



DAVID FLOYD & ASSOCIATES, INC.

A Property Management Company

104 East Park Drive, Suite 320
Brentwood, TN 37027

Office: (615) 297-2824 Fax: (615) 297-9340 Email: info@dfloydassoc.com

April 18, 2022

To: Derby Glen Close Homeowners

Re: Introduction of New Management Company

Dear Homeowners,

We're extremely pleased to announce that **effective May 1, 2022, David Floyd & Associates, Inc. will become the Management Company for your Homeowners Association.** Our mission is to protect and enhance your property values while working with, and under the direction of, your Board of Directors and the Association's members while displaying a genuine attitude of service in a professional and prompt manner. Keeping an open and transparent line of communication and information flowing to the Board and to the Association's members will remain a priority during our tenure. From a financial perspective, our shared goal will be to maximize the value for every dollar spent on your behalf while meeting your operating expenditure requirements and setting aside funds for reserves. We have been managing Homeowners Associations in Middle Tennessee since 1987. Our corporation is locally owned and operated. Our phones are answered by a live person 24/7/365.

David Floyd III will be serving as your property manager. David can be reached by emailing DerbyGlenClose@gmail.com or by calling 615-297-2824. David is a 2016 graduate of Lipscomb Academy and a 2019 graduate of Vanderbilt University, where he earned a degree in Economics. He graduated from Vanderbilt in three years while playing on the football team. During his tenure at Vanderbilt, David received two bowl rings, was a two-time Hope Scholar Athlete of the Week, and was a three-time SEC Academic Honor Roll Student. David now serves as Vice President of our corporation.

When necessary, instead of just sending a "violation" letter, we will try to reach out to owners via phone and/or email and let them know that we're asking for their assistance in correcting a violation of the governing documents (especially for first offenses).

All HOA fee payments made through Ghertner & Company will be transferred to our corporation. Please refrain from making additional payments through Ghertner & Company.

Going forward, homeowners will have two (2) options to pay their annual HOA fees:

1. **Payment of HOA Fees by Check:** Homeowners may pay their HOA fees by mailing a check to Derby Glen Close HOA c/o David Floyd & Associates, Inc. 104 East Park Drive, Suite 320, Brentwood, TN 37027.
2. **Online Payment of HOA Fees:** Homeowners may pay their HOA fees online via eCheck or credit card. To make an online payment, please visit <https://dfal.cincwebaxis.com> and sign in at the top right corner of the screen. *You will need to register prior to signing in for the first time.* Once signed in, click on "Pay Fees" at the top left corner of the screen. Select your desired payment method (eCheck or credit card) and provide your payment information. Click "Submit eCheck/Credit Card Payment." Make sure that your payment information is correct and click "Submit Payment." Recurring payments can also be set up via the online payment portal if desired.

We look forward to serving you!

Very truly yours,

David A. Floyd, Jr.

David A. Floyd, Jr., President
David Floyd & Associates, Inc.