**Policy # FCSS-0065.09**

**FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)**

**RIMBEY COMMUNITY HOME HELP SERVICES (RCHHS)**

**POLICY**

**NAME: VOLUNTEER PLACEMENT**

**DEPARTMENT: ADMINISTRATION**

**EFFECTIVE DATE: June 17, 2009**

The Rimbey & District Volunteer Centre’s mandate, goals and mission have been established in order to promote volunteerism in Rimbey and area through a number of strategies outlined in the Policy and Procedure Manual developed for the Centre.

In order to effectively use the volunteers that have been recruited and trained to provide much needed assistance to organizations that require periodic help and may not have members to fill short term positions, Rimbey FCSS/RCHHS has determined that the following guidelines be adhered to so that the bank of volunteers remains stable and does not become over used for activities that do not fall within these guidelines.

- Volunteers will be recruited to provide help for organizations and societies that have been determined to be not for profit agencies;

- If an organization is in the process of seeking society/not for profit status, the FCSS/RCHHS Board of Directors, may, at their discretion, grant an application for volunteer help;

- The Board may make an exception to allow volunteer placement for an event if the sponsoring group provides evidence that the activity is being held with proceeds being used for the good of the greater community and will not benefit the sponsoring group, organization or individual person.

- An organization may appeal to the Board of Directors of Rimbey FCSS/RCHHS to set aside these guidelines by doing so in writing prior to a regularly scheduled Board meeting.

Revised/Reviewed Date: ***May 30, 2019***

This Policy shall be reviewed at the discretion of the Board but at least annually.