



PCNC Board Meeting Minutes
Wednesday – April 6, 2022

Members Present:

- Mary Sue Allen*
- Jennifer Morton*
- Mark Auchterlonie*
- Gary Ebben
- Sue Duquette
- Craig Ramsay*
- Terry McGrath*
- Mary Struppa
- Maureen McGrath
- Lee Duquette

*- Denotes PCNC Board Members

GENERAL BUSINESS

Old Business – Updates provided by Terry McGrath:

- Meeting notes from February 2022 board meeting have been sent via email to all PCNC registered residents.
- No other pending items required review.

New Business:

- PCNC Board Treasurer (Terry McGrath & Jennifer Morton updates)
 - Bette Pine, 122 Pali Drive, has volunteered to be our interim Treasurer until we hold official PCNC board elections later this year (election timing is currently TBD). Bette is familiar with account and booking keeping practices and already has key ideas on proper PCNC policies & procedures.
 - Bette's appointment was put to a vote and the board members in attendance unanimously voted her in as interim Treasurer.

Park Management – Updates provided by Tamara Warman

- Key areas of focus:
 - Park Infrastructure – With a particular focus on fire extinguisher ratio to homes as well as fire hydrants within the community. Tamara noted that our community is inspected on a regular interval by the PSFD and we are up-to-code and in compliance.
 - Ginger Gate & Wood Slat improvements continue.
 - South pool gate battery has been replaced and the gate is now operational.
 - Cameras are now in-place and operational at both gates (Palm Canyon & Laverne)
 - Property inspections are still on-going.
 - A new cleaning company has been contracted for the Club House (Monday's & Friday's). Park Management reminder to all residents that is our individual

responsibilities is to ensure the C.H. facilities are cleaned-up after all Social & Entertainment events – “leave it like you found it”.

- RV & storage area is being re-keyed, all residents that have space in that area will be provided a new key.
- Gate clickers – If slow or non-responsive, try replacing battery first. If unsure on how to change battery or still slow/un-responsive after replacing battery residents should work directly with Park Management.

Finance:

- Palm Canyon Neighborhood Club (PCNC) finances.
 - For the time being will be handled as “petty cash” with policies and procedures to be established and published by the PCNC Treasurer.
- PCMC Funding (Terry McGrath & Tamara Warman updates)
 - Submission to PCMC for funding considerations for Social & Entertainment as well as Disaster Preparedness has been completed.
 - For Disaster Preparedness (DP) Park Management/Ownership’s is not in favor of providing direct funding to PCNC for DP supplies. They would prefer for Park Management to work in conjunction with the PCNC DP team to determine what is already in inventory and what is still needed. Any gaps in inventory would be taken under consideration for direct purchases through PCMC.
 - For Social and Entertainment (SE), PCMC has approved funding as requested, \$300 (per month) MAR – JUN & SEP, \$500 (per month) OCT-DEC. Details on if purchases will be approved and made directly by Park Management or if Park Management will approve and issue gift/debit cards is still being finalized.
 - All SE PCMC funding will need to be coordinated directly with Park Management by the PCMC resident sponsoring the SE event and in accordance with PCMC policies and procedures.
 - Any funding requests from the PCNC petty cash fund will be coordinated through the PCNC treasurer and in accordance with PCNC policies and procedures.

Governance:

- PCNC Governing Bylaws (Mary Sue Allen updates)
 - Governing bylaws, which are also in accordance with the OnePS community standards, have been finalized, released to all PCNC voting members, and approved.
- OnePS Update (Mary Sue Allen & Maureen McGrath updates)
 - As noted above, PCNC Bylaws have been approved, and nearly (50) community signatures in support of joining OnePS have been collected. OnePS does not require a set number or percentage of residential signatures to be in place for application submission.
 - It was put to a vote and approved to collect as many additional resident signatures between now and the end of April, at which time Maureen McGrath will go ahead and file the application with OnePS on behalf of PCNC.
- [New Business] Additional Policies & Procedures (Mary Sue Allen)
 - With our PCNC general governing bylaws now being solidified, it was noted and agreed that each individual committee should begin to look at drafting individual sets of policies and procedures that support their PCNC charters and services.

COMMITTEE REPORTS

Health & Wellness ("HW") – Updates provided by Craig Ramsay

- HW community meeting held on 03/27/2022 with (10) residents in attendance.
- Bette Pine will co-chair of the committee going forward.
- Youth Fitness:
 - Sketchers sponsorship is fully secured and in-place.
 - Jennifer Morton & Nick Portaro volunteered to lead the Youth Fitness Jogs while Craig Ramsay is gone.
- Key areas of focus (what can be done in the next couple of months):
 - Hiking Group (started) – Chaired by Sue Duquette
 - Pickle Ball (started) – Chaired by Kevin Nourse & Julie Hooker
 - Water Aerobics (started) – Chaired by Judy Horner
 - Golf – Chaired by Lee Duquette & Radio Bob. Not fully defined at this time.
 - Personal Training – being considered but not at this time. Will revisit in June.
 - Bocce Ball – being considered but not at this time. Will revisit in June.
 - Swimming – being considered but not at this time. Will revisit in June.
 - Pride run preparations will begin in June
- Other areas being looked at/considered:
 - Nutritional Tips
 - Gardening w/ potential support from Palm Springs Parks & Recreation
- Fundraising, liability waivers, certifications, and insurance will have to be looked at based on each individual HW event type.

Neighborhood Watch ("NW") – Updates provided by Craig Ramsay

- Next committee meeting scheduled for Thursday April 7th @ 6:00pm in the Community C.H..
- Terry McGrath will temporarily take over NW committee chair responsibilities while Craig Ramsay is focusing on his professional engagements.
- Car decals are now available and being issued by Park Management.
- Team went door-to-door with focus on North side of the park (Lei, Kona & Ginger). (10) additional residents enrolled in PCNC w/ NW awareness.
- Observation notes are proving to be VERY beneficial to both Park Management and NW team in helping to see trends.
- [noted] – We will experience a decline in active Block Captains with several of them departing for the summer season. In absence of additional volunteers, we will do the best we can with those remaining full-time BC's.
- [noted] – NW Committee will begin the process of drafting up their policies and procedures which will further clarify the scope and services of the NW team and BC's.

Disaster Preparedness ("DP") – Updates provided by Craig Ramsay

- DP room attached to the Club House is still in the process of being cleaned out in preparation to house all community DP equipment & supplies.
- Tooling for the main park gas shut-off has been obtained by Park Management and is currently being held by the PCNC Secretary, Terry McGrath.

- Suzie Heiser, Mark Auchterlonie, & Paul Abril will need to meet to determine DP plans and needs, which will need to be reviewed by both Park Management as well as PCNC board.

Communications (“CC”) – Updates provided by Jennifer Morton

- New e-Mail [info@mypcnc.com] is now operational and all emails from previous g-mail address are being forwarded.
- QR code that will take residents directly to our web site is in development.
- Key areas of focus:
 - Updates to current PCNC resident directory and map.
 - PCNC enrollment expansion.
 - Web Site Updates (including upload of community pictures).
 - Marketing flyers to support Social & Entertainment Committee.

Community Outreach (“CO”) – Updates provided by Mary Sue Allen

- Welcome letter has been finalized and approved.

Social & Entertainment (“SE”):

- Committee chairs unable to attend session. No updates at this time.

Open Forum:

- No items raised.

Meeting Adjourned

Next Meeting

Wednesday – May 4, 2022

6:00pm – 7:30pm