

Open Arms Area Service Committee  
August Area Meeting Minutes  
August 2, 2018



**Administrative Body Attendance**

Chairperson:	John M.	914-447-2438	<a href="mailto:jmignone1@aol.com">jmignone1@aol.com</a>
Vice Chair:	Lauren K.	845-820-1274	<a href="mailto:LAKelly513@gmail.com">LAKelly513@gmail.com</a>
Secretary:	Aimee H.	845-667-6091	<a href="mailto:aimeehenkel@yahoo.com">aimeehenkel@yahoo.com</a>
Co-Secretary:	Amanda		<a href="mailto:amandavandebogart@gmail.com">amandavandebogart@gmail.com</a>
RCM:	Derek D.		<a href="mailto:dellabough@optonline.net">dellabough@optonline.net</a>
Policy & Proc:	Laura S.	845-234-6077	<a href="mailto:lauraotr98@optonline.net">lauraotr98@optonline.net</a>
Treasurer:	Ray D.		<a href="mailto:nycsuperservice@gmail.com">nycsuperservice@gmail.com</a>
Co-Treasurer:	Open		

- I. **Meeting opened with a moment of silence, reciting of the Serenity Prayer, reading of 12 traditions and 12 concepts.**
- II. **New GSR introductions and instructions – PLEASE NOTE:** GSR Orientations will be held at 7:00 pm, before Area for any new GSR who would like free materials, numbers for help and more information on being a GSR.
- III. **Secretary Report:** Read and accepted.
- IV. **Treasurer Report:** See the August report following the minutes. July report read and accepted.
- V. **Group Reports:**

Name	Location	GSR	Donation	Celebrations	Notes
3-7-11	Montgomery				
A New Way of Life	Middletown	Nettie H.	\$14.00	None	None
A Women's Time for Change	Middletown	Bianca	None	Maryann – 31 yrs.	Support from experienced members
Alive & Free	Milford, PA				
All R Welcome	Monticello				
Alive and Free Saturday Night	Monticello				
Back from the Grave	Blooming Grove	Lauren K.	\$17.00	Nicole – 13 yrs.	None
Back on Track	Monticello	Regina	None	Tessa – 1 year	None
Back to Basics	Middletown				
Breath of New Lives	Newburgh				
Bridge Back to Life	Newburgh				
By the Book	Beacon				
Change or Die	Beacon	Mitch B.	\$30.00	Mitch - 27 yrs.	None

Name	Location	GSR	Donation	Celebrations	Notes
Change or Die II	Newburgh				
Clean & Crazy	Monroe				
Dopeless Hope Fiends	Rock Hill				
Friday Night Lights	Goshen	Jack H.	None	Ken F. – 1 year	None
Get Clean Stay Clean	Liberty				
Hope on Thursday	Chester	Chris L.	\$23.00	None	We can always use support. "The more the merrier."
Inner Visions	Highland Mills	Robin V.	None	Robin – 9 yrs.	Needs support
It Works How & Why	Middletown				
Joy is in the Journey	Middletown	Steve S.	\$5.00	Jordan – 5 yrs.	Support and trusted servants. Lots of open commitments
Just for Today	Port Jervis				
Keep It Simple	Highland Falls				
Keeping it Green on Green	Woodridge, NY				
Keys to Success	Newburgh	Terry P.	\$4.00	None	None
Kickin' It Live (Gut Level)	Middletown	Marie C.	None	None	In need of support and trusted servants. New GSR
Man Up	Middletown				
Men on Point	New Windsor	Mark R.	\$9.00	Terry T. – 1 year	Group anniversary on 9/17/18.
Mid-Day Break	Monticello	Regina ACT	\$5.00	None	Sherrie sick in hospital
Never Alone	Warwick	Ray D.	\$10.00	None	Needs support
Noon Meetings	Goshen	Barbara S.	\$173.53	Boston – 29 yrs.	None
Pay It Forward	Beacon				
Reach Out	Goshen				
Recovery by the River	Newburgh	Terry P.	\$38.00	Candi – 5 yrs. Terrance – 9 yrs Josephine – 24 yrs.	None
Recovery on the Hill	Kauneonga Lake				
Reflections Group (J.F.T.)	Middletown				
Relationship Group	Middletown	Diana M.	\$10.00	Cornell – 5 yrs.	Attendance is good. Needs trusted servants.
Sat. Morning Awakenings	Newburgh				
Saturday Night Beginners	Beacon	Laura V.	\$10.45	Carl P. 20 yrs	Need support
Saturday Night Fever	Goshen	Ray D.	\$34.31	None	Needs support
Some are Sicker than Others	Newburgh				
Stayin Alive	Port Jervis				

