

## **Terms and Conditions: for Coaching, Training and Online Courses.**

The following constitute the terms and conditions to which applicants agree when booking any coaching, face-to-face training or online courses from M.V.P.I REAL ESTATE MANAGEMENT LLC and its Coaching Services. For the purposes of the terms and conditions M.V.P.I. REAL ESTATE MANAGEMENT LLC and its Coaching Services will be shortened to M.V.P.I. REAL ESTATE MANAGEMENT LLC. M.V.P.I. REAL ESTATE MANAGEMENT LLC reserves the right to review and update the terms and conditions periodically.

Please read the terms and conditions carefully before purchasing coaching, training or an online course and print off a copy for your records. By purchasing any of M.V.P.I. REAL ESTATE MANAGEMENT LLC services, you are confirming your agreement to be bound by the terms and conditions.

### **1. Registration with M.V.P.I. REAL ESTATE MANAGEMENT LLC**

When booking onto an online course we require you to register to create an account and provide us with certain information about yourself. In doing this, you agree to:

- Provide true, accurate, current and complete information about yourself.
- Maintain and promptly update the data we hold for you should it change.

### **2. Booking a face-to-face training or coaching**

Face-to-face training and coaching can be booked via the booking forms available on M.V.P.I. REAL ESTATE MANAGEMENT LLC website: <https://mvpimanagementllc.com> or via email: Monique@mvpimanagementllc.com and discounts.

- Notice of new pricing will be given in advance, but M.V.P.I. REAL ESTATE MANAGEMENT LLC reserves the right to change prices listed without notice.
- Discounts are available for online courses for limited time periods, periodically. The discount is not available in conjunction with any other offer and places are subject to availability.
- The face-to-face training course fees include: tuition on the day and all relevant course materials.

### **3. Payment**

Fees must be paid at the point of booking via Online Payment Gateway available on our website or an invoice can be requested.

**We cannot accept payment by installments.**

#### **4. Prevailing terms and conditions**

Please note that this and all other M.V.P.I. REAL ESTATE MANAGEMENT LLC pre-contractual documentation shall not constitute an offer. All services provided by M.V.P.I. REAL ESTATE MANAGEMENT LLC are on the basis of these Terms and Conditions and if you wish to engage any services we shall only provide them if you accept the Terms and Conditions.

#### **5. ACT Learning Academy face-to-face and eLearning courses**

- After booking onto online courses you will be given access to M.V.P.I. REAL ESTATE MANAGEMENT LLC course via the website. You will be given a license period of specified days for which the course is operational. By using the resources provided you agree to these terms and conditions. If you do not agree to these terms, you cannot use the site.
- Whilst we make every effort to keep changes to the site to a minimum, we reserve the right to make any amendments to the terms and conditions at any time to reflect changes affecting our business, including but not limited to, changes in technology, payment methods and legal and regulatory requirements. By continuing to use this site you agree to accept any changes made to the terms and conditions.

#### **6. Ownership and intellectual property rights**

All intellectual property rights in all materials available at <https://mvpimanagementllc.com> including the design, graphics, all printed materials, videos and the audio of all webinars and podcasts are owned by M.V.P.I. REAL ESTATE MANAGEMENT LLC. When you are given access to the resources on the website, you are granted a non-exclusive, non-transferable, revocable license to use the materials. No content may be copied, reproduced, uploaded, posted, displayed or linked to in any way, in whole or in part, without M.V.P.I. REAL ESTATE MANAGEMENT LLC's prior permission. Any such use is strictly prohibited and will constitute an infringement of M.V.P.I. REAL ESTATE MANAGEMENT LLC's intellectual property rights.

#### **7. Special requirements at the face-to-face training or coaching**

M.V.P.I. REAL ESTATE MANAGEMENT LLC will make every effort to accommodate special requirements that have been notified in advance.

#### **8. Health and safety at the face-to-face training or coaching**

You must comply with all health and safety rules and regulations and any other reasonable security requirements that apply at the premises at which the training or coaching are provided.

#### **9. Behavior**

M.V.P.I. REAL ESTATE MANAGEMENT LLC reserves the right to remove any delegate from a training course or coaching session, whose behavior is deemed inappropriate. In these circumstances, M.V.P.I. REAL ESTATE MANAGEMENT LLC will neither refund any fees nor reimburse any other costs.

## **10. Trainers**

M.V.P.I. REAL ESTATE MANAGEMENT LLC shall provide such trainers and coaches that are suitably qualified and experienced. M.V.P.I. REAL ESTATE MANAGEMENT LLC shall be entitled to substitute any trainer or coach with any other person who it deems suitably qualified and experienced, at any time.

## **11. Liability**

M.V.P.I. REAL ESTATE MANAGEMENT LLC does not accept responsibility for anyone acting as a result of information in, or views expressed on, its training courses, course materials or coaching sessions. Opinions expressed are those of individual trainers and not necessarily those of M.V.P.I. REAL ESTATE MANAGEMENT LLC.

Participants should take professional advice when dealing with specific situations.

## **12. Technology**

M.V.P.I. REAL ESTATE MANAGEMENT LLC does not warrant that the provision of any content online will always be available or be uninterrupted, timely or error free, that defects will be corrected or that such content is secure or free from bugs, viruses, errors and omissions.

## **13. Cancellation**

### **Cancellation of a face-to-face training**

If you need to cancel a training course or re-arrange the date, you must notify M.V.P.I. REAL ESTATE MANAGEMENT LLC via email more than 20 days before the course start date. You will receive a full refund less an admin fee of 20% of the course fee. If you cancel your place between 10-19 days before the course start date, you will be entitled to a 50% refund. If you cancel your place less than 10 days before the course start date, you will not be entitled to a refund.

### **Cancellation of an online course**

Once you have booked onto an online course you have up to 14 days from the purchase date to cancel your booking and receive a full refund provided that the online course has not been accessed. After the 14 days, or if the online has been accessed you will not be entitled to any refund, nor will you be able to transfer your online course to another person or onto another online course.

### **Changes and/or Cancellation by M.V.P.I. REAL ESTATE MANAGEMENT LLC**

In extreme circumstances, M.V.P.I. REAL ESTATE MANAGEMENT LLC may be forced to cancel a course with 20 days' notice. In that case a 100% refund of the course fee will be made but no compensation will be paid for any additional costs incurred (for example travel, accommodation etc). We therefore recommend that you refrain from incurring any costs of travel or accommodation until 20 days before the course start date, or otherwise obtain insurance for those costs.

**Purchases made from <https://mvpimanagementllc.com/>**

Under this policy, you may cancel your purchase of the course within the period of 10 calendar days from the date on which the contract of purchase is concluded. This is called a "Cancellation Period". Note that if you redeem your voucher during the Cancellation Period, you expressly request us to begin providing the course materials and you acknowledge that you lose your right to cancel the purchase of the course and get any refund for it.

In case you decide to cancel your purchase of a course, it can be done in the following way:

By filling out Cancellation Form and sending it via [monique@mvpimanagementllc.com](mailto:monique@mvpimanagementllc.com)

If you cancel the purchase of a course within 10 calendar days as mentioned above, we will refund you for all payments made as a part of your purchase within 10 calendar days from the day we accept that you are entitled to a refund.