



Serving Central Florida & Beyond

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## WEDDING DAY COORDINATION PACKAGES

### Elopements & Micro-Weddings - \$500

4 weeks planning - Custom timeline creation

Less than 50 guests

Ceremony & Reception in One Location

Decor Placement

6 hours of wedding day coverage

Ceremony/Reception Director

Vendor management

Host all guests for the duration of ceremony/reception events.

### Day of Coordinator (Standard) - \$800

6 weeks of planning - Custom timeline creation

50 - 80 guests

Ceremony & Reception in One Location

8 hours of wedding day coverage

Rehearsal Director & Coordination

Vendor Management

Ceremony/Reception Decor placement

Ceremony Director

Host all guests for the duration of the ceremony/reception events.

### Day of Coordinator (Supreme) - \$1000

8 weeks of planning - Custom timeline creation

80 - 100 guests

10 hours of wedding day coverage

Organize and oversee Grand Entrances & Exits

Ceremony & Reception in 2 Locations (if applicable)

Rehearsal Director & Coordination

Vendor Management

Ceremony/Reception decor placement, site set-up & take-down

Ceremony Director

Oversee and coordinate events and announcements throughout the reception.

Host all guests for the duration of the ceremony/reception events.

### Day of Coordinator (Luxe) - \$1500

12 weeks of planning - Custom timeline creation

Venue walkthroughs/assist with floorplan & contingencies

Over 100 guests (additional fees applied to more than 200 guests)

Ceremony & Reception in multiple locations

12 hours of wedding day coverage

Assistant Coordinator(s)

Bridal Concierge

Provide Emergency kit

Rehearsal Director

Vendor Management, Communication, & Coordination

Deliver final payments/tips to vendors

Transport personal items to the wedding/reception location

Ceremony/Reception site set-up and take-down/Assist with room flips

Assist with decor creation & placement/Pick up & Return rental items

Ceremony Director

Emcee/Announcer - Coordinate events throughout the reception