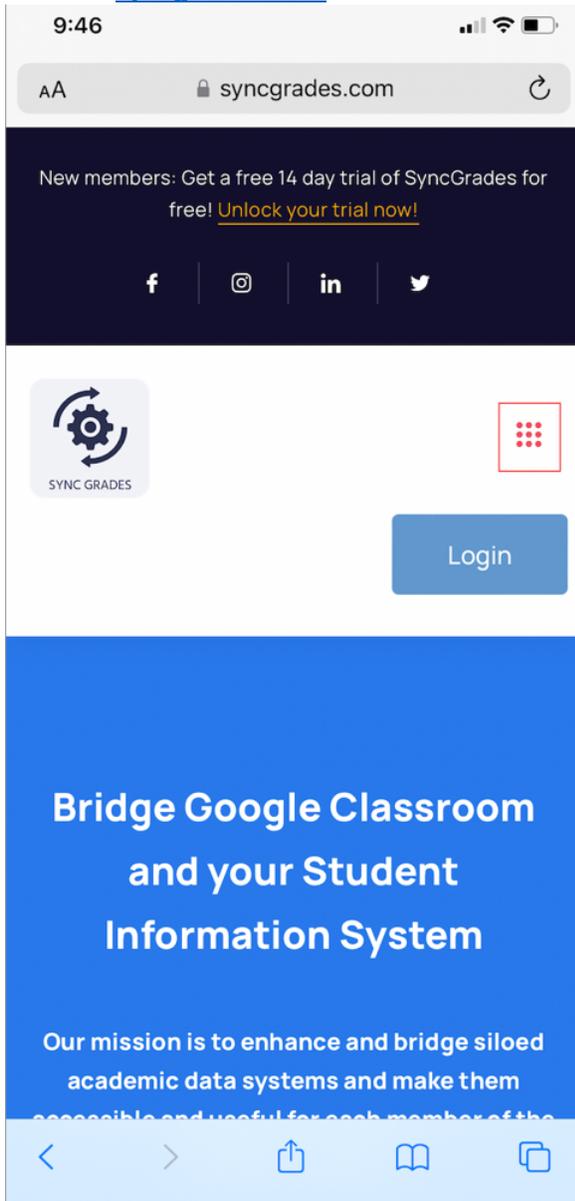
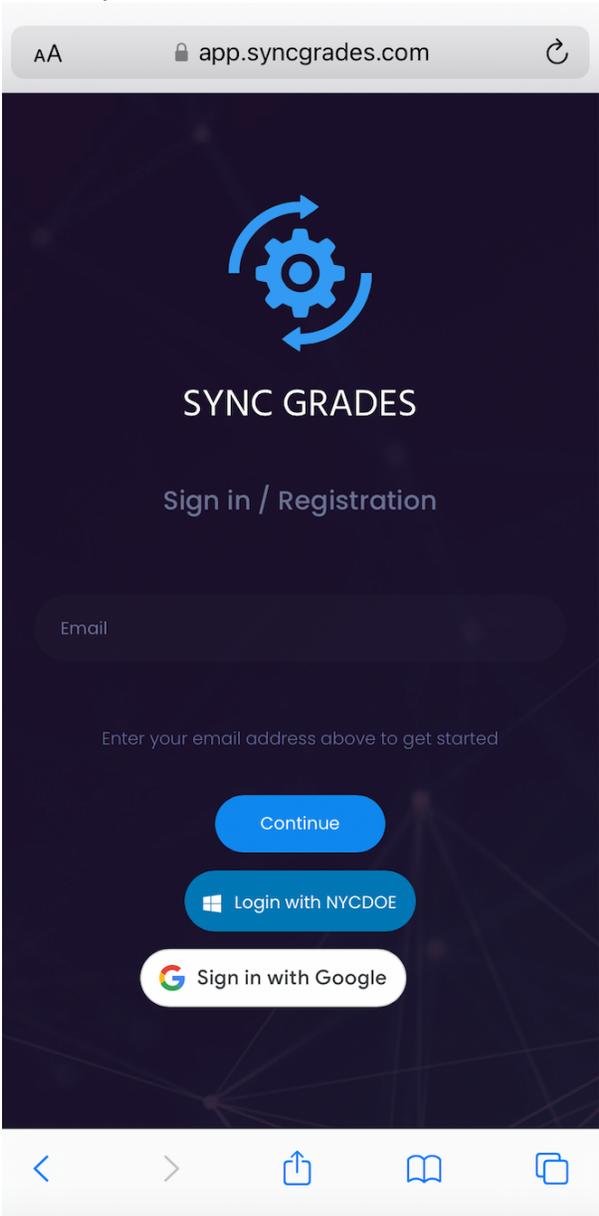


