



Funding Application for Amounts \$3000 or less

2025 SMALL GRANTS FUNDING APPLICATION

Rimbey Community Home Help Services
Rimbey Family Community Support Services

Vision:

A Caring & Healthy Community Today and for the future.

Mission:

*Building Resilience with Quality, Responsive, Preventative Programs & Services
for individuals, families & community.*

<p>Organization Name</p> <p>(This is where your cheque will be written to if successful)</p>	<p>Project Name</p>	<p>Amount Requested</p>
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FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

This personal information is being collected under the authority of section 33(c) of the FOIP Act and will be used to administer RCHHS/FCSS funding. The aggregate data will be used by Community Services for program planning and evaluation. All information gathered by Rimbey Community Home Help Services is protected by the provisions of the Act. If you have any questions about the collection, use or disclosure of your personal information, please contact the RCHHS Executive Director at 403-843-2030

Rimbey Community Home Help/FCSS respectfully acknowledges that we are on and work on the traditional lands of the Indigenous People (Inuit, First Nations, Metis) of Canada. We honour the ancestry, heritage and gifts of the Indigenous Peoples and give thanks to them.



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Mail to: RCHHS Attn: Misty Griffith P.O. Box 404 Rimbey, Ab TOC 2J0	Drop off: RCHHS/FCSS Attn: Misty Griffith 5025 55 street Rimbey, Alberta	Email: RCHHS Attn: Misty Griffith info@rimbeyfcss.com <i>*An original signed document will still be required*</i>
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SMALL GRANT FUNDING OPPORTUNITIES

- Applications will be reviewed at regularly scheduled board meetings (currently the first Wednesday of the month with the exceptions of July, and August)
- Projects must be ready to begin prior to the RCHHS fiscal year end (Dec 31, 2025) or an extension can be requested.
- Projects must begin after application; projects will not be funded retroactively.
- If you require any additional information regarding eligibility or assistance with the application, please call the office (403.843.2030) and ask to talk to Executive Director Misty Griffith

PLEASE READ: Eligible projects, services and expenditures must adhere to legislated requirements, and it is recommended that you review FCSS PROGRAM HANDBOOK and reference it, if possible, in your application. <http://www.humanservices.alberta.ca/documents/FCSS-Program-Handbook.pdf> There is also other FCSS directed surveys that would prove beneficial for you to review. Contact Misty Griffith for further information.

According to the FCSS Regulations, participating municipalities and Metis settlements are obligated to “promote, encourage and facilitate the development of stronger communities.”

- It identifies that there are 3 levels of Prevention including Primary, Secondary and Tertiary. FCSS programs focus on primary prevention (community development) and secondary prevention (community-based services)

Whether an FCSS Program wants to provide services or facilitate others to provide services, the role of FCSS's is to ensure community involvement and input to make change happen.

Whatever the approach preventative social services provided by FCSS Programs will be:

- 1) orientated to the future, not the past.*
- 2) focused on a group in the community or section of the community, rather than the individual*
- 3) innovative and locally determined*



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4) carried out in the cooperation with other organizations and/or

5) designed to encourage self-help, volunteerism, and capacity building so people can help themselves.

We support programs that.

- Assist communities to identify social needs and develop responses to meet those needs.
- Promote, encourage, and support volunteer work.
- Inform the public of available services.
- Promote the social development of children and families.
- Enrich and strengthen family life.
- Enhance the quality of life of the retired and semi-retired.

PART A Project Details

Project Name: _____

YES

Are those who will be participating Town of Rimbey and/or Ponoka County Residents only? NO

Primary Contact Information

Full Name: _____

Physical Address: _____

Mailing Address: _____

Email Address: _____

Phone Number: _____

1. Please describe your project. What will you do? Where? When?

2. What difference do you hope your project will make to those involved?



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3. What will participants &/or administration contribute to the project? (i.e., time, partial cost coverage, meeting space etc.)

NUMBER OF PROJECTED PARTICIPANTS? _____

Rimbey Community Home Help Services/ FCSS is required to provide an annual report to the Province of Alberta regarding the expenditures of FCSS Funds using the categories below. **Please detail your predictions of attendees of your application. The actual attendees will be included in your grant reporting if you are successful in your application.**

# Participants	AGE	%
	0 - 5	
	6 - 11	
	12 - 18	
	Young Adults 19-25	
	Adults 26-64	
	Seniors 65+	



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4. Please complete the Project Budget (in its entirety) and indicate what the RCHHS/FCSS funding will be used for specifically. (can use checkmark in first column to indicate)

RCHHS/FCSS Funding Request	Item/Activity Examples: facility rental, instructor costs, travel expenses	Total Cost of Item/Activity

Total Project Cost \$ _____

Contributions from others \$ _____

Total amount of FCSS Grant Request: \$ _____

**** Please ensure the total amount of RCHHS/FCSS funding requested matches the line items checked off above****

5. Who, or what agency will also be helping you with your project? What will they contribute? What will they do?



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6. How will you know that your project has been successful? What measurement will you use and provide to RCHHS/FCSS (e.g., number of attendees, number of sessions held, surveys)?

PART B Agreement

By signing and submitting this application, you agree to the following terms and conditions.

1. RCHHS/Rimbey FCSS must be recognized in some capacity as a contributor to the event (e.g., on the poster).
2. The applicant must expend the funds received in accordance with their application.
3. **The applicant must complete and submit a financial report of income and expenses, participant feedback and if possible, pictures and stories of celebration and recommendations for change NO later than Dec 31, 2025.**
4. FCSS staff must be notified if any change occurs that may result in the inability of the applicant to deliver the project identified in the application.
5. Any unspent funds allocated through this program to the successful project will be returned to Rimbey FCSS or an extension will be requested.
6. Rimbey Community Home Help Services/Rimbey FCSS reserves the right to cancel the grant funding with reasonable cause and provide 30 days written notice.

PART C Authorization

This application must be signed by the primary contact and participating households who are involved with this project.

By signing below, I confirm that all information submitted within this application, including Part A and part B, is true, complete, and accurate to the best of my knowledge.

Primary Contact

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Full Name _____ Signature _____ Date _____

Second Contact

Full Name _____ Signature _____ Date _____

Third Contact

Full Name _____ Signature _____ Date _____

IF SUCCESSFUL, YOUR ORGANIZATION WILL BE REQUIRED TO REPORT BACK TO RCHHS/FCSS BEFORE THE CALENDER YEAR END, UNLESS OTHERWISE ARRANGED WITH THE RCHHS EXECUTIVE DIRECTOR.

Please keep in mind the following “basic” requirements

- A detailed financial accounting of funds received
- # Of Volunteers and Volunteer Hours
- Stories that describe the significant impact and continuous quality improvement (changes to be made)
SUCCESS STORIES ARE IMPORTANT
- And to assist RCHHS/FCSS in being proactive to the needs of the community; please list and describe any emerging community and/or organizational issues/trends you have observed in the last year. These observations are not necessarily the focus of your organization but are simply a need in the community your organization feels exists.

IF YOU HAVE ANY QUESTIONS OR CONCERNS PLEASE REACH OUT TO OUR EXECUTIVE DIRECTOR.

(Contact information provided on front page)