

## **DATA PROTECTION POLICY**

WizeUp Financial Education will ensure that all personal data that it holds will be:

- Processed lawfully, fairly and in a transparent manner.
- Collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes.
- Adequate, relevant and limited to what is necessary.
- Accurate and kept up to date.
- Kept in a form which permits identification of data subjects for no longer than is necessary.
- Processed in manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage.
- In the considered opinion of Trustees the scope and nature of the personal data held by the charity is not sufficient to warrant the appointment of a Data Protection Officer.
- The Board of Trustees is the data controller for the charity.
- The Board of Trustees has appointed the founder of WizeUp Financial Education (Ed Flack) to be the data processor of the charity.
- Except where necessary tom pursue the legitimate purposes of the charity, only the data processor will have access to the personal data held by the charity.