



PCNC Board Meeting Minutes
Wednesday – February 2, 2022

Members Present:

- Mary Sue Allen*
- Jennifer Morton*
- David Douglas
- Julie Hooker
- Paulette Rees-Denis*
- Ryan Wm Horvath
- Craig Ramsay*
- Terry McGrath*
- Jenny Monachino*
- Maureen McGrath
- Radio Bob Monachino

*- Denotes PCNC Board Members

GENERAL BUSINESS

Old Business – Updates provided by Terry McGrath

- Meeting notes from January 2022 board meeting have been sent via email to all PCNC registered residents.
- No other pending items required review.

New Business – Updates provided by Mary Sue Allen

- PCNC Board Changes
 - Mark Eagle, current PCNC Board Secretary, is relocating to Florida and will be stepping down. Terry McGrath, 811 Hila & 138 Pali, will step-in and be the new Board Secretary. Thank you Mark for all your hard work and dedication to our community. We wish you the best of luck in your new endeavors.
 - Bruce Benning, current PCNC Board Treasurer will be stepping down. In the interim, until a new Treasure is named, it was decided that Mary Sue Allen (Co-President) & Terry McGrath (Secretary) will share PCNC financial responsibilities. The Communications Committee will send a request to identify if there are any interested PCMC residents that would like to volunteer.
 - Craig Ramsay, current PCNC Board Co-President has upcoming professional opportunities in the Spring and early Summer. Co-President, Mary Sue Allen, will assume any of Craig's PCNC Board activities.
- PCNC Board Succession Planning
 - Given the current changes as well as potential for future needs, the Board identified that an on-going succession plan be determined and noted in the PCNC governing bylaws.

New Business – Updates provided by Craig Ramsay

- PCNC 2022 Operating Budget has been compiled and reviewed with Tamara Warman, PCMC Park Manager, on 02/02/2022. Some additional minor additions and edits are needed before final draft will be sent to Park Owners for their funding consideration.

Park Management – Updates provided by Tamara Warman


- Key areas of focus:
 - Completion of residential inspections.
 - Ginger Gate & Wood Slat improvements.
 - Completion Dog Park & Wash (on-going)
 - Potential uses for the open space at Tiki & Pali. Mary Sue offered to help Tamara make a connection with the Tribe that owns that space.

Governance – Updates provided by Mary Sue Allen

- OnePS Update (Mary Sue Allen & Maureen McGrath updates)
 - Key items needed to complete application submission:
 - PCNC governing bylaws, which Mary Sue Allen is leading.
 - Resident petition signatures to accompany the application, which Maureen McGrath is leading.
 - OnePS does not have a specified number or percentage of required PCMC resident signatures, but enough should be obtained to reflect awareness of what OnePS is and that we are applying.
 - A OnePS information sheet will be compiled to distributed to help in this process.
 - OnePS association name. It was suggested, voted, and approved that we shall be the “Palm Canyon Neighborhood Organization” in our filing with OnePS.

COMMITTEE REPORTS

Communications (“CC”) – Updates provided by Jennifer Morton

- New logo,  , has been created and published. Going forward all PCNC communications (including Web Site, eMail, etc) will utilize this branding.
- New eMail domain, in-line with our new PCNC brand & PCNC web site platform we have also established a new e-mail domain, info@mypcnc.com, replacing the current pcmc1880@gmail.com.
 - We will forward all current incoming communication to the new e-mail, and over the next 60-90 days phase out and eliminate pcmc1880@gmail.com.
- A welcome letter is being worked on by Kevin Nourse who is partnering with the Outreach Committee to finalize.
- Updates needed to the current PCNC resident directory and map. Assistance by the Neighborhood Watch block captains to help get updated resident information and promote additional enrollment.
- 2022 Communication Strategic Plan was shared.

Neighborhood Watch (“NW”) – Updates provided by Craig Ramsay

- It was noted that we will have to change our eMail address that is currently on file with the National Neighborhood Watch organization. Terry McGrath & Craig Ramsay to ensure this gets completed.
- Donna Festa, who is the current Block Captain for Zone 12, has advised that she will need to step down. Given that Craig Ramsay lives just a few doors down, he will assume BC responsibilities for that Zone at this time.
- Terry McGrath will temporarily take over NW committee chair responsibilities while Craig Ramsay is focusing on his professional engagements.
- The local Parks & Recreations department has made a significant donation of hand sanitizers and hand wipes, which are available and can be used by the Block Captains as part of their engagements with their assigned residents.
 - The inventory will be stored in the new Disaster Preparedness room and the DP co-chairs will work with the Block Captain to get access to the room.
- Park Management has noticed an increase in residents and/or guests leaving their vehicles parked on the street for an extended period. They wish for us to remind residents that parking on the streets in front of our homes is prohibited and used for emergency vehicles only.
- Car decals remains pending with Park Management.
- An agenda item on the next NW committee meeting will be the protocols for publishing and sharing of incident information.

Community Outreach (“CO”) – Updates provided by Mary Sue Allen & Jenny Monachino

- Working with Kevin Nourse (CC) on Welcome Letter, which Tamara Warman advised can be include in the packet she provides to new residents.
- They are currently examining both the charter and community needs of this committee. It may be less about proactively reaching out to residents but become more about what and how our community can assist and how to reach out should a resident need assistance. The committee is still working through the details and will share additional information in future board meetings.
- Inclusion of COVID protocols & services within the community is also under review.

Social & Entertainment (“SE”) – Updates provided by Paulette Rees-Denis

- 2022 SE budget submitted and is part of the finance review with Park Management/Owners.
- January events were limited due to COVID.
- February events have been identified and are being published (flyers, Web Site, and Facebook).
- In support of the 2022 PCNC financial needs, it was suggested to consider having one fundraising event per month.

Disaster Preparedness (“DP”) – Updates provided by Craig Ramsay

- Suzie Heiser, current DP committee co-chair, has advised that she will need to step down. Mark Auchterlonie, will be taking over DP co-chair responsibilities with Paul Abril. Mark will be helping to focus on DP tools and maintenance needed. Suzie will still be part of DP to assist with triage readiness and certifications.

- 2022 DP budget submitted and is part of the finance review with Park Management/Owners.
- A DP room attached to the Club House has been identified and is being cleaned out where all community DP equipment & supplies will be stored.

Health & Wellness (“HW”) – Updates provided by Craig Ramsay

- Larry Jeane will temporarily take over HW committee chair responsibilities while Craig Ramsay is focusing on his professional engagements.
- Next committee meeting date is scheduled for 02/19.
- Youth Group outdoor sessions to resume in February.
- Potential for an upcoming fundraising event for haircut and styling services by and for PCMC residents.

Meeting Adjourned

Next Meeting

Wednesday – March 2, 2022

6:00pm – 7:30pm