

DEER TRAIL PROPERTY OWNERS ASSOCIATION

BOARD OF DIRECTORS MEETING MINUTES MAY 18, 2017

HELD AT INVESTMENT MANAGEMENT CONFERENCE ROOM

---

**Directors Present:**

Katherine Baker

Matt Adams *Person Correction to minutes, Matt was not in attendance*

Stephen Naleway

John Cicneros

Clarence Farrow

**Members Present:**

Fay Farrow

Robert Henry

Denise Vauss

**Establish Quorum/Executive Session (closed to public):**

Katherine called the meeting to order at 5:30 P.M.

**Executive Summary:**

**Bryan Fowler-** Bryan Fowler, the associations attorney, met with the Board and a member to discuss violations on two Properties. He discussed delinquent accounts with the Board.

Stephen made a motion have Bryan Fowler send demand letters to the owner of two properties in violation, to move forward with any lawsuits necessary, and to cover the costs of any potential suits. John seconded. Motion carried.

**Deed Violations-**Three new deed violations were approved to be sent. Two were escalated to second notice

**Called to Order Open Session:**

Katherine called the meeting to order at 6:45 P.M.

**Announcements-** Katherine gave a review of the Executive Session.

**Review of Previous Minutes-** Clarence reviewed the minutes of the previous minutes. Clarence made a motion to accept the minutes as presented, John seconded. Motion passed

**Review of Financials-** Stephen reviewed April 2017 financials. Steven made a motion to accept the financials as presented, Clarence seconded. Motion passed.

**Old Business-** Stephen gave an update on the mowing. He suggested more frequent mowing for the Summer months.

**New business-** Katherine presented the Board Email Policy Document that will be filed of record. John motioned to accept the document. Stephen seconded. Motion carried

**Adjournment:**

There being no further business to discuss, Stephen made a motion to adjourn, Clarence seconded. Meeting adjourned at 7:45 P.M.

**Executive Reconvened at 7:47 P.M:**

**A/R-** The Board reviewed A/R and will continue efforts to bring all delinquent accounts current.

Stephen made a motion to adjourn. Clarence seconded. Meeting adjourned at 8:00 P.M.

Approved by : Clarence Farrow Position: Sec