# How to Log into and Navigate SyncGrades

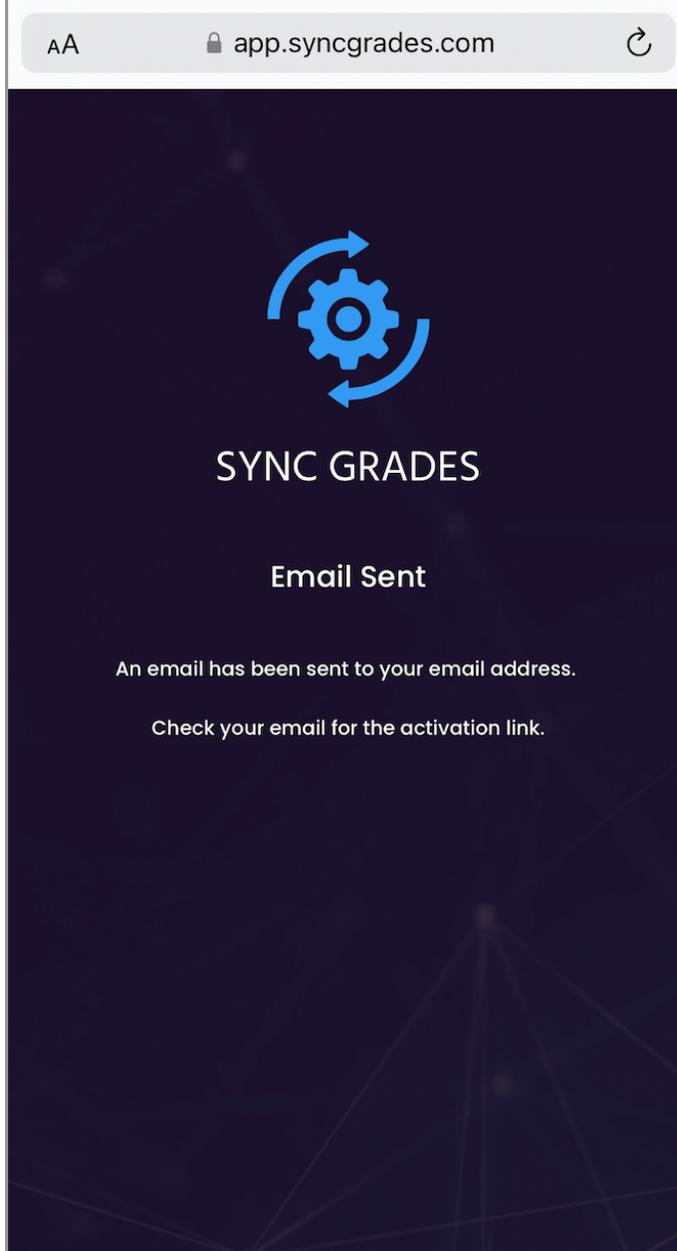
1. Open the **web browser** on your computer or cell phone (there is no app to download).
2. Go to [syncgrades.com](https://syncgrades.com) and click the blue "Login" button.



3. Type your **email address** into the black box that says "email." It **must** be the same email you use for your **NYC Schools Account**.

