

QUARTERLY MEETING FOR THE LOWER GALLINAS LAND GRANT

DATE – October 26, 2024

TIME – 12:00 pm

LOCATION – NM State Police Office - 520 S. Commerce St, Las Vegas, NM 87701

AGENDA

- I. Call to order.
- II. Invocation.
- III. Roll call of officer
- IV. Approval of Agenda.
- V. Approval of Minutes from July 20, 2024 Quarterly Meeting
- VI. Approval of Minutes from September 16, 2024 Special Meeting
- VII. Introduce Spouses.
- VIII. Treasurer's Report.
 - a. Account Balance (checking/savings) information
 - b. Required DFA reports
 - c. BAR or Budget information if any
- IX. Collector's Report.
 - a. Members that have not paid 2024 annual dues
 - b. Members that have not paid 2023 annual dues
 - c. Members that are delinquent on annual dues beyond 2 most current years
 - d. Inform on how/when dues can be paid
- X. New Business.
 - a. Update regarding the lawsuit. – informational.
 - Additional information request by Attorney fulfilled – needed to work around not being able to provide signed by-laws (emphasis the importance of updating/finalizing by-laws).
 - b. Compliance with NMLGC and state statute, current status.
 - LGLG complied with all applicable state statutes and NMLGC requirements for FY 2024 as a result the LGLG will be received a disbursement from the NM Land Grant fund at end of October or sometime in November.
 - i. The distribution will be \$123,121
 - Required Quarterly Report – Treasurer presentation
 - Required Annual Audit (Certification/Agreed Upon Procedures/Full Audit) – Secretary informational presentation. Specifics on 2024 audit presented below.
 - Required Resolution
 - c. Road Repair – discuss current status of the road, move to solicit minimum of 3 quotes for road work repair.
 - d. Audit Requirement – Move to accept proposal and move to contract with selected auditing service.
 - LGLG is required to obtain an annual audit based on a tiered scale. The audit if over FY 24 books. LGLG is tier 4 based on the annual revenue for FY 24 and requires “Agreed Upon Procedures” audit. That is not a full audit but an audit of select information, a scaled down audit basically.

- LGLG board solicited quotes from the State Auditor Office approved list of auditors; give a status of the quotes received and move to contract with selected auditor.
- e. Plaques – acknowledge the work done by the first board to have to comply with rules/requirements/laws of being a political subdivision. Move to obtain and present plaques to: Jonathan Jordan, Margaret Lucero, Avedona Lucero, Bobby Padilla, and Phillip Benavidez. – move to obtain plaques.
- f. Bylaw update. – move to update bylaws to be compliant with state statute
 - In order to be in compliance with State Statute the LGLG needs to review current bylaws and ensure that they cover all areas required by state statute.
 - LGLG is required to submit those bylaws to the NMLGC and to date has only submitted antiquated and unsigned bylaws. Imperative to get them done ASAP.
 - Per advisement from the NMLGC the LGLG was informed that the bylaws could be revised and completed by the LGLG board if 4/5 officers present at a public meeting moved to do so OR if 2/3 of the members at a meeting voted for revision.
- g. Upcoming Meeting Information – move to set dates for next two required quarterly meetings.
 - Set quarterly meetings for the next two quarters to close out FY 25 (through 6/30/25). By state statute LGLG is required to have at least one meeting each quarter of the year. The fiscal year is 7/1 – 6/30 (Qtr 1 is July 1 – Sept. 30, Qtr 2 is October 1- December 31, Qtr 3 is January 1 March 31, Qtr 4 is April 1- June 30)
 - Remind that meetings will be posted at the Gallinas Fire Station at least 10 days prior to a meeting.
 - LGLG officers attempt to inform of upcoming meeting via email or text; however, state statute only requires that the meetings be posted, not that any other form of reminder is sent.
 - Contact officers by email, phone or text if you have questions about scheduled meeting. Officers information is as follows:
 - i. Tony Benavidez, Chairman tcbenavidez73@yahoo.com 505-652-5346;
 - ii. Margaret Lucero, Treasurer gramlu99@yahoo.com 505-525-1572
 - iii. Avedona Lucero, Secretary wedding010104@yahoo.com 505-379-6822
 - iv. Bobby Padilla, Collector bobpadilla51@gmail.com
 - v. Phillip Benavidez, Parliamentarian pbenavid.pb@gmail.com

XI. Old Business.

- a. Heir Comments – members must sign-up before meeting starts. Limited to three (3) minutes. The member speaks makes their comment(s) and we listen. Not open for discussion/debate

XII. Adjourn