

Grayson Lakes Community Association  
P.O. Box 219320  
Houston, Texas 77218-9320  
Phone: (281) 579-0761 Fax: (281) 579-7062



## NOTICE OF ANNUAL MEETING OF MEMBERS

**DATE: Thursday, September 26, 2024**

**TIME: 6:00 PM**

**LOCATION: Clubhouse, 2042 Broken Branch  
Katy, Texas 77494**

Dear Association Member:

You are cordially invited to attend the Annual Meeting of the Members of the Grayson Lakes Community Association, Inc. ("Association") scheduled for 6:00 p.m. on Thursday, September 26, 2024, at the Grayson Lakes Clubhouse, 2042 Broken Branch, Katy, TX 77494. There are three (3) positions on the Association's Board of Directors up for election in the 2024 election, each for a two (2) year term.

**SOLICITATION OF CANDIDATES** - If you are a property owner in or a resident of Grayson Lakes and you would like to run for a position on the Association's Board of Directors, please complete the enclosed Candidate Information Form ("Form") and return it to the Association per the instructions below. Please note that the Form may be distributed to the owners at the Annual Meeting and, if distributed, only the one page Form will be distributed. The Board reserves the right to not distribute any Form (or portions of any Form) that the Board deems to contain offensive content.

Email Form to:	Community Manager Pam at Pam@Crest-Management.com
Regular mail/delivery to:	Grayson Lakes Community Association, Inc., Attn: Pam 17171 Park Row Blvd, #310 Houston, TX 77084

Unless otherwise disqualified by law, your name will be placed on the ballot if you submit the Form.

**You must submit the Form so that it is physically received by the Association on or before September 23, 2024, to have your name placed on the ballot.**

The agenda for the Annual Meeting will be as follows:

1. Call to Order at 6:00 p.m.
2. Introductions
3. Approval of 2023 Annual Meeting Minutes
4. Announcement of Candidate Names from the Solicitation of Candidates
5. Nominations from the Floor for the Election of Directors
6. Opportunity for Candidates to Speak (3 minute limit)
7. Solicitation of Vote Tabulators - **Per Texas Property Code Section 209.00594(b-1), a person who tabulates votes may not disclose to any other person how an individual voted.**
8. Election of Directors
9. Management Report/Financial Report
10. Board Report(s)
11. Announcement of Election Results (3 positions, each for a 2 year term)
12. Homeowner Forum
13. Adjournment

**If you are unable to attend the Annual Meeting, it is extremely important that you return the enclosed proxy by one of the following methods so that the Annual Meeting can be held:**

1. Assign your proxy to another owner who you are certain will attend the Annual Meeting. Your proxy holder must attend the Annual Meeting for your proxy to be counted toward quorum and voted; or
2. Mail/deliver your proxy to Crest Management, Attention: Pam, 17171 Park Row Blvd, #310, Houston, TX 77084;  
*or*
3. Email your proxy to Pam at Pam@Crest-Management.com.

If you submit your proxy to Crest Management, your proxy must be physically received by Crest Management on or before 4:00 p.m. on September 25, 2024, or your proxy may not be counted at the Annual Meeting. If you bring a proxy(s) to the Annual Meeting, you should submit the proxy when you sign in for the Annual Meeting.

If you have not registered your email with the Association, you are encouraged to do so at this time by contacting Community Manager Pam/Crest Management.

**Questions about the Annual Meeting:** Contact Community Manager Pam with Crest Management at (281) 945-4618 or by email at Pam@Crest-Management.com.

We hope to see you at the Annual Meeting!

Thank you,  
Board of Directors  
Grayson Lakes Community Association, Inc.