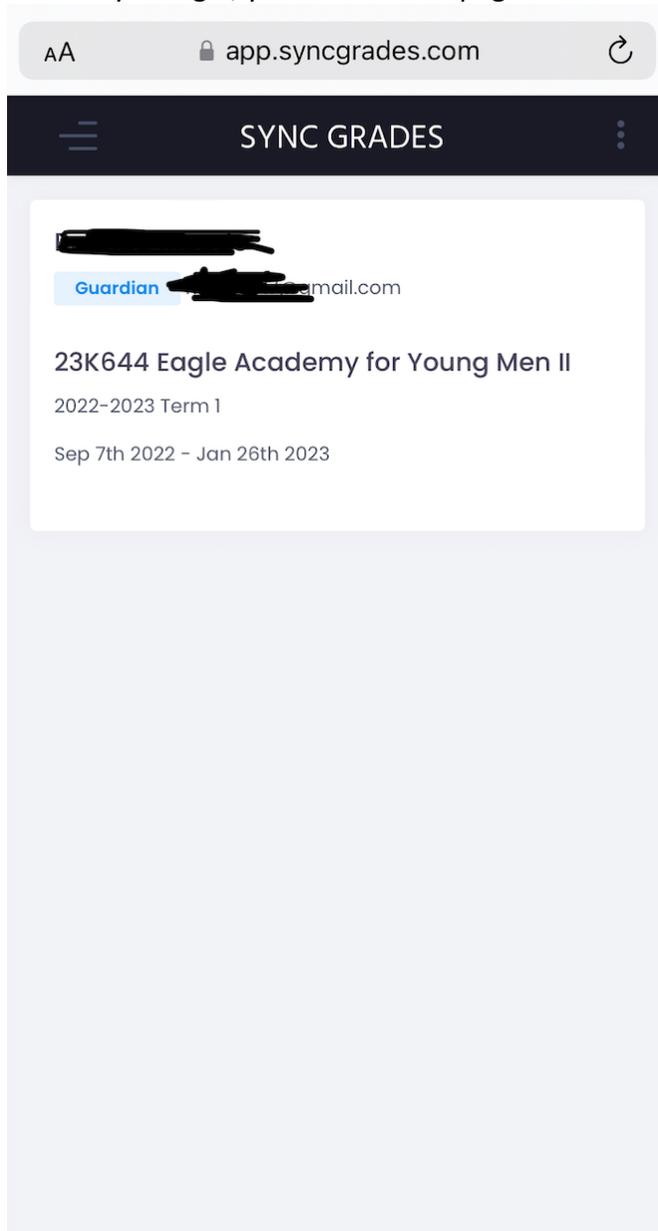


4. If it's the first time you are logging in, you will automatically be taken to this page:

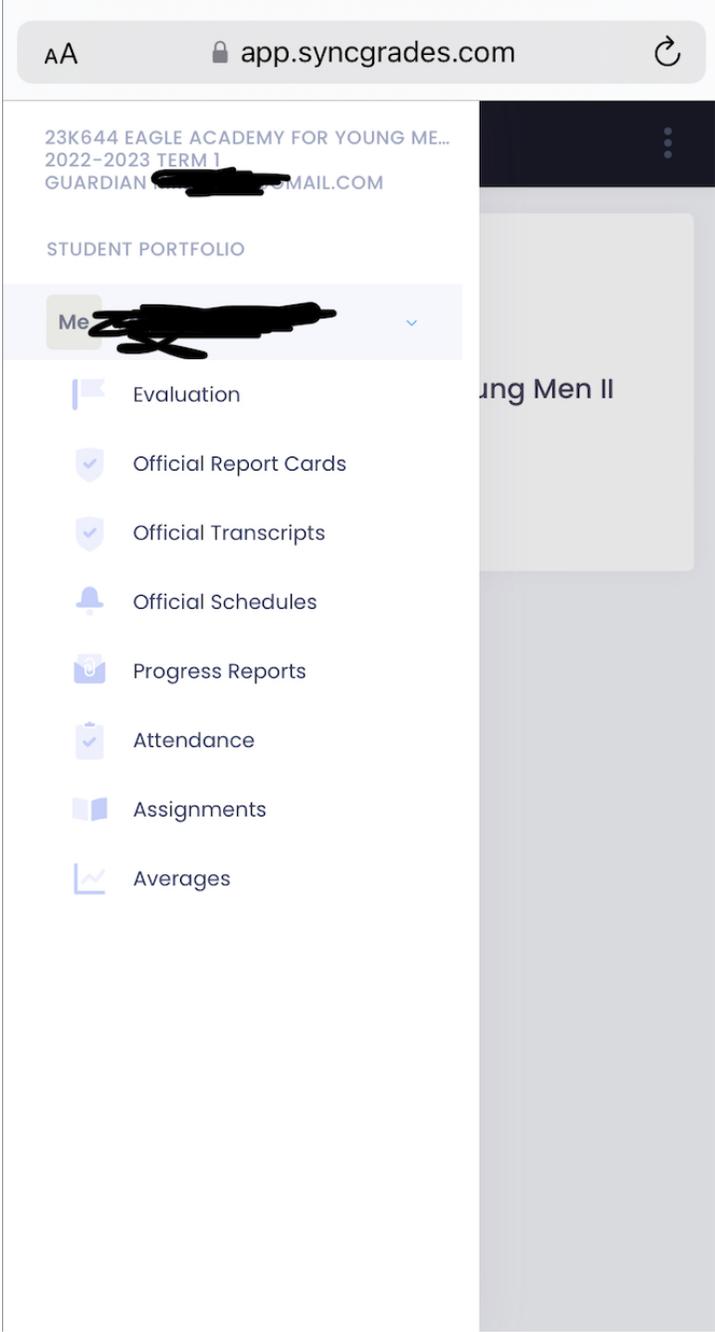


Go to your email and click the activation link. It will ask you to set a password.

5. Once you login, you will see this page:



6. Clicking on the 3 lines on the top left will open the menu on the side. (Note: On a computer, you will always see this menu on the side. On a