

**Village of Kaneville Board of Trustees
Meeting Minutes
July 20, 2023 7 p.m.**

1. Call to Order and Pledge of Allegiance – 7:00 p.m.
2. Roll Call and Establishment of Quorum – “X” are in attendance.

X	Laura Julien - Attorney	X	Eric Brannstrom-President	X	Heide Greiff- Treasurer
X	Erica Plumb- Clerk	X	George Coyle-Trustee	X	Jeff Guzman- Trustee
X	Alexa Hill-Trustee	X	Jessica Lilliebridge-Trustee		Paul Ross- Trustee
	Jim Van Horn-Trustee				

3. Approval of Agenda – Jeff Motioned to Accept, Jessica Seconded, all were in favor.
4. Approval of Previous Month’s Minutes – Jeff motioned to approve the meeting minutes from June 15, 2023. George Seconded, all were in favor.
5. Report from Sheriff’s Deputy – No update from the Sheriffs Dept but have noticed their presence and pulling cars over on Main St.
6. Reports and Communications from President and Other Officers
 - a. Clerk’s Report–
 - i. Resident upset about Clarke Mosquito Spray during air quality alerts- Clarke Mosquito was contacted and informed the Clerk that they have designated employees that deal with complaints like this, so they were to reach out to the Resident directly.
 - ii. Zoning Info Request for 46W569 Locust St- It was communicated that it was zoned residential based on tax records.
 - iii. Memory Farm Permit for Privacy Fence & Stairs- Moved to 6di.
 - b. Treasurer’s Report –
 - i. Blast Communication is set up for autopay.
 - ii. Refund was received from Mediacom.
 - iii. Jessica Motioned to approve the Treasurers Report, Alexa Seconded, all were in favor. See attached or contact Clerk to view.
 - c. Approve Bills –
 - i. Jeff motioned to accept the bills, Jessica seconded. All were in favor by roll call. See attached or contact Clerk to view.
 - d. Building and Zoning Report –
 - i. Memory Farm Permit for Privacy Fence & Stairs-
 1. Property is zoned residential which the owners were unaware of when purchasing the property. The Board continues to suggest getting the property rezoned as a business. It was also communicated that the main barn would need a lot of work to be up to code to hold events so being rezoned is their first step.
 2. A meeting is requested by the owners of the property with their lawyer and the village president and village lawyer. The board is willing to make this happen.
 3. Privacy Fence and Stairs will be approved as that is not a commercial upgrade.
7. Reports from Standing and Special Committees –
 - a. Road Repairs Forecast –
 - i. Trustees inspected a pot hole on Elm St. and should be an easy fix by Village volunteers.
8. Resolutions and Ordinances – Discuss and Vote –
 - a. Resolution Appointing an Acting Clerk- -

- i. Motion to approve the Resolution 2023-5 to appoint Jessica Lilliebridge as acting clerk in case of Erica's absence by Jeff, George seconded. Approved by roll call.
 - b. Ordinance Approving Appropriations for May 2023 – April 2024-
 - i. Ordinance 2023-1- Jeff motioned to approve the appropriations as they are, George seconded. Approved by roll call.
 - c. Resolution Approving Transfer General Money Market Account from Old Second to Resource Bank-
 - i. Other than supporting our new local bank, Resource is also offering better rates for the money sitting in the account.
 - ii. Resolution 2023-6- Jeff motioned to approve the Resolution and Jessica seconded. Approved by roll call.
 - d. Resolution Approving Transfer SLFRF in General Checking from Old Second to Resource Bank-
 - i. Resolution 2023-7- Jeff motioned to approve the Resolution and Alexa seconded. Approved by roll call.
 - e. Harter Sidewalk Extension 2S432 Harter Road-Review Quotes
 - i. Quotes were received from Del Ward but quotes needed to be revised for the Village to include prevailing wages, which increased the cost approximately \$3500.
 - ii. More quotes will be gathered.
 - iii. The Village would like to work with the County on engineering as well.
 - iv. Resolution Approving a Construction Agreement for Sidewalk Installation- (estimated amount not to exceed \$10,000.00)
 - 1. No need to approve the resolution for the contract until a contractor is decided.
- 9. Old Business
 - a. Progress on Priorities –
 - i. Wending Variance-
 - a. President was invited to the property to view the plans and discuss.
 - b. It was suggested to go to Kane County to pre plan before coming to the Village with a Variance request as their plan square footage is over the current variance allowance. They will present to the board when they are prepared.
 - b. Complaints – None at this time
- 10. New Business
 - a. Items from the Board – Nothing at this time.
 - b. Review and Vote on Donation Requests – None at this time.
- 11. Public Comment – Nothing at this time.
- 11. Adjourn – Jeff motioned to adjourn, Jessica seconded, all were in favor. Meeting closed at 7:46 p.m.