

Village of Kaneville Board of Trustees

Meeting Minutes

January 16th, 2025 - 7 pm

1. **Call to Order and Pledge of Allegiance @ 7pm**
2. **Roll Call and Establishment of Quorum**

X	Eric Brannstrom-President	X	Paul Ross-Trustee	X	Heide Greiff-Treasurer
X	Taryn McCuan-Clerk		George Coyle-Trustee	X	Shawn Flaherty - Attorney
X	Alexa Hill-Trustee	X	Jessica Lilliebridge-Trustee		
	Jim Van Horn-Trustee	X	Mary-Beth Ressler - Trustee		

3. **Approval of Agenda**

- a. Paul motioned first for approval of the agenda and Mary Beth motioned second for approval

4. **Approval of Previous Month's Minutes**

- a. Jessica motioned first for approval of last month's meeting minutes and Mary Beth motioned second for approval.

5. **Report from Sheriff's Deputy - n/a**

6. **Reports and Communications**

a. **President's Report**

- i. Introduction of Shawn Flaherty of the new legal counsel for the village of Kaneville.
- ii. Ii. Shaw will be here quarterly and an as need basis

b. **Clerk's Report**

- i. Jim Van Horn Resignation as of January 15th, 2025.
 1. Jim emailed his notarized letter of resignation

c. **Treasurer's Report**

d. **Profit and loss**

- i. \$12,101.62 in the general fund
- ii. \$2,021.51 motor fuel fund
- iii. Jessica motioned to approve first and Alexa motioned to approve second

e. **Approve Bills**

- i. **Monthly Bills Total: \$11,058.27**
 1. Paul motioned first for approval and Jessica motioned second for approval of the approved bills to pay.

7. **Building and Zoning Report**

a. **2S330 Harter Road, Elburn, IL - Updates**

- i. Mike Stoffa, the village code enforcer, said he spoke with the owners and said that they were originally going to fix the house up in time. The house is owned outright and is not bank owned.
- ii. The house is not on a well and the house needs to be tested for asbestos.
- iii. The owners have thought about selling the house since it's abandoned and

Village of Kaneville Board of Trustees
Meeting Minutes
January 16th, 2025 - 7 pm

not being lived in.

- iv. The house has been in status as an abandoned house for 30 days.
- v. Mike suggested offering them 35-45 days to make a decision.
- vi. Shawn Flarrey suggested writing a letter to start the process. This process would include red tagging the house with a list of violations in a letter.
- vii. There is electricity in the house, front windows are missing but no one is living in the residence.

b. **2S483 Daubermann Rd, Elburn, IL Updates**

- i. Several vehicles on the property without valid plates. They will be receiving a letter of violations.
- ii. Mike asked for the written complaint to move forward with violations

c. **Storage Lot Proposal at 46W524 Main St.**

- i. Per zoning currently no more than a ¾ ton pickup truck
- ii. Health department, water resource, water management, KDOT to rezone and to move forward with the plan.
- iii. Must adhere to new septic laws and how that will be managed.
- iv. Mike to forward Eric Branstromm the list of requirements in order to start the storage lot project.
 - 1. The requirements must all be met prior to having the storage lot approved by the Village of Kaneville.
 - 2. Must be approved and voted on by the Village of Kaneville.
- v. Eric asked the board tonight where they stand on this proposed project.
 - 1. They had concerns about parking,
 - 2. Privacy fences along the lot and secured areas
 - 3. The question was asked if the tax revenue would go and Eric answered that it would go to the school district of Kaneland.

8. **Reports from Standing and Special Committees**

a. **Road Repair Forecast- Update at December Meeting**

- i. December 30th, 2025 the Village of Kaneville came into an agreement with the township of Kaneville to repave Elm street.

b. **Kaneville Fest**

i. **Sign Contracts/Agreements for Fest**

- 1. Clowning Around Contract for Rock Climbing Wall
 - a. Mary Beth and Paul approved this and it was signed by eric to send back to Clowning Around.

9. **Resolutions and Ordinances- Discuss and Vote - n/a**

10. **Old Business**

a. **Progress on Priorities - n/a**

b. **Sidewalk Projects**

- i. Paul Ross stated Chris Ott from EEI (Engineering Enterprise) can fill out all the paperwork to complete for the sidewalk project for approval
 - 1. Paperwork is due by July 2025 prior to approval.
- ii. Shawn Flarrey to write up a contract with the state

Village of Kaneville Board of Trustees
Meeting Minutes
January 16th, 2025 - 7 pm

- iii. Currently the state is reviewing the paperwork that was submitted with IDOT.

c. 3rd Party Code Enforcement Officer – Discussion & Appoint

- i. Mike Stoffa to be appointed as the Village of Kaneville 3rd party Code Enforcement Officer.
- ii. Shawn Flarerty will write up a contract for Mike Stoffa to work as the code enforcement officer.
- iii. Mike asked for some sort of identification badge.
 - 1. The Fire Department said they can help with getting Mike the badge.

11. Complaints - n/a

12. New Business

a. Items from the Board

- i. Speed Limit Signs on working
 - 1. Eric said that he will call Carl Hauser about replacing them.
- ii. Reduce the Size of the Village Board
 - 1. Eric proposed to make the board down to four appointed members from six.
 - 2. Voters will have to decide if the board can go down to 4 from 6 trustees.
 - a. The March 26th, 2026 ballot would be the earliest to be voted on.
 - b. Shawn suggested advertising to see if anyone in the village wants to be on the board. Each would be a 2 year term.

b. Review and Vote on Donation Requests - n/a

13. Public Comment

- a. Paul Flamond was concerned about the hill of the steps being taken away at that they are concerned about another accident hitting their home.
- b. The stop sign on Harter Road by 2S141 Harter Road sits too far back from the actual stop area and people will not stop at the actual stop area.
 - i. Paul Ross and Eric Branstomm to talk to KDOT about solutions

14. Adjourn- at 7:55pm by Jessica first and Alexa second. The Board all agreed to end the meeting.