

FPPOA 2024 4TH QUARTER BOARD MEETING

DECEMBER 7 2024, 2PM

MINUTES OF MEETING

BOARD OF DIRECTORS PRESENT:

- President, Kate Johnson
- Maintenance, Loy Owens
- Treasurer, Greg Thompson
- Communications, Julie Askew
- Secretary, Sarah Parsons

The Board of Directors of the Frog Pond Property Owners Association held a meeting on December 7 2024, at the home of Julie Askew.

I ROLL CALL

The regular meeting was called to order at 2:06 PM by Kate Johnson, with a roll call of present board members.

II APPROVE 3Q24 BOARD MEETING MINUTES & REVIEW ACTION ITEMS

First order of business, The Board reviewed the meeting minutes from August 17, 2024. Motion made to accept; motion seconded; motion carried unanimously.

COMPLETED:

- Loy - Replace damaged post and sign in Member Community Lot
- Kate & Sarah - Sign approved Q2 2024 minutes
- Julie - Post signed Q2 2024 minutes to FPPOA website
- Julie - Draft and circulate with FPPOA board Fall newsletter; target publishing in Sept
- Julie - Send welcome package to new lake resident/member.
- Julie - Draft and circulate with FPPOA board member email with update on west end weed management change in plans; target email to be published prior to Fall Newsletter
- Kate - Send Sarah grant options
- Sarah - Draft information for a grant submission
- Loy - Send Sarah address for canoe owners
- Sarah - Draft letter for canoe owners

IN PROGRESS:

- Kate - Survey edge of lake for Giant Salvinia
- Kate - Follow-up with volunteers to schedule State Beaver Trapper for beaver and dam removal
- Julie - Post reminder of 2025 open board positions on FPPOA website and Facebook

III OFFICER REPORTS

Next, report from President, Kate Johnson

- Nothing additional to report

Next, report from Maintenance, Loy Owens

- Red canoe still on the members lot. No response from owners (letter sent via certified mail).
- Greg and Chris Thompson, on behalf of WCID, removed a number of cypress trees on the earthen dam on the water side to protect the integrity of the dam. They will continue to monitor and take action as needed.

Next, report from Communications, Julie Askew

- Working through newsletter recommendations from FPPOA members
- Drafting Winter newsletter

Next, report from Treasurer, Greg Thompson

- 2024 Property Tax statement received for the member access lot (\$12.69)
- As of November 30 2024, the FPPOA account totals \$11912.1, of which \$4740 is member donations for the FPPOA vegetation fund and \$628 is for lake survey
- FPPOA Fish Funds totaling \$4800 was transferred to a 6 month CD (4% savings rate) as the funds won't be needed first half of 2025; Citizens State Bank charges a \$10 / month maintenance fee if less than a minimum balance of \$1000; recommendation to close account and hold all FPPOA funds in one account and the different funds to be tracked by Greg
 - Motion made to close Citizens State Bank Fish Fund account to avoid incurring minimum balance maintenance fees. Motion made to accept; motion seconded; motion carried unanimously.

Next, report from Secretary, Sarah Parsons

- Grant submission drafted; awaiting feedback. Majority of additional work will be done once we have a specific grant to target.

Next, motion made to accept all officer's reports; motion seconded; motion carried unanimously.

IV OLD BUSINESS

Next, review list of new residents. The FPPOA Board welcomes DeAnn & Carey George to Frog Pond Lake.

Next, update from WCID. WCID will take back responsibility of lake spray in 2025. No progress made on weir gate.

Next, update on weed management plans. Email sent to members explaining that original plan is no longer viable, and FPPOA Board is evaluating alternative options. Proposal from BlueGill selected to open the creek at a fee of \$2300/day. FPPOA Board will proceed with 2 days of work, to be covered by the weed management fund. Email to be sent to all members with details of the new proposal.

Next, discussion of grant proposal. Kate has spoken with local experts to determine grant options available to Frog Pond Lake. Investigating option to have Texas A&M designate the west end of the lake (that won't be cleared) a wetland, which then would open up grant options and allowances to the lake.

V NEW BUSINESS

Next, discussion of documentation of Secretary procedures. Sarah to document procedures developed over the past few years so that a new board member can take over the Secretary role when Sarah's term ends in March 2026.

Next, next board meeting the annual invoice and 2025 budget will be approved.

VI OTHER BUSINESS

Next, discussion of annual FPPOA donations. 2024 donations were at a record low. Assumption that going fully digital has caused the decrease in donations. Recommendation to send a reminder via mail with stamped return envelope prior to Annual Meeting. Invoice to still be sent via email to all members in January.

VII SET NEXT MEETING DATE

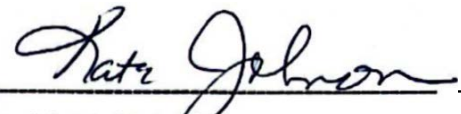
Next, discussion of 1Q25 FPPOA board meeting. Date set for February 1 2025, 2pm at the home of Kate Thompson.

VIII ADJOURN

Next, motion was made to adjourn; motion was seconded; meeting was adjourned at 3:20 PM.

ACTION ITEMS

- Kate & Sarah - Sign approved Q3 2024 minutes
- Julie - Post signed Q3 2024 minutes to FPPOA website
- Kate - Request member to consider filling Communications board seat
- Sarah - Create spreadsheet for Treasurer to track the different FPPOA funds held in Citizen State Bank
- Sarah - Document Secretary procedures by YE2025
- Julie - Create 2025 invoice for next meeting
- Greg - Create 2025 budget for next meeting
- Greg - Close Citizens Bank Fish Fund account and transfer remaining funds to Citizens Bank FPPOA account
- Julie - Create Winter newsletter
- Kate - Find wetlands specialist



President, Kate Johnson



Secretary, Sarah Parsons