**Policy # FCSS-0130.18**

 **FAMILY& COMMUNITY SUPPORT SERVICES (FCSS)**

**RIMBEY COMMUNITY HOME HELP SERVICES (RCHHS)**

**POLICY**

**NAME: WASTE MANAGEMENT SYSTEM**

**DEPARTMENT: HEALTH AND SAFETY**

**EFFECTIVE DATE: May 17, 2018**

*PURPOSE*: *To provide direction on the management of waste produced by Rimbey FCSS staff, clients, volunteers, and Board members*

*Rimbey FCSS is committed to responsible and sustainable waste management and recognizes the importance of developing an effective WMS to:*

* *Reduce our impact on the environment.*
* *Promote safe practices which protect our staff, clients, volunteers and Board Members as well as the public.*

*Waste Management System will include, but is not limited to, proper disposal of:*

* *General waste*
* *Recycling waste*
* *Confidential paper waste*
* *Hazardous waste i.e. broken glass, batteries, and medications.*

*All streams of waste will be placed in appropriate containers which are clearly marked and used only for the purpose intended.*

*In the event of an emergency waste incident, Rimbey FCSS will follow the appropriate emergency response procedures as per AHS EMERGENCY CODES POLICY #1132) (CODE BROWN)*

**Reference:** Alberta Health Services POLICY Level 1

 Title: Waste Management

 Scope: Provincial

 Document #: ESM-01

Revised/Reviewed: May 30, 2019

This policy shall be reviewed at the discretion of the Board but at least annually.