To make paying online easier and to access up to date account information and electronic community forms, please register at [www.crest-management.com](http://www.crest-management.com). Click on Homeowner Login, then enter your email address and the temporary password provided below and click Submit. You will then be able to personalize your password and access your account. **Temporary Password:**  
**GiddyLaughable72**

**Grayson Lakes Community Association  
2024 PROXY**

**DO NOT FILL OUT THIS PROXY IF YOU WILL ATTEND THE ANNUAL MEETING AND VOTE IN PERSON**

The undersigned, being a member of the **GRAYSON LAKES COMMUNITY ASSOCIATION, INC.**, a Texas non-profit corporation ("Association"), acting on behalf of all of the owners of the property described below, does hereby appoint \_\_\_\_\_ (or if no individual is designated, then a Board member selected by the Board) as my proxy ("Proxy Holder"), and, if so indicated below, to vote in my place and stead on my behalf as though I myself were present, with power of substitution, at the 2024 Annual Meeting of the Association (the "Annual Meeting") or any rescheduling, reconvening, or continuation thereof.

Please select **ONLY one (1) of the following two (2) options**. If you choose more than one option below or if none of the options below are selected, my Proxy Holder is hereby appointed as my Designated Representative as defined below.

- ☐ **Quorum Only.** This proxy is to be used for quorum purposes only.
- ☐ **Designated Representative.** I authorize my Proxy Holder to vote on my behalf and to represent me on all matters as though I were personally attending the Annual Meeting.

This proxy is revocable at any time before it is exercised and the undersigned reserves the right to attend the meeting and vote in person. You must sign this proxy for the proxy to be valid. You should also date, print your name and include your property address in Grayson Lakes. If you do not include all requested information and the Association cannot determine the name on this proxy or determine the property address in Grayson Lakes, this proxy will not be valid.

\_\_\_\_\_  
Member's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member's First and Last Name *(please print clearly)*

\_\_\_\_\_  
Property Address in Grayson Lakes *(please print clearly)*

If you are unable to attend the Annual Meeting, it is **extremely important** that you return your proxy by one of the following methods:

- 1) Assign your proxy to another owner who you are certain will attend the Annual Meeting; *or*
- 2) Mail/deliver your proxy to Crest Management, Attn: Pam, 17171 Park Row Blvd, #310, Houston, TX 77084; *or*
- 3) Email your proxy to Pam at [Pam@Crest-Management.com](mailto:Pam@Crest-Management.com).

If you submit your proxy to Crest Management, your proxy must be physically received by Crest Management on or before 4:00 p.m. on September 25, 2024, or your proxy may not be counted at the Annual Meeting.

If you bring a signed proxy(s) to the Annual Meeting, you should present the proxy(s) when you sign in at the Annual Meeting.

**Per Texas Property Code Section 209.00594, a person who tabulates votes in an Association election or vote may not disclose to any other person how an individual voted.**

GRAYSON LAKES COMMUNITY ASSOCIATION, INC.  
BOARD OF DIRECTORS CANDIDATE INFORMATION FORM

I, \_\_\_\_\_

(Name Printed – Please Print Legibly)

am an owner or resident in Grayson Lakes and hereby submit my name as a candidate for the Board of Directors of the Grayson Lakes Community Association, Inc. I understand that: (1) unless otherwise disqualified by law, my name will be placed on the ballot for the 2024 election of Directors; and (2) a copy of this form (not including my address, phone number and email) may be provided to all owners. If provided to the owners, only this one-page document will be provided.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Address in Grayson Lakes: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**THE FOLLOWING INFORMATION IS OPTIONAL:**

How long have you lived in Grayson Lakes? \_\_\_\_\_

Do you own property (i.e., your name is on the Deed) in Grayson Lakes? \_\_\_\_ Yes \_\_\_\_ No

Occupation/Background: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I think I would be an asset to the Board of Directors because:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**You must return your completed form so that it is physically received by the Association on or before September 23, 2024, to have your name placed on the ballot.** Mail/deliver your completed form to Pam/Crest Management at 17171 Park Row, #310, Houston, TX 77084 or email to Pam at Pam@Crest-Management.com. Please email or call Pam at (281) 945-4618 if you have any questions. Nominations from the floor will also be taken at the Annual Meeting.