phone, click on those 3 lines at any time on any screen to get back to the menu.)



7. Clicking on "Official Schedule" will open up your scholar's schedule, which looks like this:

app.syncgrades.com

SYNC GRADES

Official Schedules

Student Grid Schedules: 2022-2023 Term 1

Download PDF

NYC Department Of Education  
Grid Schedule  
EAGLE ACADEMY FOR YOUNG MEN II

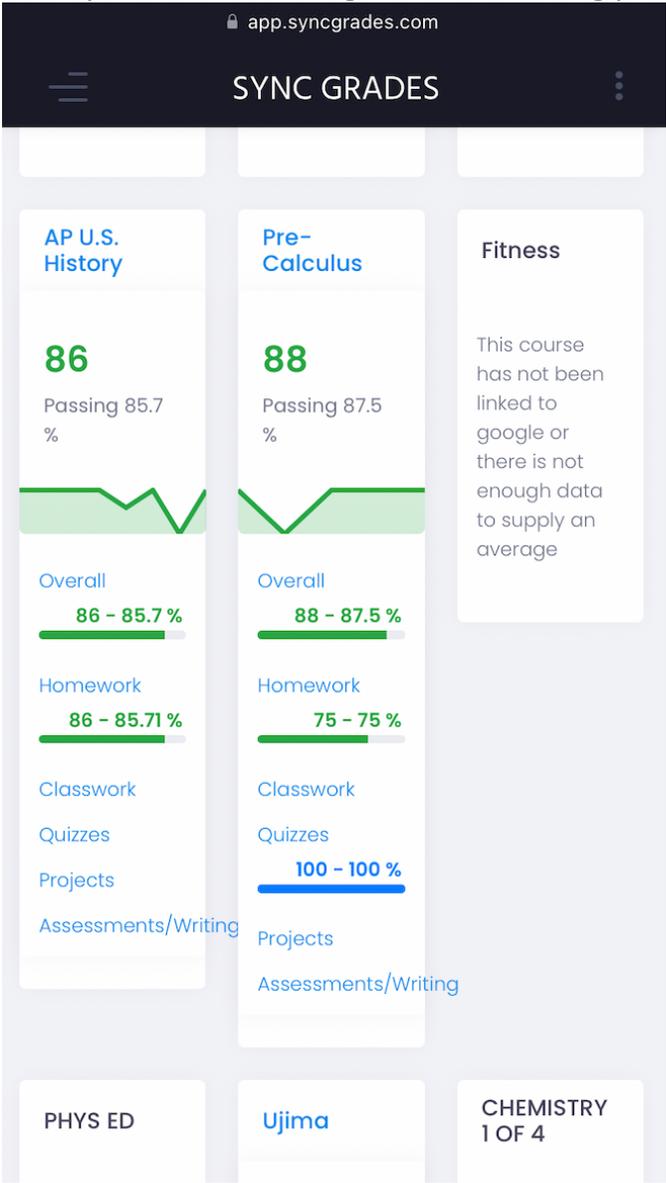
School: 296844 School Year: 2022 Term ID: 1

