

DEER TRAIL PROPERTY OWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING August 19, 2021

HELD AT INVESTMENT MANAGEMENT CO. CONFERENCE ROOM

**Directors Present:**

Katherine Baker - President  
Stephen Naleway – Vice President  
Clarence Farrow - Secretary  
Vince Rybicki - Treasurer  
Kenneth Massey – Member at Large

**Also present:** Rhonda Roberts – IMC

**Establish Quorum/Executive Session (closed to public)**

A quorum being met, Katherine Called the meeting to order at 5:32 p.m.

**Executive Summary:**

**Deed Violations:** The Board reviewed eight violations presented and will send six for compliance.

**Accounts Receivable:** The Board reviewed all delinquent accounts. Late letters will be sent to all delinquent accounts. 209 letters will be sent to all accounts over two years in the arrears as of August 31, 2021.

There being no further business in the Executive Session, Katherine called to order the Open Session at 6:32 p.m.

**Open Session:**

**Minutes:** The minutes from the June 17, 2021 Board meeting were reviewed. Stephen made a motion to approve the minutes as presented. Vince seconded. Motion passed unopposed.

**Financials:** The financials from June 2021 and July 2021 were reviewed. Vince made a motion to approve the financials as presented. Clarence seconded. Motion passed unopposed.

**Old Business:** No old business.

**New Business:**

- a. Voting on action to update ACC Guidelines, Bylaws, and Management Certificate: The Board tabled this item until the Attorney can give a draft of the updated documents.
- b. Set Septembers Annual Members Meeting: A motion was made via email to set the 2021 Annual Meeting of the Members on September 16, 2021 at the IMC office in person and via Teams teleconference. Motion was seconded. Motion passed unopposed.

**Adjourn:** There being no further business, Stephen made a motion to adjourn the meeting. Clarence seconded. Motion passed unopposed. Meeting adjourned at 7:15 p.m.

Approved by: Clarence Farrow  
Position: Sec

Minutes Prepared by Rhonda Roberts