

Village of Kaneville Board of Trustees Meeting Minutes
2s101 Harter Rd, Elburn, IL 60144
June 19th, 2025@ 7 pm

1. Call to Order and Pledge of Allegiance at 7pm

2. Roll Call and Establishment of Quorum

	Eric Brannstrom-President	x	Paul Ross-Trustee		Shawn Flaherty - Attorney
x	Taryn McCuan-Clerk	x	Jessica Lilliebridge-Trustee	x	
x	Heide Greiff-Treasurer	x	Lou Roenna - Trustee		
x	Alexa Hill - Trustee	x	Stephanie Kames		

3. Vote on Appointment of New Trustee to Fill Vacancy

- a. Jessica motioned for approval first then Lou second with all in favor yes from the board.

4. Swearing in of New Village Official – Stephanie Kames

- a. Stephanie Kames was sworn in at today's meeting as the new Village of Kaneville Board of Trustee member.

5. Approval of Agenda

- a. Amend the agenda to add the Intergovernmental agreement with road repairs
 - i. Forms from IDOT to review and vote on.
 - ii. Change profit and loss to April and May
 1. Stephanie motioned for approval first then Lou second for approval

6. Approval of Previous Month's Minutes

- a. Alexa motioned second for approval followed by Lou who second.

7. Report from Sheriff's Deputy - n/a

8. Reports and Communications

a. President's Report - n/a

b. Clerk's Report

i. Kaneville Newsletter - Due 6/23/25

1. Add Stephanie Kamas a new trustee

c. Treasurer's Report

i. Approve April profit & Loss Statements

1. Took in \$11,867.91 in April
2. General Fund: \$129,112
3. Expenses: \$357.00

ii. Approve May Profit & Loss Statements

1. Took in \$17,968.50
2. General Fund: \$17,968.50
3. Total Expenses: \$9,297.35

d. Approve Bills

i. May 30th to June 19th, 2025

1. \$4,268.95

- ii. Jessica motioned first for approval followed by Alexa who second for

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approval

1. All members of the board voted yes of the approval of last month's bills

e. Building and Zoning Report

i. 2S330 Harter Road, Elburn, IL - Updates

1. The owner of the home asked if they could get a permit? Taryn to see what kind of permit they want and possibly talk to Mike Stoffa

ii. 2S483 Daubermann Rd, Elburn, IL Updates - n/a

9. Reports from Standing and Special Committees

a. Road Repair Forecast

- i. Over the last week there has been an email chain with EEI (Engineering Enterprise) with Chris Ott to get the paperwork completed for submittal.
- ii. Paul made a motion to have the packets of paperwork approved and to be signed by Eric and Taryn to send back to EEI to submit back to the fund in order to do the road repairs. Illinois Motor Fund to be approved and signed for permitting to move forward with the road work.
- iii. Items have to be signed and appropriated by July 1st in order to use the funds.
 1. Lou made a motion first and Alexa second
- iv. Intergovernmental agreement with the Village of Kaneville and Township of Kanville. Chris Ott recommended that we have an agreement that we have specifically for this contract.
 1. KDOT made the documents out to the Kaneville Road District .
 2. Paul made a motion to have an intergovernmental agreement with the Township based on the current contract.
 - a. Alexa motioned first for approval followed by Lou who second.

b. Main & Harter Rd. Sidewalk Project

- i. Eric and Paul met with the project manager Justin (C2 Concrete) to do a site visit. Justin mentioned that they can't get to it until August or September.
- ii. A change order was approved for \$5400 verbally but sent a change order for \$10k. Eric has not yet signed nor approved as it was more than the agreed to number. This was to cover their insurance for the project.

c. Kaneville Fest

- i. Donation from Danials
- ii. 3/10 vendors signed up for Kaneville Fest Vendor Booths
- iii. Taryn is working on getting a shirt and street corner signs to advertise the fest and car show on 8.23.25.
- iv. April Profit & Loss - \$601.05
- v. May Profit & Loss - \$2.03

10. Resolutions and Ordinances- Discuss and Vote

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- a. Approve & vote on increase of accountants hourly rate**
 - i. Rate went from \$100 to \$125
 - 1. Heide approves this increase as the Jodi is very helpful
 - ii. Jessica motioned first for approval followed by Lou who second.
 - 1. The board all votes yes for approval
- b. Discuss Appropriations for New Fiscal Year & Vote to Approve**
 - i. *See attached sheet for breakdown*
 - ii. Total appropriations is \$92,300.00 (May 1st, 2025-April 30th, 2026)
 - iii. Last year \$49,986.96 was used
 - iv. Lou motioned first for approval followed by Alexa who second for approval.
 - 1. The board was all in favor of the increase.
- c. Resolution to apply Rebuild Illinois Fund for Elm Street road repave**
 - i. No resolution was sent from the attorney.

11. Old Business

- a. Progress on Priorities**
- b. Complaints**
 - i. Rooster at the old memory farm, rooster on Locust and 2 more in town.

12. New Business

- a. Items from the Board**
 - i. Additional Police Presence in Town Update**
 - 1. 2 hours min and \$84/hr.
 - 2. Paul asked the board to table this to think about when we would want the police coverage.
- b. Review and Vote on Donation Requests - n/a**

13. Public Comment - n/a

14. Adjourn-

- a. Jessica motioned first and Stephanie motioned second to adjourn the meeting at 8:37pm