Name: ██████████ Student: ██████████ Grade Level: 07 Official Class: 701 Counselor: ██████████  
 Sorted By: Student Name Select Option: All Students Room: 710 Other Room#: Yes

Period	Monday	Tuesday	Wednesday	Thursday	Friday
1	08AS072 Math 7 SQARES	Room 219 08AS072 Math 7 SQARES	Room 219 08AS072 Math 7 SQARES	Room 219 08AS072 Math 7 SQARES	Room 219 08AS072 Math 7 SQARES
2	08AS072 Math 7 SQARES	Room 219 08AS072 Math 7 SQARES	Room 219 08AS072 Math 7 SQARES	Room 219 08AS072 Math 7 SQARES	Room 219 08AS072 Math 7 SQARES
3	88SS072 Science 7 VALLE	Room 228 88SS072 Science 7 VALLE	Room 228 88SS072 Science 7 VALLE	Room 228 88SS072 Science 7 VALLE	Room 228 88SS072 Science 7 VALLE
4	88SS072 Social Studies BOOTHIE	Room 229 88SS072 Social Studies BOOTHIE	Room 229 88SS072 Social Studies BOOTHIE	Room 229 88SS072 Social Studies BOOTHIE	Room 229 88SS072 Social Studies BOOTHIE
5	88ES072 English 7 RASHD	Room 228 88ES072 English 7 RASHD	Room 228 88ES072 English 7 RASHD	Room 228 88ES072 English 7 RASHD	Room 228 88ES072 English 7 RASHD
6	88ES072 English 7 RASHD	Room 228 88ES072 English 7 RASHD	Room 228 88ES072 English 7 RASHD	Room 228 88ES072 English 7 RASHD	Room 228 88ES072 English 7 RASHD
7	02L71 Lunch No Teacher	Room 02L71 Lunch No Teacher	Room 02L71 Lunch No Teacher	Room 02L71 Lunch No Teacher	Room 02L71 Lunch No Teacher
8	08AS072 Engle Up Semina MILES	Room 219 08AS072 Engle Up Semina MILES	Room 219 08AS072 Engle Up Semina MILES	Room 219 08AS072 Engle Up Semina MILES	Room 219 08AS072 Engle Up Semina MILES
9	08AS072 Art 7 STRAUSS	Room 08AS072 Technology 7 STRAUSS	Room 08AS072 Career Explorat STRAUSS	Room	
10	08PS072 PHYSICAL EDUCAT WILLIAMS	Room 08PS072 PHYSICAL EDUCAT WILLIAMS	Room 08PS072 PHYSICAL EDUCAT WILLIAMS	Room	

In your scholar's account, you can zoom in to see it better. This is where you will find the names of your scholar's educators. Note that for some reason, they aren't on any other page.

