

Village of Kaneville Board of Trustees Meeting Minutes
2s101 Harter Rd, Elburn, IL 60144
August 21st, 2025 @ 7pm

1. Call to Order and Pledge of Allegiance at 7:01pm

2. Roll Call and Establishment of Quorum

x	Eric Brannstrom-President	x	Paul Ross-Trustee		Shawn Flaherty - Attorney
x	Taryn McCuan-Clerk	X	Jessica Lilliebridge-Trustee		Megan Lamb - Attorney
x	Heide Greiff-Treasurer	x	Lou Roenna - Trustee		
	Alexa Hill - Trustee	x	Stephanie Kames - Trustee		

3. Approval of Agenda

a. Eric amended the agenda to vote to place the historical society sign

- i. Jessica motioned to approve the amendment adding the historical society sign install to the agenda then Stephanie second that motion.
- b. Paul motioned first followed by Lou to approve the agenda with the amended change. A roll call vote was in order and all approved.

4. Approval of Previous Month's Minutes

- a. Paul motioned first followed by Jessica second to approve last months meeting minutes.

5. Report from Sheriff's Deputy - n/a

6. Reports and Communications

a. President's Report

- i. Clerk Taryn McCuan resigned and will complete at the end of the year.
 1. A formal notarized letter was sent to Eric Brannstrom and the board to notify them of her resignation.
 2. Taryn's last day as the clerk will be December 18th, 2025.
 3. Eric mentioned to the board if anyone would be interested or knows of anyone who might be interested in filling the position.

b. Clerk's Report

i. Kaneland High School Homecoming Parade - Oct. 8th

1. No updates as of today. The committee board at the high school is working on plans and details.
2. This information shall be sent to the Clerk and board prior to next months meeting.

ii. FOIA - LRS Garbage Contract

1. Sent to the requestor

iii. Clerk Resignation - Completed by December 18th, 2025

1. See notes in the President's report of this month's minutes.

c. Treasurer's Report

i. Profit and Loss -

1. \$11,132.65 taken in
2. Expenditures - \$5,213.38
3. Jessica motioned first for approval of the profit and loss report followed by Paul who second it.

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a. Roll call - all in favor

ii. Kaneville Fest

1. \$676.42 has been taken into this account.
 - a. Jessica motioned first for approval then Lou seconded for approval
 - b. All voted yes in approval for the Kaneville Fest profit and loss report.

d. Approve Bills

i. \$7,740.61 in bills paid this month

1. Paul motioned first for approval to approve this month bills to be paid and Lou second that motion.
 - a. All voted in favor to approve to pay this months bills

e. Building and Zoning Report

i. 2S330 Harter Road, Elburn, IL - Updates

1. No updates on the process of the home in the last few weeks. There are some issues with the well on the property.
 - a. What do we do with the shared well?
 - i. Was there a shared well agreement to show who is paying what and the maintenance.
 - b. Eric to speak with Shawn the attorney and see who is responsible as far as the county or sheriff.
 - c. Windows are currently boarded up.

ii. 2S483 Daubermann Rd, Elburn, IL Updates

1. David the owner of the property came to today's meeting.
2. Mike Stoffa sent the owner of the property an infraction letter to fix the issues on his property.
3. Eric stated that if he is having any issues getting the issues resolved to ask for help and we can provide resources. Asked David the owner what he and we can do to resolve the property with two non-working cars and one with a tree growing inside.
 - a. Eric empathized that these items need to be cleaned.
 - b. All vehicles on a property within the village must be running and have a valid registration to be resided at a residence.
4. David stated that he will work on getting to the list of items in the allotted amount of time.
 - a. Eric stated that Mike Stoffa will make a visit to make sure the items are being taken care of.

iii. 2S086 Harter Rd, Elburn, IL Updates

1. Chicken and building issues.
 - a. Eric to speak with Mike Stoffa and address the issues of the property.

7. 7. Reports from Standing and Special Committees

a. Road Repair Forecast

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i. Review Elm St. Repave Project.

1. See section 9.a.
2. Road repairs will start the week of August 25th, 2025. The roads on Elm street will be gridded down to the base to create a new base of the roads.

b. Kaneville Fest

i. Donations

1. Dunteman Farms donated \$500 to the fest.

ii. Updates

1. Taryn gave an update of events happening at the fest and a timeline of events.

iii. Trustee Volunteer Sign-ups

1. A 2hr time slot for volunteers was passed around to the board to volunteer at the fest.

iv. List of the Bills

1. A list of bills was given to the board of remaining payments due the day of the fest

8. Resolutions and Ordinances- Discuss and Vote

a. Kaneville Fest Payments Resolution

i. Resolution to add \$11,968.30 from the Village account to the Kaneville Fest Account.

1. Paul motioned first for approval to allow the additional funds to be added to the Kaneville Fest Bank account. Followed by Lou who second this motion.
 - a. All voted in favor of being sent to Kaneville Fest from the Village.

b. Patrol Schedule - Vote on approved dates

- i. The August calendar had 8 shifts and 5 shifts were covered.
- ii. The Sheriff's department asked for the September and Eric gave his permission to submit.
 1. Motion to approve 8 shifts on Lou's schedule September and October patrol dates
 - a. Paul motioned first for approval followed by Stephanie who motioned second
 - b. A roll call vote was called by Eric and all voted yes.

9. Old Business

a. Approval and ratification of all necessary actions related to Elm Street road repairs

- i. Jessica made a motion NTE amount of \$250,000.00 on Elm Street, Elm Court, Cedar Court, Pine Street and Maple Street. Paul seconded the motion.
 1. Roll Call vote was called by Eric and the board all voted yes.
- ii. Ratification to start the work of the project next week on August 25th.
 1. Paul motioned first for approval then Lou motioned second for approval.

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2. All voted in yes in approval

b. Progress on Priorities

- i. Lou brought to Eric's attention about some street signs in the subdivision. Eric asked Lou to talk to Carl Hauser about the stop sign that is faded and one that is hanging down. Paul Ross said he will head the task.

c. Sidewalk Projects

- i. There are delays still with the contractor and has not sent an actual copy of the signed contract that is not a photo.
- ii. Eric recommended that the board cancel the project and revisit next year in 2026 to place for rebid.
- iii. Paul made a motion to cancel this project and send out a rebid in Spring 2026 due to the work by the GC selected not complying. Lou second this with a roll call vote of all in favor.

d. Complaints

- i. Sewer cleaning signs in the right away and they were removed.

e. Kaneville Historical Society Sign

- i. Motion to approve the placement of the historical society sign at the intersection of Merrill and Lovell.
 1. Lou motioned first for approval followed by Paul who motioned second for approval.
 2. Eric made a roll call vote and all board members voted yes.

10. New Business

a. Items from the Board - n/a

b. Review and Vote on Donation Requests n/a

11. Public Comment

- a. Residents would like to know when they are tarring the pavement of the roads with a few days notice.
 - i. Eric advised as we get updates from Dale Pearson we will put a notice out via Facebook and our website.

12. Adjourn-

- a. Jessica motioned to adjourn the meeting at 8:16 and Lou second that motion.