

St. Mary Catholic School

A Ministry of Holy Cross Catholic Church
2184 Queen Street Christiansted, V.I. 00820-4848
340-643-5915 Fax 340-773-1166

TUITION ASSISTANCE APPLICATION 2024-2025 SCHOOL YEAR

*Please complete the application and be sure to print clearly. If any information is missing, the application may not be considered. This application must be returned by May 31, 2024. To ensure confidentiality please return application in a **sealed envelope**. Due to shortage of office staff, no photocopying of documents will be permitted in the office.*

A limited amount of tuition assistance is available for families of new and returning St. Mary students. The following factors will be considered in determining eligibility for a needs-based scholarship: the family's financial situation, the student's behavior, **and a required minimum C average**. Recipients' status will be reviewed each semester. If academic or behavior problems arise, tuition assistance may be rescinded. This application form and its supporting documents are required in order for a student to be considered for tuition assistance. You may use this form to apply for up to 3 students from the family. **Copies of the most recent documents to support household income, to include tax return(s) and W-2 form(s), must be submitted with this application.** A letter of recommendation from the student's current school principal or counselor must also be submitted with this application. Please be advised that you may be requested to come in for an interview with the Financial Aid Committee.

Student's Name/s	Sex	Religious or Civic Activities	Grade in 2020-2021
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Is/are the student (s) currently attending St. Mary's? _____ Yes _____ No

If no, what school is/are the student/s attending? _____

Please Note: If the student(s) is/are not currently attending St. Mary's, an official copy of transcripts must accompany this application.

Is/are the student(s) a US Citizen(s) or Permanent Resident(s)? _____ Yes _____ No

If not, what is the country of citizenship? _____

Religious faith practiced by family _____ Church/Parish affiliation _____

Household Information

Mailing Address: _____

Physical Address: _____

Telephone Numbers: Daytime: _____ Evening: _____

	Father	Mother
Parents/Guardians:	_____	_____
Occupation:	_____	_____
Employer:	_____	_____
Employer's Telephone	_____	_____
Employer's Address:	_____	_____
	_____	_____

How many live in your household and are declared as your legal dependents? _____

How many in your household are currently attending school? _____

Please list their age and school:

Age: _____ School: _____

Age: _____ School: _____

Monthly Household Income and Expenses

Total household monthly income from salaries \$ _____

Are you receiving any other financial assistance?

a. _____ \$ _____

b. _____ \$ _____

Household Assets

Savings/Checking Accounts (Copies of last three most recent months)

1. Bank : _____
Balance \$ _____ as of: _____

2. Bank: _____
Balance \$ _____ as of: _____

Total Monthly Household Income: \$ _____

Monthly Household Expenses (Copy of most recent monthly expenses)

1. Rent/Mortgage \$ _____

2. Utilities (WAPA, VIYA, etc.) _____

3. Insurance _____

4. Approximate Food Expenses _____

5. Medical Costs _____

6. Other Misc. Bills/Debts: please specify

a. _____ \$ _____

b. _____ \$ _____

Total Monthly Expenses \$ _____

A copy of your recent tax returns & W-2 forms must accompany this application.

What is the maximum amount of your family's income that you can pay towards tuition? \$ _____

I/we authorize investigation of all statements contained in this confidential application. I understand that misrepresentation or omission of facts/information requested is caused for tuition assistance being denied or rescinded.

Signature of Parents/Guardians _____ Date: _____

Signature of Parents/Guardians _____ Date: _____

If you are returning, what have you done in service to St. Mary School during the last school year?

Please write a paragraph, fully explaining why financial assistance is needed.

Why will the students be an asset to St. Mary?

For Office Use Only:

_____ approved
_____ not approved
_____ offer accepted

_____ amount
_____ date notified
_____ offer rejected

_____ Tuition Manager