8. Now you've seen his schedule, you want to see how he's doing in his classes. Back at the menu you can click "Averages" and it will bring you to a page that looks like this:

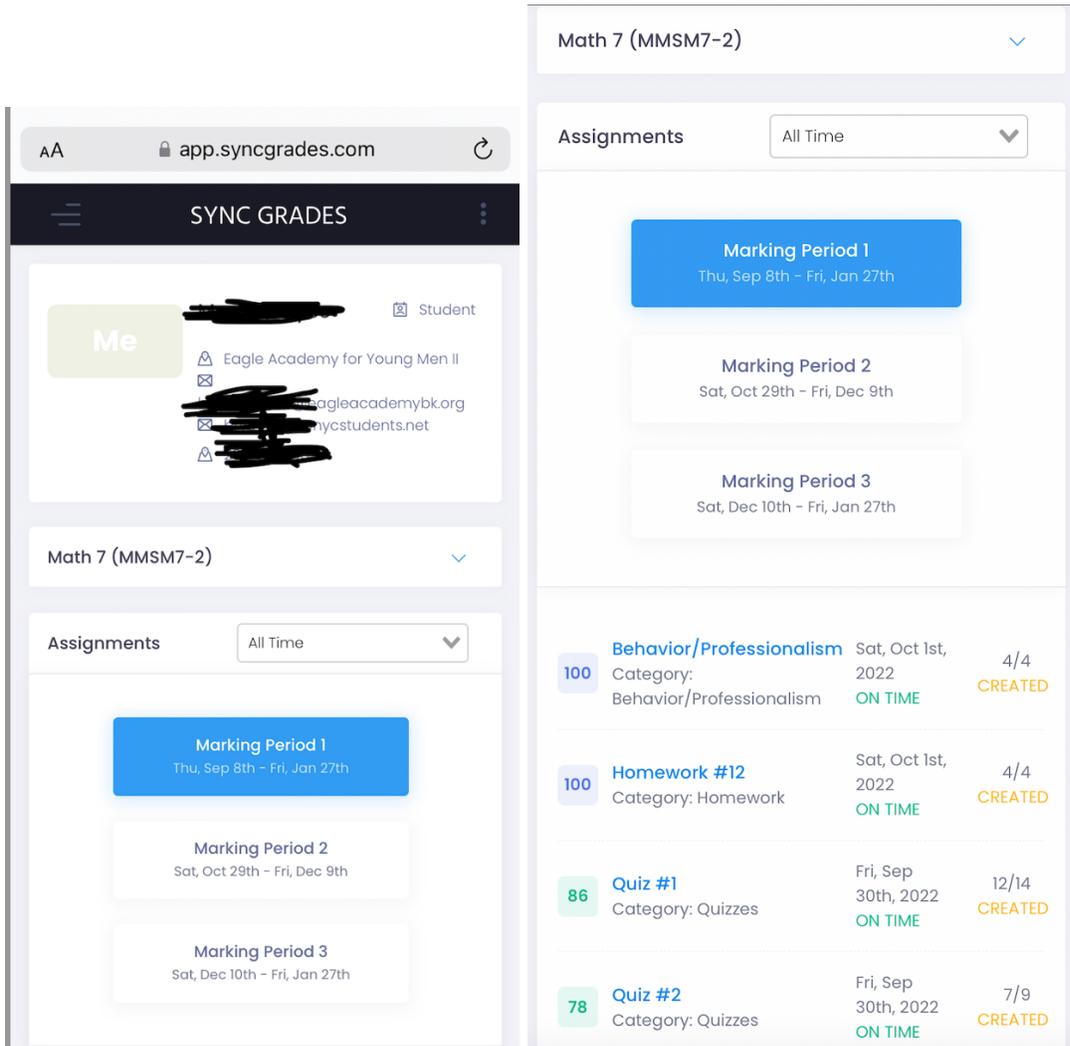


9. If you click on the Blue name of the class, another window will open up with assignments:

The screenshot shows the app.syncgrades.com interface. At the top, there's a navigation bar with the URL. Below it, a section titled 'Overall' shows a progress bar at 88 - 87.5%. Underneath, there are categories: 'Homework' (75 - 75%), 'Classwork' (0%), 'Quizzes' (100 - 100%), 'Projects' (0%), and 'Assessments/Writing' (0%). Each category has a corresponding colored circle and a progress bar. Below this is a table of assignments.

