

# GRACIA QUICANO

[\\_graciaquicano@gmail.com](mailto:_graciaquicano@gmail.com) · Charlotte, NC  
<https://www.linkedin.com/in/gracia-q-735595191/>

---

## LEARNING AND TECHNOLOGY DESIGNER

Learning Designer with a Master's degree in Learning Design and Technology and experience as an Information and Learning Technology Manager. Proficient in **integrating educational technology**, applying **instructional design methodologies**, and utilizing various **instructional design tools**. Skilled in curriculum development, user training, and project management, with a passion for conducting thorough **needs and learner analyses to enhance educational outcomes**.

---

## STRENGTHS AND EXPERTISE

- Instructional Design Methodologies
- Curriculum Development
- Learning Management System
- Microlearning Design
- Articulate 360
- Adobe Creative Suite
- Microsoft 365: SharePoint
- Educational Technology Integration
- Project Management & Collaboration
- Cybersecurity & Digital Literacy
- Artificial Intelligence Tools
- Bilingual (English/Spanish)

## PROFESSIONAL EXPERIENCE

### Westminster Catawba Christian School

Information and Learning Technology Manager

June 2023 - Present

- **Designed and implemented technology-driven learning environments** by integrating Chromebooks, laptops, and smartboards, enhancing classroom engagement and boosting student participation.
- **Developed instructional content and curriculum using Front-End Analysis and the ADDIE framework**, aligning with diverse learner needs and objectives, leading to improved accessibility, learning outcomes, and user adoption.
- **Created multimedia-rich instructional materials** with tools like **Articulate 360, Adobe Creative Suite, and AI-powered tools**, delivering training on digital citizenship, cybersecurity, and effective technology use for educators and students.
- **Streamlined access management systems** by administering employee credentials and licenses via **Microsoft Entra ID and Google Workspace**, enhancing onboarding efficiency and system security.
- **Led software implementations and change management**, ensuring seamless integration through staff training programs and accelerating user proficiency, resulting in faster adoption of new tools.
- **Optimized IT operations**, including device inventory, software management, and cybersecurity protocols, reducing operational costs and mitigating security risks.
- **Launched Clever as a Learning Management System (LMS)** for lower school students, providing secure logins and fostering engagement with technology-enhanced learning experiences.
- **Enhanced accessibility for diverse learners** by integrating assistive tools like **Natural Reader**, improving academic outcomes for students with reading difficulties.

### Rumie Initiative

Learning Designer (Volunteer)

April 2023 - September 2023

- Designed engaging **microlessons** using different multimedia elements to **capture attention and improve retention** for diverse audiences.
- Integrated **knowledge assessments** throughout lessons to reinforce learning and maintain high levels of engagement. **Collaborated with cross-functional teams**, ensuring peer and supervisor reviews to ensure content accuracy and relevance.
- Incorporated **feedback from experienced instructional designers**, enhancing lesson quality and effectiveness.

**United Faith Christian Academy***Middle School Math Teacher***October 2022 - June 2023**

- **Designed and delivered** engaging, standards-aligned math **curricula** for grades 6-8, integrating interactive technology and multimedia to enhance student learning.
- Developed individualized **lesson plans** and used tools like MimioStudio, accommodating diverse learning abilities and promoting student success.
- Implemented **assessments** to monitor student progress and adjust teaching strategies for continuous improvement.

**Riverview Elementary School***Special Education Instructional Assistant***February 2022 - September 2022**

- Provided one-on-one and small-group tutoring to support individualized education plans, assisting with classroom management and behavior strategies. Tracked and recorded data for behavioral benchmarks while maintaining confidential student health records.

**The Learning Experience***Early Childhood Teacher***June 2021 - January 2022**

- Designed age-appropriate learning activities for infants and toddlers, ensuring a safe and nurturing environment. Documented student progress and daily activities using CORAdvantage to support individualized development.

**Sykes***Customer Service Representative for Bank of America***February 2021 - June 2021****Kforce Inc,***Customer Service Representative for Department of Economic Opportunities of Florida***April 2020 - December 2020****One Price Cleaners Assistant Manager****March 2013 - August 2019****Spine Center (Peru) Physiotherapist****July 2012 - December 2012****EDUCATION****Winthrop University, South Carolina***M.Ed. Learning Design and Technology***August 2022 - May 2024****Universidad Alas Peruanas, Peru***B.S. in Medical Technology in Physical Therapy and Rehabilitation***July 2006 - July 2011****VOLUNTEER EXPERIENCE****Learning Help Centers of Charlotte***Graphic Designer***November 2022 - June 2023****First Gen Success***Graphic Designer***November 2022 - August 2023****CERTIFICATIONS****Clever***Level 4: Advanced tools & teacher features (for District Administrators)***LinkedIn Learning***Articulate Storyline Essential Training***CodePath***Introduction to Cybersecurity***CITI Program***Social/Behavioral Research Course***Mimio Studio***Educator Certification***Edpuzzle***Trainer and Coach*