD communication blast, schedule pizza for both dream catcher classes (see details above), send dream catcher class email to the BVSD Families distribution list, work on securing Honoring Ceremony event location (May 9), email host at Cal-wood (see details above), email one-day Four Mile Historic Park camp flyer f/Mary Amber to the BVSD Families distribution list once Executive Committee has reviewed/approved, start making calls to get law enforcement commitment once date is locked down and order Costco cake for 2026 Highschool graduates
3. **Mary Amber** – Create 8 graduating student stoles, Create 2026 Denver Powwow flyer, complete updates to AIPAC Logo Redesign Contest flyer, facilitate Dream Catcher craft class, create Dream Catcher Class flyer?... create flyer for summer camp event and create flyer for one-day Four Mile Historic Park camp.
4. **Alison** – Bylaws completion and reach out to Lynette.
5. **Joshua** – Continue to move forward w/closing existing BVSD AIPC bank acct. and opening a new bank acct. for BVSD AIPAC.
6. **Tammy** – Complete any necessary revisions to the January 22, 2026, meeting minutes and provide a copy of the January 22, 2026 meeting minutes to Josh for closing/opening BVSD AIPAC bank account task.

- Closing – none to report.

Motion made by Tammy to adjourn the meeting. Mary Amber seconds the motion. All in favor, Yvette abstains.

Meeting adjourned at 7:42 p.m.