

**Village of Kaneville Board of Trustees
Meeting Minutes
May 18, 2023 7 pm**

1. Call to Order and Pledge of Allegiance – 7:00 p.m.
2. Roll Call and Establishment of Quorum – “X” are in attendance.

X	Bernie Weiler - Attorney	X	Eric Brannstrom-President	X	Alexa Hill-Trustee (7:45 pm)
X	Heide Greiff-Treasurer	X	Jim Van Horn-Trustee		George Coyle-Trustee
X	Erica Plumb- Clerk		Jeff Guzman-Trustee	X	Jessica Lilliebridge-Trustee

3. Swear in Members-
 - a. Paul Ross- Paul read his oath aloud and signed as Village Trustee.
 - b. Jessica Lilliebridge- Jessica read her oath aloud and signed as Village Trustee.
 - c. Eric Brannstrom- Eric read his oath aloud and signed as Village President.
 - d. Alexa Hill- Alexa read her oath aloud and signed as Village Trustee (7:50pm)
4. Approval of Agenda – Jim Motioned to Accept, Jessica Seconded, all were in favor.
5. Approval of Previous Month’s Minutes –
 - a. Jessica motioned to approve the special meeting minutes from April 25, 2023. Jim Seconded, all were in favor. Minutes were unavailable in print form (but were previously emailed to the board) so clerk read verbally for approval.
 - b. Jim motioned to approve the meeting minutes from April 20, 2023. Paul Seconded, all were in favor.
6. Report from Sheriff’s Deputy –
 - a. Sheriffs department to help with code enforcements. Noise & shooting (areas with shooting ranges, mainly township properties) ordinances also will to be enforced.
 - b. One noise complaint of loud music on Main St.
 - c. Advisement of continuing to keep cars/homes/garages/sheds locked and be aware of your surroundings due to robbery crews coming in from Cook County via expressway.
7. Reports and Communications from President and Other Officers
 - a. Clerk’s Report-
 - i. Yard Maintenance- Complaint of property at 46W710 Locust St. A letter was written up and will be delivered to the resident before legal action will be made.
 - ii. Kane County Chapter 15- Village plans to enforce these ordinances. The village board will be familiarizing themselves the document. Will post on Facebook and village website.
 - b. Treasurer’s Report –
 - i. Jessica Motioned to approve the Treasurers Report, Paul Seconded, all were in favor by roll call. See attached or contact Clerk to view.
 - ii. Estimate funds Available YE 4/30/23-See attached or contact Clerk to view.
 - iii. Appropriations for 5/1/23-4/30/24- See attached or contact Clerk to view.

1. The board will view and revise if needed at the June Meeting then vote on it at the July meeting.
 - iv. Approve Bills – See attached or contact Clerk to view.
 1. Blast Communication for \$125 was added to the bills list. New total is \$5346.05. Paul motioned to accept changes and Jim seconded.
 2. Jim motioned to accept the bills, Paul seconded. All were in favor by roll call.
 - c. Building and Zoning Report –
 - i. Future Project- Plan to appropriate up to \$40,000 to use toward a sidewalk addition near the south end of town.
 - ii. Old Memory Farm- Eric toured the property and got more information on the proposed venue. There are still many concerns on zoning, ordinances, and codes for safety of guests and the community. Currently the property is taxed as a residential property.
 - iii. Commercial Building on Harter- An email was received requesting more information on leasing out the building to an outside business. It is currently zoned as B3. The Village would like to look into this more.
 - iv. Appointment of Hearing Officer for 2S155 Harter Zoning-Recommendation was made to appoint Scott Buening to serve as hearing officer. His resume was presented to the board. The board is still waiting on the variance application from the residents.
 1. Resolution 2023-4: Paul motioned to approve the hearing officer resolution. Jessica seconded. All were in favor.
8. Reports from Standing and Special Committees –
 - a. Road Repairs Forecast – The board would like to prioritize any future road work with input from the community, such as Elm St.
 - b. Street Lights- Still waiting on a reply about replacing street lights with LED and possibly adding more lights.
9. Resolutions and Ordinances – Discuss and Vote – None at this time.
10. Old Business
 - a. Progress on Priorities –
 - i. Drainage- A company was contacted to quote grading and clear areas in certain areas off Locust St so water flows better.
 - b. Complaints – Brown Landscaping complaint of county work trucks blocking driveway and mailbox. Will reach out to inform him to contact county to discuss issues.
11. New Business
 - a. Items from the Board –
 - i. Maintenance of flowers near south of town by Kaneville Sign is suggested. Alexa volunteered!
 - b. Review and Vote on Donation Requests –
 - i. Resolutions- Any donation request approvals will now follow a process of going through a resolution to be more aware of expenditures.
 - ii. Kaneville FD (Pancake Breakfast)- Previously donated \$400.

1. Resolution 2023-1- Paul motioned for a donation of \$400, Jessica seconded. All were in favor
 - iii. Kaneville Fest- Previously donated \$2500.
 1. Resolution 2023-2- Paul motioned for a donation of \$2500, Jessica seconded. All were in favor
 - iv. Kaneville Public Library (Summer Reading Program)- Previously donated \$100.
 1. Resolution 2023-3- Jim motioned for a donation of \$150, Paul seconded. All were in favor.
12. Public Comment – None at this time
13. Adjourn – Jim motioned to adjourn, Jessica seconded, all were in favor. Meeting closed at 8:19 p.m.