

**FPPOA 2023 2ND QUARTER BOARD MEETING**  
**MINUTES OF MEETING**  
**MAY 27 2023, 2PM**

**MINUTES**

**BOARD OF DIRECTORS PRESENT:**

- President, Kate Johnson
- Maintenance, Loy Owens
- Treasurer, Greg Thompson
- Secretary, Sarah Parsons
- Website, Julie Askew

The Board of Directors of the Frog Pond Property Owners Association held a meeting May 27, 2023, at the home of Julie Askew.

**I ROLL CALL**

The regular meeting was called to order at 1:16 pm by Kate Johnson, with a roll call of present board members.

**II APPROVE 4Q22 BOARD MEETING MINUTES**

First order of business, The Board reviewed the meeting minutes from January 7, 2023. Motion made to accept; motion seconded; motion carried unanimously.

**1Q23 ACTION ITEMS - COMPLETED**

- Julie - Create fillable form for annual mail out
- Julie - Email FPPOA annual mail out
- Julie - Draft Spring Frog Pond Newsletter

**1Q23 ACTION ITEMS - IN PROGRESS**

- Kate - Scan historical documents
- Sarah - File digital copies of historical documents
- Kate - Send Julie 2008 letter from Amanda Haralson Stover Trust to website
- Julie - Post 2008 letter from Amanda Haralson Stover Trust to website
- Kate - Research Texas Water Commission details; advise if anything for Frog Pond Lake
- Kate & Greg - Open savings account

### III OFFICER REPORTS

Next, report from FPPOA President, Kate Johnson

- Discussion of welcome of new members and better management of communications with members. FPPOA Board Communications must take place via FPPOA Board gmail ([frogpondFPPOA@gmail.com](mailto:frogpondFPPOA@gmail.com)) so that board and member interactions are properly documented. FPPOA Board contact information prominently displayed on FPPOA Website. Discussion of how to make new residents aware of FPPOA website and Facebook page. Decision made to make standard welcome package (FPPOA Welcome Packet including website URL and Facebook page), and to be dropped off by a FPPOA member. Decision made to have standing agenda item to review list of new residents, and assign drop off of welcome packet.

Next, report from FPPOA Maintenance, Loy Owens

- Maintenance of Members Lot completed this week. Post of sign for members' lot has rotted and needed to be replaced and set in concrete. Several boards on dock had rotted and/or damaged by falling tree. All repairs completed by Loy at cost of \$85.61

Next, report from Website, Julie Askew

- Website to be updated with info from 2023 Annual Board Meeting

Next, report from FPPOA treasurer, Greg Thompson

- As of May 24, 2023, the FPPOA funds total \$8,131.72;
  - \$562 check written to WCID for lake aeration pilot;
  - money collected for Fish Fund and Lake Survey not yet deposited; funds given by those who indicated that they did not wish to fund a Lake Survey will be deposited to the Fish Fund
- As of May 24, 2023, the FPPOA Fish fund totals \$4,277.41

Next, report from Secretary, Sarah Parsons

- nothing to report

Next, motion made to accept all officer's reports; motion seconded; motion carried unanimously.

### IV OLD BUSINESS

Next, update on the Frog Pond Lake aeration pilot project. Latest check of the surrounding lake bed was solid. Continuing to run pilot before making recommendations to FPPOA members.

## V NEW BUSINESS

Next, discussion of items for summer newsletter (to be released in June); draft newsletter sent to FPPOA Board for review and feedback. Write ups to be done on:

- today's dam maintenance (including why we do it) with photos;
- this year's annual members meeting;
- 4th of July fireworks.

Next, discussion of FPPOA members fish fry in October. Details to be discussed and decision to be made at next board meeting.

## VI OTHER BUSINESS

Nothing to discuss

## VII SET NEXT MEETING DATE

Next, discussion of 3Q23 FPPOA board meeting. Date set for September 2, 2023, 2pm at the home of Loy Owens.

## VIII ADJOURN

Next, motion was made to adjourn; motion was seconded; meeting was adjourned at 2:30 P.M.

## ACTION ITEMS

- Julie - Make more prominent on website all POA communications are email only.
- Julie - Create printed Welcome Packet (available on FPPOA website) for new members
- Julie - Remove membership form from Welcome Packet
- Julie - Complete and distribute FPPOA Summer Newsletter
- Kate - Add FPPOA website URL and email address to Frog Pond Lake Facebook page
- Sarah - Add standing agenda item to review list of new residents

DocuSigned by:

*Kate Johnson*

6A94741F739A497...

**President, Kate Johnson**

DocuSigned by:

*Sarah Parsons*

71D6270D268D41A...

**Secretary, Sarah Parsons**

**MAY 2023 MEMBERS' LOT REPAIRS:**

Maintenance Expenses for Member's dock May 2023					
Home Depot		Sealer	19.97		
		Sealer	19.97		
Parker		Sprayer	11.99		
		2X6	6.79		
			6.79		
			6.79		
			6.79		
TOTAL			79.09		
Tax			6.52		
TOTAL			85.61		