

Village of Kaneville Board of Trustees Meeting Minutes
2s101 Harter Rd, Elburn, IL 60144
December 18th, 2025 @ 7pm

1. Call to Order and Pledge of Allegiance at 7pm

2. Roll Call and Establishment of Quorum

x	Eric Brannstrom-President	x	Paul Ross-Trustee		Shawn Flaherty - Attorney
x	Taryn McCuan-Clerk	x	Jessica Lilliebridge-Trustee		Bill Thomas - Attorney
x	Heide Greiff-Treasurer	x	Lou Roenna - Trustee	x	Mike Stoffa - Code Officer
x	Alexa Hill - Trustee	x	Stephanie Kames - Trustee		

3. Approval of Agenda

- a. Lou first then Alexa

4. Approval of Previous Month's Minutes

- a. Paul then Lou then all

5. Report from Sheriff's Deputy

a. Patrol Schedule - Vote on approved dates

- i. 8 dates for February have been selected for patrol dates for Kane County to be selected to patrol.
- ii. 11/5 - 4 warnings, 11/15 - 2 warnings
- iii. 2/4 of the shifts were filled for November
- iv. Jessica motion first to approve dates for February and Stephanie seconded that motion.

- 1. Followed by an all yes roll call vote for approval.

6. Reports and Communications

a. President's Report - n/a

b. Clerk's Report

i. Christmas Light Contest Winners

- 1. 46w587 Lovell St
- 2. 46w600 Locust St
- 3. 2S004 Harter Rd

ii. Sexual Harassment Training Certificates

- 1. All the board members turned in their certificates to Taryn to show they completed their training.

iii. Kaneville Newsletter

- 1. Christmas lights contest winners
- 2. Open Trustee positon - provide info to the newsletter on how to inquire about the position. Email info@villageofkaneville.com

c. Treasurer's Report

i. Illinois Comp. Controller report in October that was done on 10/15

- 1. Submitted to Susan Mendez at the State of IL

ii. Profit and Loss

- 1. \$10,413.88 was brought in for the month of November
- 2. Lou motioned first for approval followed by Alexa who seconded that motion

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a. Followed by a roll call vote of all yes's of approval.

d. **Approve Bills**

i. \$7,755.79 in bills paid from November 21st - December 18th, 2025

1. Lou motioned first for all approval followed by Jessica who second.

a. Eric asked for a roll call vote, all yes, no nays.

e. **Building and Zoning Report**

i. **2S330 Harter Road, Elburn, IL - Updates**

1. Making progress on the property and problem with the window sizes that were corrected.

2. Water and plumbing test was done and passed.

ii. **2S483 Daubermann Rd, Elburn, IL Updates**

1. Hearing had taken place tonight at 6pm by the village of kaneville trustees and an agreement of a fine of \$500 is to be assisted to the owner Dave Malek.

2. For further notes, please see the minutes from the December 18th, 2025 Public Hearing.

iii. **2S086 Harter Rd, Elburn, IL Updates**

1. No further action

iv. **Zoning & Violation Updates**

1. Mike Stoffa mentioned having a village complaint form on the website www.villageofkaneville.com. More info to come.

2. Mike presented the letter to send the villages email.

7. **Reports from Standing and Special Committees**

a. **Road Repair Forecast**

i. **Discuss Elm St Repave**

1. It is almost at completion and we will complete the seeding for the grass in the spring.
2. We have the final invoices to be paid and have submitted to Engineering Enterprise (EEI) to be paid before Christmas.
3. Chris Ott of EEI sent us the proper paperwork to pay Dale Pearson.

8. **Resolutions and Ordinances- Discuss and Vote**

a. **2026 Meeting Dates**

- i. Keeping the dates on the third Thursday of the month.

9. **Old Business**

a. **Progress on Priorities**

- i. Dan Kobel supervisor from the Township of Kaneville came back with a proposal for the village to up their rental charge to the village.
- ii. Currently we pay \$50 a month to the township for a 800 sq. ft room.
- iii. Dan proposed .50 per square foot which would be \$400.
- iv. The board can not vote as this was not on the agenda.
- v. Eric asked Dan to send him an email proposal to send to our attorney of the renegotiation of the lease that is good until 2028 at our current rate.

1. Shawn Flaherty needs to look at the lease from a legal stand point.
2. If Shawn does not see any reason to not renegotiate then have the

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Township clerk draft a new lease to be signed.

- vi. Eric recommended the board to go through the process, renegotiation the lease and help with the maintenance of the township's building.

b. Complaints - n/a

10. New Business

a. Items from the Board

- i. Paul stated that he will install the post for the historical society sign in the spring.

b. Review and Vote on Donation Requests

11. Public Comment

- a. Dan mentioned that he has draw down tickets for the Kaneville Fire Department.

12. Adjourn-

- a. Paul motioned to adjourn the meeting at 7:35pm and Jessica second that motion.
 - i. All voted yes to adjourn.