KINGS SPCA
9071 16 1/2 Ave
Lemoore, CA 93245
559.925.1630
KingsSPCA.org

RESCUE VAN DRIVER AUTHORIZATION

Driver's Name: _____

A staff member or volunteer is required to complete the below qualification prior to being authorized as a driver. Furthermore, they must agree to all terms/conditions listed.

1. Driver has disclosed any prior accident, ticket, citation, or other driving violation in the previous seven years to the Operations Manager. Driver will report any future accident, ticket, citation, or other driving violation, whether during work or in their personal time, to the Operations Manager within twenty-four hours of occurrence.
2. Approval for use of the company vehicle must be gained by the Operations Manager or Board of Director prior to use.
3. The company vehicle may only be used for transport, rescue, and/or supply runs conducted as official business for Kings SPCA unless approval from the Board of Directors is gained.
4. Drivers must exercise due diligence to drive safely and to maintain the security of the vehicle and its contents. Use of handheld cell phones (including texting) while behind the wheel of the moving vehicle is prohibited, with the exception of hands-free devices.
5. Drivers are responsible for any infractions or fines as a result of their operations of the vehicle.
6. Non-staff or non-board members are prohibited from riding in the company vehicle without authorization from the President of Vice President of the Board.
7. Drivers must report any accident, theft, or damage involving the company vehicle to the Operations Manager at the time in which it occurred or when the driver became aware. An incident report must be filed with the Operations Manager, after any medical attention required is completed.
8. Drivers are not permitted, under any circumstances, to operate the company vehicle or a personal vehicle on rescue business when any physical or mental impairment causes the driver to be unable to drive safely. A driver may not operate a vehicle if they have consumed alcohol in the previous eight hours or are still under the affects of alcohol to include a hangover. A driver may not operate the vehicle while on medications that may affect their ability to drive.

Driver's Test

The test requires the driver to exit the shelter parking lot, head east on Grangeville to HWY 41. From HWY 41, head south and enter HWY 198 East. Driver should exit on on 13th Avenue and head north towards Lacey Blvd. Take Lacey towards Lemoore. Turn right onto S Lemoore Avenue. Evaluator should select a parking lot on S Lemoore Ave to conduct parking evaluations prior to returning to shelter.

Backroads: PASS FAIL	Freeways: : PASS FAIL	Backing INTO spot: PASS FAIL
Highways: PASS FAIL	Parking: PASS FAIL	Backing OUT of spot: PASS FAIL

The driver listed above has successfully passed the driver's test and understands all terms and conditions set forth above. By signing below, they swear or attest to their comprehension of said policy and will adhere to this policy.

_____ _____

Driver Signature Date Operations Manager Date