Name	Location	GSR	Donation	Celebrations	Notes
Staying Clean on Wednesday	Port Jervis				
Steps in the Right Direction	Middletown	Diana M.	None	None	Attendance good. Needs trusted servants.
Steps on Sunday	Newburgh	Michele	\$9.30	Michele D. – 12 yrs. Stacy R. – 4 yrs.	None
Steps to Life	Washingtonville	Jacyln E.	\$19.00	None	Last Sat. if there is no celebrant we will have “Illness in Recovery” meeting. Reading from IP and speaker shares.
Surgery of the Spirit	Goshen	Ryan K.	None	None	Support
The Joy is in the Journey	Middletown				
The Newcomers Group	Beacon				
The Proof Is In the Pudding	Chester				
Turn It Over	Beacon	Mark H.	\$59.70	None	None
Up Front	Beacon	Joey P.	\$43.00	Tony – 31 yrs., Jim S. – 2 yrs., Sammie – 1 yr.	None
Wed. Night Newcomers	Beacon				
Walking the Walk	Chester	Joe M.	\$15.00	Mike B. – 15 yrs.	None

I. **RCM Report:** [dellabough@optonline.net](mailto:dellabough@optonline.net) (Derek D.)

- a. Meeting was held at our Regional office on July 14<sup>th</sup>. All Regional documents were sent to our Area Secretary and were distributed to the area. We have a new area in our Region called Heart of LI or HOLI.
- b. There was concern brought by an RCM regarding vendor selection for the convention. All vendors must go through the same vetting process to qualify for serving the convention. Eddie, the VC of BOD will visit with the concerned member and group to make sure there are no violations and report back to the RSC. The convention committee is under the RSO. The RSC has oversight over RSO.
- c. Discussion to have one BOD voice at RCM. An RCM suggested there should be one voice for BOD and one voice for the Convention Committee. ***It was asked to bring this back to area for conscience.***
  - a. This was discussed and it was determined that it should be in regional policy that the BOD chair should be required to attend the RSC meeting. Because there is an open-door policy at RSC meetings, there is no way to prevent other BOD members from attending, but it is a matter of order and Regional policy, not a matter for Areas to discuss.
- d. BOD asked that the groups discuss NARCAN question – This sheet was e-mailed to all GSRs on 8/3/18. Discussion: This is up to groups to discuss and Region cannot tell us what to discuss or not.
- e. RCMs elected Sophia as Regional PR chair (unanimous). Every RSC position will be open for election in 2019!!
- f. RD election. Due to questions and confusion during the last meeting, VC of the BOD, Eddie was asked to perform vetting of the two Candidates. One candidate Michelle, did not agree to the vetting process and vehemently refused to answer most of Eddie’s questions via email. The other candidate Bob W, answered all the vetting questions. After much debate, it was agreed that just the resume’s would be

sent out to all the RCMs so as not to create the possibility of BIAS from standing board members. The RSC chair suggested, in order to be fair to the entire body we should open up the nomination for RD once again to make sure all candidates have a chance to run. This was voted down by 4-3-1. Since I did not have all the details, I voted to abstain. ***This vote can be remedied by redress if the area wishes and I will be happy to raise at the next region if needed. Otherwise the area needs to decide whether they wish to elect Bob or Michelle as our next RD.***

- a. This was brought up for discussion and it was determined that our RCM has the trust of the Area to vote as he or she sees fit. It is not the Areas responsibility to vote for Regional Delegates.
- g. **Financial Highlights** - RSC opening Balance \$5,439.24 RSC closing balance \$6070.75 (prudent reserve is \$6350.00). Total donations to region \$8,418.51 as of July. RSO /NAWS literature loan of \$50,000.00 paid in full. New NAWS loan of \$20,000.00 interest free payable in equal installments of \$1,666.67/mo. over next year. RSO balance of \$4,181.95. Convention Account Balance \$3,564.65.
- h. The BOD has a monthly meeting and should supply minutes to the RCMs and we are supposed to get them, but the BOD does not have a secretary and so they haven't put minutes out. They did agree from now on the Vice Chair will send a report from the BOD.
  - a. Question from the floor: What authority does the RSO have to make business decisions? Who authorized them to borrow \$20,000? RCM will ask at next meeting.
- i. **Literature:** With current discounts in place, area's will pay the same price to Region as they would to WSO except the shipping from Region is 2% less than World. Areas already get a discount for volume orders. It was said that orders over 5K would get a deeper discount. Key regional meetings at Christopher Street open to all: Regional PR meets the second Thursday. Convention Committee meets last Friday. BOD meets the first Monday.

