**Village of Kaneville Board of Trustees - Meeting Minutes**

**2S101 Harter Rd, Kaneville, IL – Village Meeting Room**

**December 12th, 2024 @ 7 pm**

1. **Call to Order and Pledge of Allegiance at 7pm**
2. **Roll Call and Establishment of Quorum**

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| X | Eric Brannstrom-President |  | Laura Julian-Attorney | X | Heide Greiff-Treasurer |
| X | Taryn McCuan-Clerk | x | George Coyle-Trustee | X | Paul Ross-Trustee |
| X | Alexa Hill-Trustee | x | Jessica Lilliebridge-Trustee | X | Mary-Beth Ressler - Trustee |
| X | Jim Van Horn-Trustee |  | Bernie Weiler - Attorney |  |  |

1. **Approval of Agenda** 
   1. **Paul motioned first for approval and Jim motioned second for approval.**
2. **Approval of Previous Month’s Minutes** 
   1. Jessica motioned first for approval and Alexa motioned second for approval.
3. **Report from Sheriff’s Deputy - n/a**
4. **Reports and Communications** 
   1. **President’s Report** 
      1. **Swear in Mary-Beth Ressler - Sworn**
   2. **Clerk’s Report** 
      1. **Snow plow agreement, vote to approve and sign** 
         1. The board reviewed and signed the document to be returned back to the township for their signatures.
      2. **Christmas Light Contest**
         1. Browns -
         2. Ross - 32342 Harter Rd
         3. Conleys Farm -
      3. **Zoning for 2S234 Harter Road.**
         1. Conforms to the zoning and legal non-conforming and can it be rebuilt if destroyed?
         2. Zoned R1 Single Family Home
   3. **Treasurer’s Report** 
      1. **Profit and Loss**
         1. $9,206.66 took in
         2. Expenses $2,216.69
         3. Rent for township $600
         4. Accounting fee & Engineering fee included
            1. Jim motioned first for approval and Jessica motioned second for approval.
   4. **Approve Bills** 
      1. Attorney Fee - $45.00
      2. $3,166.29 in bills for the month
      3. Jim motioned first for approval and Jessica motioned second for approval.
   5. **Building and Zoning Report** 
      1. **2S330 Harter Road, Elburn, IL - Updates** 
         1. No updates
      2. **2S483 Daubermann Rd, Elburn, IL Updates** 
         1. No updates
      3. **Storage Lot Proposal at 46W524 Main St. -** 
         1. Paul and Eric met with Mike Skoba (code enforcement) to go over the lot
         2. The owners Joe Smith met with the County on how to proceed and what needs to be done for the proposal
            1. Will K-DOT might put a restriction on parking spots behind the apartments.
5. **Reports from Standing and Special Committees** 
   1. **Road Repair Forecast- Update at December Meeting** 
      1. Dale Pearson turned in the report for bid of road repairs.
         1. Next month Dale will have a report of the cost of repairs.
      2. $65,000 has been unclear by the attorneys if we can use it towards the road repairs.
      3. Heide to submit the request to use towards the road repairs.
   2. **Kaneville Fest** 
      1. Submitted a draft of a budget and list of events and vendors for the fest.
      2. Proposed a craft show to Karen Flamond and she said she will think about it and get back to Taryn and Jessica.
   3. **Add Donation Link to Website - Discuss and Vote** 
      1. Paul first, George Second
      2. Board all approval
6. **Resolutions and Ordinances- Discuss and Vote - n/a**
7. **Old Business** 
   1. **Progress on Priorities**
   2. **Sidewalk Projects - bid results** 
      1. Setup another meeting after Paul has talked to the two lowest bidders and decided how much money we need to allocate towards the project. As well as getting a contract signed for the sidewalk project.
      2. Work will happen around April 2025
      3. The project was bid per 4 corners and striping.
         1. 5 items were broken down per each bid.
      4. Eric proposes to vote to accept the lowest bid, phone calls to be made tomorrow to discuss the bid with the contractor. If it becomes an issue then a special meeting will be an issue to discuss and vote on.
      5. Paul motioned to engage in a contract with the lowest bidder C2 Creative Concrete to not to exceed $65,000. Contingent on diligence to be done.
         1. Board Approved this motion

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| --- | --- | --- |
| **Company** | **All Docs Furnished** | **Bid Amount** |
| IAP Construction | Yes | $118,519.72 |
| Elliott Wood | Yes | $105,200.00 |
| C2 Creative Concrete | Yes | $55,000.00 |

* 1. **Attorney Updates – Discuss proposal from Ottosen DiNolfo Hasenbalg & Castaldo – Vote to Accept Proposal** 
     1. Jim first for approval and Paul seconded for approval
        1. All board approved
  2. **3rd Party Code Enforcement Officer – Discussion & Appoint** 
     1. Eric talked to Mike Stoffa and agreed to take on the position of Code Enforcement Officer.
     2. Eric to meet with the lawyers to decide on a contract.
     3. The Code Enforcement Officer will be paid by case-by-case basis.
     4. Mike was the previous mayor of Elburn, past sheriff deputy and on the Kane County zoning board.
  3. **Complaints- n/a**

1. **10. New Business** 
   1. **Items from the Board - n/a**
   2. **Review and Vote on Donation Requests - n/a**
2. **Public Comment** 
   1. A check to be written to the township for dog bag stations for $600
   2. 2s456 Cedar Court - the lawn is overgrown, and ditches and tree limbs are falling down.
3. **Adjourn-** 
   1. Jim motioned first to adjourn the meeting and Jessica second adjourn at 8:08 pm