

BUFFALO GAP BOARD OF TRUSTEES  
PROPOSED REGULAR MEETING AGENDA  
JUNE 2, 2025 6:00 PM  
OLD BANK - BUFFALO GAP

MR. RAY HUSSEY - TRUSTEE, MRS. CHRISTINE WELLS - TRUSTEE, MR. TRAVIS  
LASSETER - TRUSTEE, MRS. SHELLEY HARRIS FINANCE OFFICER

1. Call to Order.
2. Roll Call and Determination of Quorum.
3. Pledge of Allegiance.
4. Conflict-of-interest Declaration
5. Approval of June 2, 2025 Agenda.
6. Approval of May 5, 2025 Meeting Minutes.

**COMMITTEE REPORTS**

7. Finance Officer.
  - a. Monthly Expenses
  - b. Monthly Financials
8. Water and Sanitation Department.
  - a. Meter Pit Stop at Old Bank
  - b. Report on Water Loss
9. Road and Street/Grounds and Mowing.
  - a. Gravel at Community Center
  - b. Road Maintenance and Repair Update
  - c. Equipment Maintenance
10. Building Maintenance.
  - a. Broken Glass at Woodman Hall
  - b. Backup generator maintenance at Auditorium (Community Center)
11. Animal Control.
12. Community Center Committee.
  - a. Remaining Windows on Order
  - b. Window Installation Date

13. Park Committee.
  - a. Removal of Playground Equipment
  - b. Yard Hydrant Install
  - c. Signature of Letter to Black Hill Electrical

14. Board of Trustees.
  - a. Mail Call
  - b. Finance Officer Vacancy
  - c. Notice of Meeting Events

### **OLD BUSINESS**

15. Proposal to Open 1st, Cedar, and Popular Streets.
  - a. Initiate Engineering Survey
  - b. Initiate Utility Survey

16. Update and Organize all Town Ordinances.

### **NEW BUSINESS**

17. Water Construction Phase 2 - Helms Project Manager Brandon Smid
18. Set Town Attorney.
19. Resolution 2025-5 - Supplemental Appropriations.
20. Public Hearing for Opt Out Meter Customers - June 17, 2025 at 6PM Old Bank Building.
20. Procedures for Notifying Customers of Water Shut Off.
21. Water Works Maintenance List (Correct Deficiencies).
22. Discuss Windcross Conservancy Use of Town Acreage.

### **PUBLIC TIME**

This is time for citizens to discuss issues or concerns for the town of Buffalo Gap directly to the Board of Trustees. The amount of time for discussion or presentations can be limited by the President of the Board. Individuals shall refrain from discussing personalities. No action will be taken by the Board of Trustees without first being placed on a future agenda.

### **EXECUTIVE SESSION**

Executive Session per SDCL 1-25-2 if needed. Motion to move into Executive Session pursuant to SDCL 1-25-2(1) if required.

**ADJOURN MEETING** - Next Meeting July 7, 2025 at the Old Bank.