



Minutes for **BOARD OF DIRECTORS Meeting**

Date: 27 July 2020 | Start time: 1800L | Location: 9071 16 ½ Ave, Lemoore, CA 93245

Directors Present: K. Salyer, D. Keener, B. Rapozo, S. Downing, K. Regan

Directors Absent: J. Loftis

Staff: E. Olivis, A. Hawkins, A. Avina

1. Welcome:

- Meeting called to order at 6:07pm by B. Rapozo. A quorum was established.

2. Minutes:

- Minutes for June Board meeting approved with corrections as follows: Adding Amanda Hawkins to staff members present at the June meeting.

3. Financial Report- E. Olivis

- For the month of June 2019: \$21,809 in deposits and \$20,991 in expenditures
- For the month of July (1st-27th at time of meeting) 2019: \$15,106 in deposits and \$11,854 in expenditures, with one pay period upcoming which will be approximately \$1500. \$3000 dollars have been saved this month by going volunteer based.

4. Fundraiser Committee Report-K. Salyer

- Report/Notes from July 5th meeting submitted and attached
- Fireman/Dog&Cat calendar is moving forward and the goal is to be done by Great Gatsby event.
- Kimber mentioned having Great Gatsby event tickets available at Witches Night event in late October.
- Kimber volunteered to reach out to Hops Forged, Fox Theatre, and Superior Dairy about possible future events with these businesses.
- Public member, Rachel Pepe suggestion doing a leveled sponsorship program that offers varying membership benefits to businesses. She also mentioned sending this out via a large mailer.
- Kimber suggested reaching out and having bandana's made that say "I found my forever home thanks to Kings SPCA". Other ideas for bandanas are "Rescue Dog" "Adopt don't shop"

5. Operational Report-E. Olivis

- For July (1st-27th): 4 cats have gone to foster or been adopted. 23 dogs have gone to foster or been adopted.

6. Old Business

- Volunteer Program-E. Olivis/D. Keener/B. Rapozo: It was suggested that laminated flyers asking for volunteer help need to be taken to Tractor Supply, Panera Bread, Parks, West Hills College. Kathleen will ask that a blurb be added to the Sentinel weekly. Aaron Hepp spoke about a large clean up event over

the past weekend. States that he has connections with the Navy 3rd class and the CSADD program that would bring out large groups of volunteers. Aaron has typed up thank you letters for this group. Danielle mentioned possibly starting a dog “rental” type program for single people on base to decrease loneliness. Having dogs stay the weekend would help the dog and the single person. Aaron said he would relay this information.

- Rachel Pepe asked about the possibility of getting 4H to sponsor and organize quarterly/decorated “fill the trailer” events at pet supply stores in town: tractor supply, Sanchez Feed and Seed, Evangelo’s. Danielle said she would gather more barrels from work. Rachel will get in touch with Kathleen regarding these events.
- Kimber suggested having excess food possibly sold in an “adoption kit” that could bring in more money on supplies.
- Aaron suggested moving the Amazon Smiles link to a QR set up. He states he will help with this. When searching, it does not come up under Kings SPCA but instead Kings Society for the Prevention of Cruelty to Animals. Spoke about possibly getting this changed to Kings SPCA for easier searching.
- Rachel suggested obtaining Venmo for payments and donations and setting up a “sponsorship” table asking for monthly recurring donations at the Great Gatsby event.
- Denise suggested a 3 or 5K for fall around holiday season.

7. New Business

- Partnering with Valley Oak at Ventura Petsmart adoption events-K. Salyer-The possibility of doing “off site” adoptions at petsmart locations in Ventura and San Luis Obispo was brought up. Would need a lot of help and possibly volunteers to attend these events.
- Volunteer Orientation Training Dates- B. Rapozo/D. Keener:Brooke and Danielle to coordinate and come up with twice monthly volunteer training dates in hopes that long term volunteers may be able to do this one day.
- Replacing dated old bylaws-K.Salyer-Kathleen suggested updating old bylaws to change number of board members and include things like social media. Bylaws were made by old board members and are hard to understand. D. Kenner made motion to move forward and update/adopt new bylaws, B. Rapoza 2nd. Passed without dissent.

8. Public Comment

- Aaron suggested board meetings to Saturday mornings
- Rachel Pepe suggested having one person in charge of social media. She also suggested possibly getting a “credit” account at each of the vets we use. She will be reaching out to her vet to get their thoughts on this.
- Maggie would like to reach out to other rescues and possibly doing 1-1 trades for our dogs that have been at our shelters for longer than 6 months. Danielle suggested looking into the “rescues needed” page.
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9. Executive Session: D. Keener made motion to go into executive session, Brook 2nd. Carried without dissent.

Meeting adjourned at 7:18pm

President of the Board Signature

Date

Secretary of the Board Signature

Date

Kings SPCA Executive Session

Date: 27 July 2019 | Start time: 2000L | Location: 9071 16 ½ Ave, Lemoore, CA 93245

In attendance: Brooke Rapozo, Danielle Keener, Kathleen Salyer, Kimber Regan, Suzanne Downing

Guests Invited: Erika Olivis, Maggie Chappell, Aaron Hepps, Amanda Ortega, Hayley Roberson

A motion was made to vote Janet Loftis off the board. 2nd. Motion was carried without dissent.

A motion was made to bring Aaron Hepps and Maggie Chappell on board. 2nd. Motion carried without dissent.

Danielle review kennel card system. Working on getting all done. Will be printing picture from the office printer. Animal counts will occur at start of shifts and at end of shift. Aaron made suggestion on having green dots or other colored dots telling people which dogs were available. (Completed but changing with new system)

Aaron suggested obtaining a lock box type system in which the fire department would have a code to. Possibly having reliable, long term, trustworthy volunteers get the code also. (Completed)

Aaron and Danielle will get in touch with Lydia from valley Oak SPCA to pick up a deep freeze that they are giving to Kings SPCA.

Kathleen gave Valley Oak's dates for upcoming SLO and Ventura Petsmart events. Kathleen will email Lydia to get information as to what is needed for us to come along. Lydia said we could come any day and once we see how they run things; we can begin to go on our own.

Kimber mentioned contacting someone from the Home & Garden show in Fresno, in order to get adoptable pets or a table at the event. (2020 Show due to status of transportation and setup)

Kimber states she may have a trailer that she can donate for offsite events. Talks about placing kennels inside the trailer to take multiple animals. (Declined)

Kathleen spoke about needing to update the filing with the state. (Currently submitted)

Bank records need to be updated. A motion was made that the board directors with access to the bank account will be: Danielle Keener and Brooke Rapozo, as well as shelter manager Erika Olivis. Suzanne Downing, who is treasure, will simply be able to oversee bank account but will not have access. 2nd. Motion carried without dissent. (Changing)

The realtor's challenge was brought up. Kimberly Rost has offered to donate 10% of her commission on every home she closes on until the end of the year. We spoke about doing a "Realtor's challenge" and asking other realtors to come on and donate (privately) part of their commission. We would then give the list of realtors a shout out on our page and promote them.