

**Village of Kaneville Board of Trustees
Special Meeting Minutes
October 17th, 2023 7pm**

1. Call to Order and Pledge of Allegiance – 7:00 p.m.
2. Roll Call and Establishment of Quorum –

X	Bernie Weiler - Attorney	X	Eric Brannstrom-President	X	Heide Greiff- Treasurer
X	Erica Plumb- Clerk	X	George Coyle-Trustee	X	Jeff Guzman- Trustee
X	Alexa Hill-Trustee	X	Jessica Lilliebridge-Trustee	X	Paul Ross- Trustee
X	Jim Van Horn-Trustee				

3. Approval of Agenda – Jessica Motioned to add Kaneville Fest to item #7. Jim seconded. Jim Motioned to Approve as adjusted; Jeff Seconded. All were in favor.
4. Approval of Previous Month’s Minutes – Jessica motioned to approve the meeting minutes from September 21st, 2023. Jim Seconded; all were in favor.
5. Report from Sheriff’s Deputy – Nothing to report from Kane County Sheriffs but did notice the speed sign on Harter at the North end of town.
6. Reports and Communications from President and Other Officers
 - a. Clerk’s Report– Nothing to report.
 - b. Treasurer’s Report –Jessica Motioned to approve the Treasurers Report; Alexa Seconded. See attached or contact Clerk to view.
 - c. Approve Bills – Jim motioned to accept the bills; Jeff seconded. All were in favor by roll call. See attached or contact Clerk to view.
 - d. Building and Zoning Report –
 - i. Permit Discussion with owner at 2S330 Harter Rd.- Paul and Eric met with the owner about notice of work being done at the property. She had a permit for an assessment but not to have work. Kane County halted all work on the house until a permit is obtained.
 - ii. Old Memory Farm- Kane County reached out about their permit and information about parking lot and what would be needed with it. They were told they do not have approval to put in a parking lot and the only work approved was for a fence and a stairwell.
7. Reports from Standing and Special Committees –
 - a. Road Repairs Forecast – Nothing to report.
 - b. Kaneville Fest- Village of Kaneville to take the reins on Kaneville Fest and begin planning for Kaneville Fest 2024! This planning committee would still be open to the public and the Village would love for the community to step up to help as well!
8. Resolutions and Ordinances – Discuss and Vote –
 - a. Discuss and Vote on new Intergovernmental Disposal/Recycling contract with LRS- Contract is available to view by request to clerk. This contract is good for 7 years. Jeff motioned to approve the contract; Jim seconded; all were in favor by roll call. (Resolution 2023-8)
9. Old Business
 - a. Progress on Priorities –
 - i. Zabinski Consulting Presentation- (ARPA Funds) Kelly Zabinski-During Covid the government started handing out money (for infrastructure that benefits the community) and after some time they put rules on how to use the money. The Village has been unsure on how this money could be used. We are a small town with no police force, so it makes

using the money a bit more difficult. Culverts (wastewater systems), sidewalks and roads are options for this money! April 30, 2026, all work needs to be completed by this date in order to use the funds. The plan is to decide what to spend the money on then appropriate the funds. Kelly explained she is here to work for small governments like us and is always around to help! The board is encouraged to determine the main items to put the ARPA money towards.

- ii. Village Township- Dan Koeble- Concerns of the Community Centers' age and money that needs to go into the building for upkeep. The building has historical values. Looking to form a committee to help fix up and maintain the building. This committee is also open to the public. Building will also be rekeyed to narrow down their key count with each tenant having their own lock/key with 2 master keys (1 for supervisor; 1 for fire dept box). Each Village Trustee Member will have their own key for access to the Village Office.
- iii. Donation Guidelines- Third option on Laura's suggestion will be used as a starting point. Something will be put together to vote on at December Meeting.
- iv. Progress on Sidewalk Project- Contract was signed and submitted to the contractor. Paul has made a Kane County Transportation online account and submitted simple drawings of the project to be done and the contractor will also fill out an application and "marry" the two together and provide insurance to the county from the Village and the Contractor.
- v. Progress on tree removal – Three trees and stumps along Merrill have been removed. Six new trees have been chosen and will be planted before the next meeting.

b. Complaints – None at this time.

10. New Business

a. Items from the Board –

- i. Streetlights- Return email was received from ComEd about application for streetlight upgrades. More information was requested from ComEd and submitted. Next step is to figure out if the Village of Kaneville owns the lights for if they are "rented" from ComEd. Board members will count to see how many streetlights the Village (not township/county lights) has to be switched to LED.

b. Review and Vote on Donation Requests – None at this time.

11. Public Comment –

- a. Transformer in the subdivision was replaced but ComEd was unable to have access because of overgrowth and trees growing in the ditch so they had to drive big vehicles through a resident's yard. Resident would like the Village to keep an eye on whether it is their responsibility to clear up this culvert/ditch or if it is ComEd's responsibility.

12. Adjourn – Jeff motioned to adjourn, Jim seconded, all were in favor. Meeting closed at 8:11 p.m.