**Policy # FCSS-0098.17**

**FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)**

**RIMBEY COMMUNITY HOME HELP SERVICES (RCHHS)**

**POLICY**

**NAME: FUNDRAISING** **AD-HOC COMMITTEE**

**DEPARTMENT: ADMINISTRATION**

**EFFECTIVE DATE: OCTOBER 5, 2017**

**AD-HOC Committee Rationale:**

The Rimbey FCSS/RCHHS is a non-profit, charitable organization that provides many programs and services for the Town of Rimbey and the west half of Ponoka County. As a non-profit, charitable organization we rely on funding, donations and any income made from any income generating programs to run the rest of our programs. As this is not always enough our Agency may have to fundraise to help offset the deficit of a program(s).

**Establishment and Purpose:**

The Rimbey FCSS/RCHHS Board recognizes that in order to maintain transparency and integrity with fundraising, committees like the Charity Golf Tournament Committee needed to be established. These committees will meet on a regular basis during the course of the fundraising event. The purpose of these committees is to carry out the fundraising event in the most effective and efficient way possible. The FCSS/RCHHS Board will review the purpose and effectiveness of these committees and their fundraising activities by way of reporting, including financial outcomes. Once the fundraiser is finished the Board has reviewed all reporting, it will be established whether or not to allow the continuation of the fundraising event.

**Composition of Committee:**

This committee is comprised of Program Team Leaders/Coordinators, Supervisors, Management, and volunteers that have direct knowledge of the fundraising activity or play a major role in the fundraiser itself.

**Deliberation and Recommendation:**

The Executive Director will report to the Board about this Ad Hoc Committee’s progress and could make periodic recommendations to the Board in respect of the subject on which it was created to advise the Board of any committee recommendations. The Board will take into consideration, but will not be bound by, these Ad Hoc Committee recommendations.

Revised/Reviewed: **May 30*, 2019***

This policy shall be reviewed at the discretion of the Board but at least annually.