

# Apprenticeship

Venus Body Sculpting LLC has converted its internship program to a professional Apprenticeship Certification Program and you are now required to have a Blood Borne Pathogen Certificate from the National Health & Safety Association. You are also now required to attend training weekly.

We have reduced the required apprenticeship hours from 180 to 144 effective 02/09/2021 @ 3:00pm. If you have 144 hours please present your Blood Borne Pathogens Certificate and pick up your certificate from Venus Body Sculpting LLC.

## Apprenticeship Policy

The apprenticeship is from January to December with time off for Winter and Spring Breaks and Holidays, according to Venus Body Sculpting LLC's Company Policy. Accumulative hours of training provided has been reduced to a total of 144 hours and shall be permanent. The length of the program is 124 days or 4 Months. This is the time allotted to complete your apprenticeship certification with Venus Body Sculpting LLC this change is effective immediately.

We will no longer conduct lifelong internship programs

### Your Official Apprenticeship Schedule is as follows

9:00am 1:00pm 1:30pm-5:30pm (Depending on Client Schedule)

Monday, Tuesday Wednesday Thursday, Friday, Saturday

Apprentices are responsible for attending their own Hands on Training but must attend weekly to successfully become certified. These changes have taken effect immediately and while it prevents stagnation in completing the program and gives Venus Body Sculpting LLC more control of the program and its training.

## ABSENCES

Apprentice may miss no more than 24 hours of the required 144 hours during the 4 month apprenticeship for any reason. If the apprentice is absent for more than 24 hours within the four month apprenticeship program- Venus Body Sculpting LLC has the right to suspend or terminate apprenticeship.

Apprentices missing more than 24 hours in four months will be dropped.

Team A	
Team B	

Tardiness to class is unacceptable.

Continued tardiness is grounds for being dropped If a client refuses your service you will be dropped If you burn or hurt a client by misuse of equipment as it pertains to clients you will be dropped

Apprentices receiving unsatisfactory results or those unable to pick up the procedures or processes may be re- quired to repeat a procedure or process in front of your peers or supervisor before advancing.

Apprentices must attend a minimum of 144 hours of related instruction over the four months to complete the apprenticeship program.

Apprentices who become employed may remain in the program receiving credit for the apprenticeship certifica- tion program.

Upon completion of the 144 hours apprenticeship, including successfully obtaining your Blood Borne Pathogens Certification with successful completion of the minimum hours of appropriate hands-on-training you

will be granted Certificate of Mastery as it pertains to Non Invasive Body Sculpting.

Your supervisor(s) will verify the description and the hours recorded of your experience. Your supervisor can also add written comments to the record book. When the logs are completed they will be cross referenced and returned after an "Official" audit of the record.

The apprentice will retain a copy for his/her records. The original may be reviewed by the apprentice by request. On any occasion that you appear at Venus Body Sculpting LLC, either voluntary or by request, you will be expected to present your up-to-date hours.

The progress book must be filled out and hours totaled properly and signed by your supervisor Venus Body Sculpting LLC will not recommend advancement without being able to verify properly filled out Apprentice Records.

Your apprenticeship agreement requires that you regularly attend training in related instruction. Trainings is conducted weekly for a total of 12 to 24 hours. This typically occurs in teams with Team A being Monday Tuesday & Wednesday and Team B being Thursday, Friday and Saturdays.

#### **Certification of Completion of Apprenticeship**

Upon completion of the 144 hours apprenticeship, including successfully obtaining your Blood Borne Pathogens Certification the minimum hours of appropriate hands-on-training work experience and satisfactory completion of related instruction, you will be granted Certificate of Mastery as it pertains to Non Invasive Body Sculpting. Successfully completing the course leaving you with two certificates of completion, one from the National Health & Safety Association and the other from Venus Body Sculpting LLC.