



# The Learning Academy at Sierra Vista

## Childcare Agreement

Fee	Child's Name
	← Fee Total

Date Enrolled \_\_\_\_\_

I \_\_\_\_\_ agree to make payments to The Learning Academy every 2 weeks the amount of \$ \_\_\_\_\_. This amount includes care for the following children: \_\_\_\_\_

My Tuition covers 10 Hours of care, Breakfast, Lunch and Snack, Toddler and Preschool curriculum and school transportation for school age children (does not include summer school. Summer school service is extra). My eligible hours of care are from \_\_\_\_\_ AM until \_\_\_\_\_ PM.

Rates are based on a 10 hour day. Contact Director if over 10 hours is needed to adjust pymt and avoid late p/u fees. The Learning Academy cut off time for entrance into the center is 9:00 am unless Doctor or Dentist note is submitted.

As agreed upon by myself and The Learning Academy my late fees will begin at \_\_\_\_\_. My late fees are \$2.00 per minutes for each child after this time due upon pickup. I agree to make payments every other Thursday in advance of service. Payments after the due date will incur a late fee of \$35 plus \$15 daily thereafter

until all my fees are paid in full. The Learning Academy will be closed 9 Holidays per year and I am aware that Holidays are subject to change and that my full fee is due unless I use 1 of my 6 vacation weeks. I am aware that Supply fees are due yearly and will be billed on the anniversary of my enrollment even if waived upon enrollment.

If for any reason I decide to withdraw my child from care I understand that TLA does not offer refunds, only credits. A two week notice is require for withdrawal and the full fee is due during this withdrawal period.

Withdrawals and Holding fees request must be in writing or via email to be considered valid. Please email or submit in writing when making request and always request confirmation to confirm request was received.

I understand that if my child attends the facility for 1 day or 5 days that my fee still remains the same amount.

Each family/child will be eligible for 6 weeks of vacation fees which are 1/2 of the weekly fee. Also due in advance.

Vacation weeks must be applied for in advance. If no advance notice is given, full fee will be billed. Methods of Payment are cards thu invoicing, MO and Cash. We close 1 week yearly for maintenance and training (1/2 fee is due).

Payments that do not clear when run will incur a automatic \$35 returned item fee. The payment will be ran again each morning until processed or until alternate arrangements are made and all applicable late fees will be charged.

Please read this fee agreement carefully and ask the director about anything that you don't understand. By signing this agreement, I acknowledge that I fully understand and agree with the terms as described within, I also understand That this is a binding agreement between myself and The Learning Academy. I have received a copy for my records.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director Signature

\_\_\_\_\_  
Date