

**Village of Kaneville Board of Trustees
Meeting Minutes
September 21, 2023 7pm**

1. Call to Order and Pledge of Allegiance – 7:00 p.m.
2. Roll Call and Establishment of Quorum – “X” are in attendance.

X	Bernie Weiler- Attorney	X	Eric Brannstrom-President	X	Heide Greiff- Treasurer
X	Erica Plumb- Clerk	X	George Coyle-Trustee	X	Jeff Guzman- Trustee
X	Alexa Hill-Trustee	X	Jessica Lilliebridge-Trustee	X	Paul Ross- Trustee
	Jim Van Horn-Trustee				

3. Approval of Agenda – Jessica Motioned to Accept; Jeff Seconded. All were in favor.
4. Approval of Previous Month’s Minutes – Paul motioned to approve the meeting minutes from August 17th, 2023. Jeff Seconded; all were in favor.
5. Report from Sheriff’s Deputy –
 - a. Domestic issue was reported on Harter Rd in which the Sheriff’s Department responded to.
6. Reports and Communications from President and Other Officers
 - a. Clerk’s Report– Nothing at this time.
 - b. Treasurer’s Report – Jessica Motioned to approve the Treasurers Report; Alexa Seconded. All were in favor by roll call. See attached or contact Clerk to view.
 - b. Approve Bills – Jeff motioned to accept the bills; Jessica seconded. All were in favor by roll call. See attached or contact Clerk to view.
 - c. Building and Zoning Report –
 - i. Permit request for 46W754 Elm St-Kitchen/Bath/Garage & electrical upgrades. Request approved.
 - ii. Concerns of construction happening without a permit at 2S330 Harter Rd. A letter will be sent to owner to stop construction until a permit is obtained.
7. Reports from Standing and Special Committees –
 - a. Road Repairs Forecast – Nothing at this time.
8. Resolutions and Ordinances – Discuss and Vote – Nothing at this time.
9. Old Business
 - a. Progress on Priorities – Nothing at this time.
 - b. Complaints – Nothing at this time.
 - c. ARPA Funds-
 - i. Vote on engagement of Zabinksi Consulting for purposes of ARPA fund review (Not to exceed \$500)-

1. Paul compiled information in power point form. This packet breaks down needed information to go about using ARPA funds and how Zabinski Consulting can help. Paul is asking for approval to have Kelly Zabinski present at the October meeting.
 2. Jeff motioned to spend but not exceed \$500 in consultation. Alexa seconded. All approved by roll call.
- ii. Special Meeting for Zabinski Consulting-
1. Tentatively reschedule Thursday Oct 19th meeting to Wednesday Oct. 18th.

10. New Business

a. Items from the Board –

i. Lake Shore Recycling Contract Renewal-

1. Katie with Lake Shore Recycling (LRS) presents.
 - a. Important for Township and Village to combine contracts. Kaneville (approx.: 120 homes) is too small for it to be realistically worth it for LRS to come out.
 - b. Rates will mildly go up but having an intergovernmental agreement will help keep costs low.
 - c. The Village plans to sign a 7 year contract after a vote.

ii. Township Community Center- Conversation was had about the Township Community Building. The Township is looking for option on how to deal with impending property tax situation.

iii. Donation Guidelines-

1. Three option were presented to obtain a donation policy based on other small communities and how they handle donation requests. The board is to review and edit as they wish to present and vote at the October meeting. These policies are to protect the Village when spending tax payers money.

iv. Village Board to Review and Vote on Quotes

1. Tree Removal and Stump Grinding (Merrill Rd) (Quotes range from \$2,000-\$2,950)- Trees currently along this strip are dead. Jeff motioned to accept the quote from Mr. K's for tree removal and stump grinding. Alexa seconded; all were in favor by roll call.
2. Purchase of Three New Trees (Merrill Rd) (Quote for \$2,640)- The Village is expecting to received some money/material/time donated for this project! Jeff motioned to not exceed \$1200 for new trees to replace the ones being removed. Jessica seconded; all were in favor by roll call.
3. Harter Sidewalk Extension (2S432 Harter Rd) (Quote TBA)-
 - a. Resolution Approving a Construction Agreement for Sidewalk Installation- Jeff motioned to approve the sidewalk extension project and to not exceed \$13,000. Paul seconded; all were in favor by roll call.

b. Review and Vote on Donation Requests – None at this time.

11. Public Comment –

- a. Kaneville Fest- A suggestion was made that the Village of Kaneville take over Kaneville Fest. This would help with donation income, volunteers and activities provided.
 - b. Crown Development- Multiple concerns of truck traffic increasing throughout the day and boundary agreements. The Village President plans to meet with Village of Sugar Grove to gain more information and express concerns. The board would also like to send a letter objecting to the plan. The community is encouraged to speak their concerns! The next Village of Sugar Grove Planning Committee meeting is Oct. 18, 2023.
12. Adjourn – Jessica motioned to adjourn, Paul seconded, all were in favor. Meeting closed at 8:46 p.m.