

Village of Kaneville Board of Trustees
Meeting Minutes
April 20th, 2023 7pm

1. Call to Order and Pledge of Allegiance –7:04 pm
2. Roll Call and Establishment of Quorum –

x	Laura Julien- Attorney	x	Eric Brannstrom-President	x	Alexa Hill-Trustee
x	Heide Greiff-Treasurer	x	Jim Van Horn-Trustee	x	George Coyle-Trustee
x	Erica Plumb- Clerk	x	Jeff Guzman-Trustee	x	Jessica Lilliebridge-Trustee (7:06)

3. Approval of Agenda – Jeff motioned to accept this months agenda. Jim seconded. All were in favor.
4. Approval of Previous Month’s Minutes – Jim motioned to approve the meeting minutes from March 16, 2023. Jessica second. All were in favor.
5. Report from Sheriff’s Deputy –
 - a. Relationship started with Ron and Ken. Will try to keep up with monthly updates if they cannot make Village meetings. A speed trailer was placed at Elm and Locust St. Elburn and Sugar Grove are seeing some burglaries or cars and garages. Please keep cars and garages locked and continue to report anything suspicious to the Kane County Sheriffs Department.
6. Reports and Communications from President and Other Officers
 - a. Clerk’s Report– Nothing to report.
 - b. Treasurer’s Report – Jessica motioned to approve the Treasurer’s Report. Alexa seconded. All were in favor.
 - c. Approve Bills – Jim motioned to approve the this months bills. George seconded. All approved by roll call.
 - d. Building and Zoning Report –
 - i. Permit Requests-
 1. Wendling- Photos and Drawings were presented to build a new detached garage. They currently have an older existing unattached garage. To add a new garage to code they would have to have it attached to the house which is not possible due to septic. They are requesting a variance to build the new garage with a car lift. Current garage is 450 SQFT with 270 SQFT with a back side addition. Their whole lot is a little over an acre. There are concerns of running business out of the new garage space. 900 sqft is what is allowed for unattached buildings. When a formal application is submitted, the board has 90 days make a decision and 15-30 days for a public hearing. A hearing officer will then come back to the village board with information. Village will appoint a hearing officer.
 2. Matt Casey (Old Memory Farm)- Zoning of this property needs to be clarified before going forward with approval of requested projects. Their intention is to hold small events (weddings/receptions, showers, etc.) with the possibility of using

the property as a therapy farm. Requested gravel parking lot is a big worry for the Village due to drainage and maintenance. Information will need to be gathered for any parking issues. They are aware of noise requirements and some other requirements. More information will be gathered and start the process of finding out the official zoning.

7. Reports from Standing and Special Committees –

a. Road Repairs Forecast –

- i. Drainage Repair Harter/Main- This project is in hands of the Kane County with a projected end date of May 25, 2023.
- ii. Culvert drainage in subdivision- Continued concerns of standing water in low areas with some residents having their sump pumps drain into these areas and becoming smelly. The Village would like to form a relationship with the Township to help fix these areas but will also find an outside contractors for information and quotes.

8. Resolutions and Ordinances – Discuss and Vote –

a. Approve Addendum to Village Lease Agreement with Kaneville Township-

- i. Jim motioned to approve the lease. Jessica seconded. All approved by roll call.

9. Old Business

a. Progress on Priorities –

- i. Drainage on Locust- see 7.a.ii.
- ii. Yard Maintenance- The Village would like to put a plan in place to update the code for Village yard maintenance. Jessica and George will take on this task.
- iii. SLFRF Project- (State and Local Fiscal Recovery Funds)- The main contact was changed to Heide with Eric and Erica as secondary contacts. Heide is working with the accountant to confirm dollar amounts previously reported. Once all information is updated the Village will have access to funds to use on projects which will be more clear in the future.

b. Complaints – None at this time

10. New Business

a. Items from the Board –

- i. Attempt was made to follow up with ComEd about LED lights. Still waiting for a reply.

b. Review and Vote on Donation Requests –

- i. Memorial Day-In the past the Village has donated \$250.
 1. A motion for a \$300 donation was made by Jim and seconded by Jeff. All were in favor by roll call.
- ii. In Memory of Pat Hill- Jessica motioned for a \$500 donation. Jeff seconded. Approved by roll call.

11. Public Comment – Nothing at this time.

12. Adjourn – Jessica motioned to adjourn. Jeff seconded. All were in favor. Meeting closed at 8:09 pm.