

TCAC Board of Directors
Meeting Minutes
August 20, 2024

The meeting was called to order: 6:00 p.m.

Fred W., President
Erin P., Vice-President

Roll Call:

Present: Fred, Erin, Joan, April, Natalie, Tracey, Chris, Kerry, Bruce, Chad
Absent with notice: Ken, Gene

The board welcomed our newest member – Chris W.

Secretary's Report:

Joan R., Secretary

Secretary's Minutes from July 2024
Read and approved.

Treasurer's Report:

July 2024

Kerry M., Treasurer

Savings	\$	3,806.78
Checking	\$	2,816.37
Lake Trust CD 9820	\$	5,027.57
Lake Trust CD 9830	\$	5,027.57
Total		\$ 16,678.29
Contributions	\$	2,917.16
Expenses	\$	4,165.00
Net		-\$ 1,247.84

Questions of specific expenses were asked and answered...

The new phone plan through Spectrum is now \$29.00/month (Previous cost \$120/month)

Phones purchased prior to switching to Spectrum will be sold outright (thank you, Fred)

Special event expenses – Picnic \$504.04; Gratitude Dinner \$630.00 (Tent Chick)

Treasurer's Report read and approved.

Note: Six days of the noon meeting contributions were 'lost'--- the group will keep a closer watch on their envelopes.

Treasurer's Report read and approved.

Committee Reports

Executive Committee:

Fred, Erin, Chad, Bruce

Website:

Natalie

Natalie presented the changes and additions to our website.

The website looks fabulous – thank you, Natalie

Chad questioned whether or not there is a document (SOP) instructing others in accessing the website to allow continuity if/when it becomes necessary for others to make changes.

Natalie will create a document providing all the necessary information...thanks again, Natalie.

Building and Grounds:

Chris, Ken, Gene, Tracey

Gene installed the two new blinds in the back room....Thank you, Gene.
Natalie brought a suggestion for shrubs for the back parking area fence line.
In light of the fact of the curbs being removed during the winter...and heavy snow possibly damaging the flowering shrubs, she is going to look at ornamental grasses and report in September.

Handicap door for wheelchair ramp. Automatic door opener and closer.

*The Loutit Foundation awarded the club a community grant - \$7,316.00 – for the handicap electronic door system. \$2,000 raised for our portion of this project....all private donations... Additional funds to be raised to pay for painting the front room...The contractor will paint the wall with the door (west wall)...motion passed to solicit donations to cover the expense of painting the other three walls...thank you, Fred.
Letters will be sent to expressing our gratitude.*

Painting contractors to be discussed in September.

New carpeting (and installation) is being donated and will be installed after completion of the painting project.

Public Relations/Membership

April, Kerry, Chad,

Current membership – 2024 – 156
Continued reminders at every meeting to encourage membership.

8:00 p.m. AA meetings Monday – Saturday are no longer being well attended and will be removed from the website and the Grand Haven Tribune community calendar. The timing of our automatic door locks will be adjusted accordingly.

Special Events:

April, Joan, Ken, Kerry, Bruce

TCAC Club Picnic August 10, 2024 50/50 raffle generated \$194
Well attended...A motion was made and passed to donate any of the leftover supplies to the upcoming golf outing.

Gratitude Dinner October 19, 2024 1:30 p.m. – 3:00 p.m.
*Caterer: Lazy P Barbecue – The menu will be the same as last year.
Tent Chick will provide a tent, tables and chairs for outdoor seating.*

Safety and Liability

Bruce, Erin

A concern arose regarding a member's behavior and resulted in a complaint addressed to the board. Several attempts to contact the member were unanswered and a certified letter was mailed to that person.
Chad brought up concerns about proper policy and procedures for this type of instance. We could not locate a document – Chad offered to document a proper legal procedure for future possible instances...thank you, Chad.

Suggestion for each board member to have a list of POC for each individual meeting for board issues concerning specific meetings.

A list will be compiled...names to be presented at our meeting in September.

UNFINISHED BUSINESS

Archiving TCAC records. Chad...will give Natalie his flash drive to use for use on the website...

Discrepancy in our By Laws - Chad

The clause mentioning that paid members can attend our monthly meeting as observers.

The clause mentioning that directors with three unexcused absences would/could be removed from the board.

NEW BUSINESS

Chad made a motion to revisit the salary increase for our member that keeps our building clean. Originally (May) a motion passed to increase to \$200/week from \$125.

Subsequently the amount was rescinded to \$160/week....but with no proper motion/vote.

Chad motioned we officially vote on the \$160 amount....motion passed unanimously.

Reminder to groups that therapy dogs are not allowed at meetings: service animals only...as indicated on the sign on our front door.

Adjournment – 7:27 p.m.

Next scheduled board meeting: September 17, 2024

Respectfully submitted:
Joan R., Secretary