II. **Policy Report:** [lauraotr98@optonline.net](mailto:lauraotr98@optonline.net) (Laura S.)

- a. Met at 6:30 pm on 7/19/2018 in Chester. In attendance was Laura S., Robin V. and John M. The final policy is available tonight for 36 groups. Addendums will be distributed throughout the year to keep in the policy folders distributed to you for your groups. We have two motions for the night. We have gotten all the old policy materials from the previous policy chair and we will be reviewing subcommittee policies at our next meeting. If I could please get contact information from each subcommittee chair that would be helpful. Our next meeting is August 16, 2018 at the Methodist Church in Chester. I have two receipts for copying. Policy is allowed \$50 per month. My total on \$90.63. Asking for \$45 for two months. I donated folders.

III. **Events and Activities Report:** [mb711true@yahoo.com](mailto:mb711true@yahoo.com) (Mike B.)

- a. E&A Treasury: \$500 beginning balance. \$125 Deposit for Circleville Park (Refundable). \$125 payment for Circleville Park Pavilion 3. \$250 remaining balance. Requesting \$500 budget for the month of August to help pay for supplies for August event and deposit for Halloween dance. August 25<sup>th</sup> Grill Master Cook Off. We need trusted servants to help out. Need more cooks! 4 so far have registered. All who want to cook, please email [ooaevents845@gmail.com](mailto:ooaevents845@gmail.com). We will respond with details of the event. We meet the 2<sup>nd</sup> and 4<sup>th</sup> Thursday at 6:30 pm. 33 Park Place, Goshen. October – Halloween Dance 10/27/18. Flier here for approval. November – tossing around the idea of a gratitude brunch. All are welcome to attend and offer suggestions. No clean time requirement to be a member of the committee. We have requested \$500 budget for the month. \$250 will be used supplies for the cook off event. \$125 to church for payment for the Halloween event. \$375 total \$125 excess will be put into account. We will bring the account back to \$500 after the August event.
- b. Question: Are there grills at the park for the Grill-Off? There are some standing grills but if you have a portable grill bring that. You can bring a gas grill, but it's not recommended. Bring charcoal. There is a little bit of a walk to the pavilion. People who are grilling can drive to pavilion and drop their stuff. Bring bats and balls for softball.
- c. Question: What kind of food is being grilled? We are asking people to do chicken and ribs, just enough for just a little taste. The reason it's chicken and ribs is that some people won't eat pork.

