

# *Payment Coupon for Glendale Condominiums HOA*

Name: \_\_\_\_\_

Glendale Condominiums Unit Number: \_\_\_\_\_

Amount Enclosed (TOTAL): \$ \_\_\_\_\_

**\*In case we need to contact you, please provide contact info below:**

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Please send to:**

**Glendale Condominiums HOA  
c/o David Floyd & Associates, Inc.  
104 East Park Drive, Suite 320  
Brentwood, TN 37027**

# AUTHORIZATION AGREEMENT FOR AUTOMATIC DRAFT

I hereby authorize David Floyd & Associates, Inc. on behalf of my Homeowners Association, hereinafter called ORGANIZATION, to initiate debit or credit entries to my Checking Account / Savings Account (circle one) indicated below at the depository financial institution named below, hereinafter called DEPOSITORY, and to debit/credit the same to such account. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law.

Financial Institution Name: \_\_\_\_\_

Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

This authorization is to remain in full force and effect until ORGANIZATION has received **written notification** from me of its termination in such time and in such manner as to afford ORGANIZATION and DEPOSITORY a reasonable opportunity to act on it.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*\*Please provide a voided check with this authorization form\*\*\***

Homeowners Association Name: \_\_\_\_\_

Address at Property to be Credited: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Please send this completed form (along with a voided check) via email to accounting@dfloydassoc.com OR via mail to David Floyd & Associates, Inc. 104 East Park Drive, Suite 320 Brentwood, TN 37027.**

*NOTE: Completed form must be received prior to the 25<sup>th</sup> of the current month in order for the account to begin drafting the following month.*