

## **Important Payment Information**

### **Five Easy Options to pay your dues**

- 1) **You can pay your dues via mail by sending the payments to:**
  - FOREST GLEN COMMUNITY ASSOCIATION  
PO Box 66578, Phoenix, AZ 85082-6578.
  - Please allow an extra day or two for the mail to be received at the lockbox.
  - PLEASE MAKE SURE YOUR ACCOUNT NUMBER IS LOCATED ON YOUR CHECK.
  
- 2) **Pay directly to Association's Bank – [propertypay.firstcitizens.com](http://propertypay.firstcitizens.com)**
  - pay by E-check or credit card:
  - You will need the following codes to pay this way –  
Management ID: 8040 Association ID: 1919
  - *THERE IS NO CONVIENCE FEE CHARGED IF YOU USE THE “E CHECK” OPTION AND SET UP AUTOMATIC PAYMENTS with CIT Bank to pay-*
  
- 3) **Comweb Owner Portal** - Log onto your portal at [www.comwebportal.com](http://www.comwebportal.com) and add a payment method to set up automatic payments or make on demand payments of your balance owed.
  
- 4) **Your Own Online Banking Bill Pay** - If you choose this method of payment, you must instruct your bank to send the payment to FOREST GLEN COMMUNITY ASSOCIATION, PO Box 66578, Phoenix, AZ 85082-6578. You must include your account number on your check.
  
- 5) We can accept payments in our office and have a check scanner supplied by the bank. You can send your payment to our office. This is not the preferred way to pay but can be used in an emergency or if special arrangements are made. Please call PIN OAK MANAGEMENT, (856)767-6888 for information about paying this way.