- d. How did the committee determine to move from Middletown? A lot of committee members didn't want to go to Middletown. The Chair can make that decision. If people are willing to be a part, I'll move the meeting if it means more people will come.
- IV. **Helpline:** [oaahelpline@gmail.com](mailto:oaahelpline@gmail.com) (Jesse B.)
- a. 10 calls for 7-6-18 to 8-2-18. Still open slots. Mon. Tues. Wed. Thurs. Sun. 1-5 am, Tues.-Wed. 12-4 pm. Mon. 4 pm – 8 pm. If interested in any of these time slots email me. The old Helpline chair is still receiving calls in the middle of the night. Jesse will look into it.
- V. **Hospitals & Institutions Report:** [rob capp2712@gmail.com](mailto:rob capp2712@gmail.com) (Rob C.)
- a. We meet the first Wednesday at 75 Highland Avenue, Middletown. 14 in attendance. Quorum of 11. 3 new members joined. 3 received orientation. 1 panel member completed training. \$119.30 spent on literature. Currently fulfilling 9 commitments. 21 presentations. Effective next week we will be going into RCW men's and women's on Fridays. Kevin G. was elected as Vice Chair and Crystal was elected secretary. OCJ giving us 4 orientation dates for the month of August. H&I will be having a Service Learning Day on 9/29/18, 12-7 pm, at Davidge Park in Middletown. Always looking for trusted servants. Budget 2-year term per policy: Rent \$240. (\$10 per month), Literature \$8,400 (\$350 per month), Learning Day \$900 (\$450 per year) Total: \$9,540.
- VI. **Meeting List Report:** [ken.f.anonymous@gmail.com](mailto:ken.f.anonymous@gmail.com) (Ken F.)
- a. Meeting list costs went from \$60 to just under \$65 (they charged us tax this time) Wednesday Night Newcomers in Beacon is closed for the foreseeable future due to lack of support. Surgery of the Spirit is at 43 State Rt. 17A, Goshen. E&A has moved.
- VII. **Literature Report:** [marjorieswansson@gmail.com](mailto:marjorieswansson@gmail.com) (Marjorie S.)
- a. Last month's sales were \$702.45. This month's literature purchase was \$641.22. As you can see from the order form prices went up this month. This is because Region raised prices so we raised ours to cover costs. All orders need to be in by 8:30 pm at the latest. This is to help with order flow as well as the flow of the meeting. Total for order forms were \$33.19 for 100. Take only 1 form per group. Orders are not to be picked up before 9:30 pm. unless the meeting ends prior to that time.
- b. Question: How much do we charge for a Basic Text? \$14.00, which is cost (\$12.70) plus shipping. It's 30-40 cents more than what we pay. We really should charge \$14.65 but we didn't raise it that much.
- VIII. **Outreach/Home Bound Report:** [cdwob519@yahoo.com](mailto:cdwob519@yahoo.com) (Corey B.)
- a. Meets at 40 Smith Street Middletown on last Sunday at 2.30 pm. Tekesha, Corey, Evelyn, Carlito, Brenda, Diana, Barbara, Bridgett. Brought flyer of upcoming dates. Went to Newburgh to visit Change or Die. 16 showed up. 17 came to Joy is in the Journey. We will do 2 meetings a month outreach. 2 home bounds or whatever needs dictates. No unity. We should work on the meetings. Next meeting is on the 26<sup>th</sup> at 40 Smith Street. Please contact Corey or Diana if any member needs a meeting taken to their house or hospital because of illness. Corey also needs help developing his policy.
- b. **OUTREACH MEETINGS: 8/10/18** – Meet at 40 Smith Street at 6:30 or at **Inner Visions** at the Woodbury Senior Center Library at 7:30. **8/11/18 – It Works How and Why** 7:00 at 40 Smith Street.
- IX. **Website Committee Report:** [g.oustatcher@gmail.com](mailto:g.oustatcher@gmail.com) (Jeremy O.)
- a. Posted minutes. Date was wrong for the H&I Learning Day flyer so we will put up a new flyer.
- X. **Speaker Exchange:** [boomumu4@gmail.com](mailto:boomumu4@gmail.com) (Donna C.)
- a. No report.
- XI. **Convention:**
- a. No report.
- XII. **Public Relations:** [rem19902003@yahoo.com](mailto:rem19902003@yahoo.com) (Raphael)
- a. (Verbal Report) Subcommittee meets the 2<sup>nd</sup> Wednesday of every month at 7:00 pm. Meeting monthly in Monroe. 6 regular attendees. Booth set up at the addiction walk in Warwick. We will participate at the H&I learning day. We will be participating in Florida on 8/12 for the Florida family fun fest. We will be asking for a check for \$40.
- b. Question: Will you attend "Night Out Against Crime" in Middletown 8/7/18. We weren't aware of it. First Tuesday, Francis Dennis Park. Lot of booths. Police department would have information about it.

c.

XIII. **Hospitality**

- a. All is well. Raised \$33.50.

XIV. **OLD BUSINESS**

- a. Convention committee chair is open. They are meeting with the Vice Chair. Nomination – Janetta nominated herself and needs to come next month.
- b. PR chair is willing to stay but was not here last month. Is there anyone who wants to take the nomination? No. Raphael will come back next month to be nominated.
- c. Treasurer has been open since June. Requirements are read. Ray was nominated. Voting GSR's – 16. Gets the commitment by acclimation.
- d. Co-treasurer is open. Nominations or volunteers? None. Take back to your groups.
- e. Two motions that went back to the groups:
- a. To increase our operating fund from \$2,000 to \$2,500 and also increase reserve from \$2,000 to \$2,500 to assure the Area stability and being financially responsible. INTENT: Is to assure Area can fund our Area Service committees. New count – 17 GSRs. All in favor to increase prudent reserve. – 11. Opposed – 4, Abstentions – 2
- b. To create an ad hoc committee to explore what Open Arms Area's boundary line should be to assure that our Area and subcommittees are functioning within the Area's boundaries. Currently there is no boundary line. INTENT: We use the "Guide to Local Service" as the Area's Guideline Book. Page 71. Clear Area boundaries help each ASC understand responsibilities and assure that NA services are delivered consistently. Count - 17 GSRs – All in favor to start ad hoc committee – 12. Opposed – 2, Abstentions – 3

