

Village of Kaneville Board of Trustees Meeting Minutes
2s101 Harter Rd, Elburn, IL 60144
October 16th , 2025@ 7 pm

- 1. Call to Order and Pledge of Allegiance @ 7:03pm**
- 2. Roll Call and Establishment of Quorum**

x	Eric Brannstrom-President	x	Paul Ross-Trustee		Shawn Flaherty - Attorney
x	Taryn McCuan-Clerk		Jessica Lilliebridge-Trustee		Megan Lamb - Attorney
x	Heide Greiff-Treasurer	x	Lou Roenna - Trustee		Mike Stoffa - Code Officer
x	Alexa Hill - Trustee	x	Stephanie Kames - Trustee		

3. Approval of Agenda

- a. Paul motioned first for the approval of this month's agenda. Followed by Lou who seconded. Put to a role call vote to approval by the trustee board.

4. Approval of Previous Month's Minutes

- a. Paul motioned first for the approval of last month's meeting minutes. Followed by Stephanie who seconded. Put to a role call vote to approval by the trustee board.

5. Report from Sheriff's Deputy

- a. Lou presented 6 patrol dates for the month of December for Kane County
 - i. Lou motioned to add one more dates for December 30
 1. Paul motioned first for the approval of December's patrol dates. Followed by Stephanie who seconded. Put to a role call vote to approval by the trustee board.
 - ii. The sheriff's department sent a list of previous citations, arrests and warnings given in September.

6. Reports and Communications

a. President's Report - n/a

b. Clerk's Report

i. Kaneland High School Homecoming Parade

1. The road closures caused a little traffic chaos before and after.
 - a. Road Closure notices on Main street and Harter need to be set back further so people don't come to town not knowing that there is a parade going on.
2. A large crowd that showed up

ii. Village Christmas Light Contest

1. December 18th
 - a. Winners will be selected on this date during the meeting.
 - b. 1st - \$200, 2nd - \$100 and 3rd - \$50

c. Treasurer's Report

- i. Profit and Loss Report
 1. \$91,474.78 taken in to date
 2. Paul motioned first for the approval of the profit and loss report. Followed by Stephanie who seconded. Put to a role call vote to approval by the trustee board.

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d. Approve Bills

- i. Bills paid from 9/20/25 - 10/16/25 - \$7,717.32
- ii. Cashiers check for Builders Asphalt for elm street roadwork \$67,030.33
 1. Date amended to 9.28.25
- iii. Eric motioned to amend the bills to add the Metro West bill for mayors meetings for \$130
- iv. Paul motioned first for approval then Lou seconded. Followed by a roll call vote with approval by all.

e. Building and Zoning Report

i. 2S330 Harter Road, Elburn, IL - Updates

1. The remodel of the property is progressing along with inspections with the Kane County building department.

ii. 2S483 Daubermann Rd, Elburn, IL Updates

1. Mike Stoffa spoke to Mr. Malek about setting a hearing date about his property.
2. Set a hearing date
 - a. This will be a third party officer to oversee the hearing to vote to impose a daily or monthly fine until he complies.
 - b. Eric to talk to Shawn Flaherty and Mike Stoffa about having it in the last two weeks of October.

iii. 2S086 Harter Rd, Elburn, IL Updates

1. Chicken and rooster living conditions not to code, yard sale debris left outside and unlicensed vehicles.

iv. Roosters Citation Updates

1. They have been talked to but no letters have been sent out. Paul stated he thinks someone had gotten rid of a rooster.
2. A shed permit is required to build the chicken coop area.

v. Unregistered Vehicle Citations Updates

1. No fines have been issued.

7. Reports from Standing and Special Committees

a. Road Repair Forecast

i. Discuss Elm St Repave

1. Elm street has low shoulder signs that were set out by Dale Pearson to protect liability and protect peoples vehicles.
2. Paving work is pretty much wrapped up.
3. After 2 more weeks of harvesting Dale will start the dirt work and inquire and gather dirt for the work.
4. Dale does not have a bill for us yet but will have one soon.

8. Resolutions and Ordinances- Discuss and Vote - n/a

9. Old Business

a. Progress on Priorities -n/a

b. Sidewalk Projects

- i. New bids for the sidewalk to be sent out in Spring 2026

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c. Complaints

- i. Speeding through town and complaints about them on our Facebook post on Oct. 1st mention about additional patrols being in town.
- ii. Reminder to inform the newsletter that in 2” inches of snow no parking

10. New Business

- a. Items from the Board -n/a**
- b. Review and Vote on Donation Requests - n/a**

11. Public Comment -n/a

- 12. Adjourn-** Paul made a motion to adjourn the meeting at 7:53pm followed by Stephanie who seconded the motion.