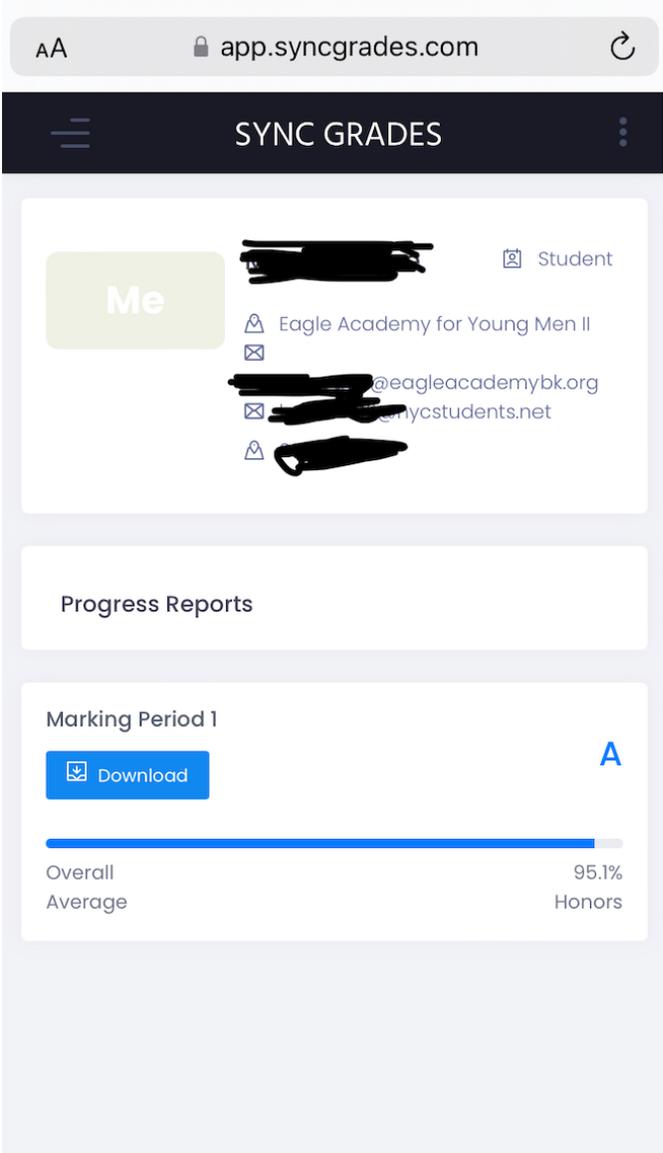
Grade	Date	Assignment	Worth	Status
-	Thu Sep, 29th	8-07 Finding Angles <a href="#">Homework</a>	Max Points: 10 Weight: 1	Missing
-	Wed Sep, 28th	8-06 Practice with Trig Ratios <a href="#">Homework</a>	Max Points: 10 Weight: 1	Missing

10. You can also go back to the Menu and click Assignments. Then you will see something that looks like this. You can click on the down arrow next to the class name to choose another class.



Again, if you want to know which educator teaches a certain course, go back to your scholar's Official Schedule.

11. When it's Progress Report time, you will be able to get the Progress Report yourself right from this platform. If you go back to the menu and click Progress Report, you will be able to download it. You will also see your scholar's overall average.



When it's Report Card time, you will be able to do the same thing by clicking Official Report Card on the menu.

12. Have questions about a particular grade? **Reach out directly to your scholar's educator!** Again, you can find the educators' names on your scholar's Official Schedule. To find an educator's email address, go to our website: [eagleacademybk.org/eagle-staff](https://eagleacademybk.org/eagle-staff)