XV. **NEW BUSINESS**

- a. **Housekeeping motion** – Addition to policy, but NOT A CHANGE. Laura wrote up a description of the Treasurer's Procedure, which had never been in policy before. A copy was handed out to the GSRs and voted on. Passed into policy by acclimation.
- b. MOTION GOING BACK TO THE GROUPS – Motion made by Pat (Saturday Night Fever) and seconded by Korey E. Motion: To purchase a monochrome printer for meeting lists and flyers. Intent: To cut costs. Total yearly savings of at least \$360.00 including costs of paper, toner and drums). Copies to be done by meeting list chair. Printer costs \$80.00
- a. Pro: We pay 8 cents per copy now. The new cost would be 3.15 cents which is less than half and we could use it to print flyers as well. We would recoup money of printer within two months.
- b. Question: Where would the printer be and what would be the process of lineage and the responsibility? Meeting list chair takes responsibility and when the person changes the printer goes with them. Meeting list chair would print flyers from subcommittees also.
- c. Question: Would the chair have to fold them, too? We could purchase folding machine but it would take 10 months to recoup costs of that. Meeting list chair folds them now.
- d. Question: Does it have a service policy included in the cost? There is one-year warrantee, but no extra service contract.
- e. Con. A small printer would not last with the volume we do. We would need a commercial grade printer with a service contract, something that is going to produce what we need and get it fixed quickly.
- f. Amendment to motion/Declined: Invest a little more for a laser printer that will last.
- g. Pro to amendment: Better off spending \$350 and it might take longer to recoup and you wouldn't have to worry about it breaking.
- h. Note from chair: If we are going to look into a more expensive printer we could table it for next month. We need a better study of printer.
- i. Con: Will meeting list chair want to be responsible for a printer? That's not in policy. This is also a policy change that the new chair would have to do it.

- j. New information is needed for next month: How much should we spend on printer and if that is acceptable to the body we would need to amend policy so that new meeting list chair is responsible for the printer.
- a. Question from Treasurer – Should I still submit the check to Region we talked about last month?  
Answer: The prudent reserve has been increased and would take effect last month. We had \$945 over reserve at the end of business. Do we start accruing the money this month and not send a check? Do not send a check, the motion is in effect.
- b. Meeting ended with the serenity prayer at 10:15 pm.

## TREASURERS REPORT FOR AUGUST

Beginning Balance	5,945.03
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### Credits

Group Contributions	529.65
Literature Sales	560.40
E&A Contributions	0.00
Total Deposit	<u>1,090.05</u>
Total Available	<u>7,035.08</u>

### Debits

Ck # 1603 Admin Body Bldg Use	-25.00
Ck # 1604 H&I Literature	-119.30
Ck # 1605 ASC Literature purchase	-641.22
Ck # 1606 ASC Bldg Use	-60.00
Ck # 1607 VOID	0.00
Ck # 1608 E&A Bldg Use	-20.00
Ck # 1609 Meeting List copies	-64.88
Ck # 1610 Literature order form copies	-33.19
Ck # 1611 Treasurer copies	-11.59
Ck # 1612 Policy copies	-90.63
Ck # 1613 E&A replenishment	-500.00
Paper Statement cost	-2.00
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Total Debits	<u>1,567.81</u>
Ending Balance	<u>5,467.27</u>

<b>Meeting Name</b>	<b>Contribution Amt</b>
A New Way of Life	14.00
Back from the Grave	17.00
Change or Die	30.00
Hope on Thursday	23.00
Innervisions	17.85
It Works H&W	15.00
Joy is in the Journey	5.00
Keys to Success	4.00
Men on Point	9.00
Mid Day Break	5.00
Never Alone	10.00
Noon + 1/2	173.53
Reach Out	20.96
Recovery by the River	38.00



Relationships	10.00
Saturday Night Fever	34.31
Steps on Sunday	9.30
Steps to Life	19.00
Turn it Over	59.70
Walk the Walk	15.00
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Total Group Donations	529.65

#### Hospitality

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Expense receipt - August	24.97
Collected - August for September	33.50