

Survey Manager

Position Overview

GarNat Engineering is looking for a Survey Manager to join our team. The Survey Manager's job will be to supervise multiple field crews in the collection of field data for topographic and boundary surveys, direct construction staking, and prepare elevation certificates. The survey manager will also oversee drafting and administrative staff as required to produce boundary surveys, legal descriptions, easements, right-of-way drawings, and elevation certificates.

Responsibilities:

- Independently perform surveying assignments, through the management of field crews, to provide data relevant to the shape, contour, location, elevation and dimension of land or land features.
- Manage, direct and train all survey staff.
- Administer the operation and management of all instruments and measuring devices including levels, robotic total stations, GPS equipment, and data collectors.
- Extensive knowledge of Carlson field equipment, data collector software, and AutoCad Civil 3D.
- Oversee the download and upload of survey data to data collectors and office computers
- Administer the safe operation and maintenance of vehicles, tools, and equipment.
- Prepare estimates, budgets, and schedules for survey assignments.
- Coordinate with engineering staff on survey needs for engineering projects.

Requirements:

- Professional Land Surveyor's license in Arkansas.
- Proficiency in modern surveying technology and software.
- Strong organizational skills and analytical and problem-solving skills.
- Excellent communication and presentation skills.
- Ability to work well in a team environment
- Attention to detail and a high level of accuracy.
- Experience in boundary, topographic and construction layout surveys.
- Ability to interpret and analyze complex data and legal documents.
- Ability to work well with GNE's clients, title companies and the public.
- Basic math skills
- Valid Driver's License with clean driving record.

We are an Equal Opportunity Employer. Employment decisions are made without regard to race, color, religion, national or ethnic origin, sex, sexual orientation, gender identity or expression, age, disability, protected veteran status or other characteristics protected by law.

Job Type: Full-time

Pay: Based on experience

Benefits: For Full Time Employees

- Health, Vision, Dental insurance, and Life insurance
- Retirement Plan
- Paid time off

Schedule: 40 hour week, Monday through Friday, some weekends and extended weekday hours as needed.

SEND RESUME TO: Susie at susiegarnat@gmail.com