

# Tottenham Homeowners Association Board Meeting Minutes

**Thursday, June 23, 2022**

The meeting was called to order at 7:09 pm. Present were Joe Holt, George Taylor, and Sarah Taylor.

The meeting minutes from May were reviewed and approved.

**Asphalt repair:** Joe plans to ask S&J to come back to do additional crack repair. They did a great job patching the potholes, will ask them to take another look at the cracks. George will go back through his notes to confirm that we paid them for the work they conducted.

**Retention Pond Cleanup:** Work has started with the pond at the end of Tall Oak Ln. Some concerns have been raised by neighbors. Joe and George will try to meet with neighbor to discuss the concerns, including two trees on the pond property. The cleanup work is part of the board mandate to do what needs to be done to ensure the integrity of the retention ponds. George mentioned that the idea of landscaping around the ponds may be something we can investigate. We originally had landscaped bushes around the edges that have since died and been removed. Joe suggested requesting a quote from Executive Property Maintenance (EPM) for bushes that would be hardy enough to survive around the retention ponds. Spears has said it was difficult to clear out the grass that is pervasive in all the ponds with their equipment. Joe will have further conversation to make sure that they can come back to complete the work. Ponds still need to be treated with some sort of preventative/weed killer - Joe could talk with Mr. Green to see if they could do that, potentially discuss with EPM as well.

**Front Entrance Landscaping:** Neighbor raised the request of having extra watering done on the flowers of the front entry. Joe suggested asking Keith if he can control the times. Township has fixed the meter, we haven't seen a bill yet. Joe will contact Renee to make sure we are billed for the work. Joe has also reached out to EPM requesting an update on the timeline. We

might need to wait until Aug/Sept to have them do the work. George suggested we include the ponds and the additional small island (end of Tall Oak) in the request for a quote from EPM. Potentially ask Spears when they come back to finish the ponds to remove the dead tree in the small island as a starting point.

**Sewer Drain in Driveway:** George informed the impacted resident that he should reach out to the township for resolution.

**Annual Meeting:** The Annual Meeting is still on pause for this year. The board has not received any feedback expressing interest in an in-person meeting for the year.

**Treasurer's Report:** George reported that our 2022 financials are in good standing, we're trending better than we did last year allowing us to take care of some large expenses this year. If there are additional questions, George is happy to answer them.

**Home Owner Landscaping:** Joe mentioned we may need to review landscaping around the neighborhood and determine whether or not any fines need to be assessed.

**July Board Meeting:** The board will take a hiatus for the month of July and will reconvene in August.

**Little Free Library:** Sarah raised the idea of investigating setting up a Little Free Library in one of the common areas. George and Joe thought this would be worth investigating and Sarah will follow up with additional details about potential kits to build out the library box.

The meeting was adjourned at 8:04 pm.