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# CHAPEL TRAINING

## **Chapel Table of Contents**

• <b>Chapel Team Overview/Responsibilities</b>	<b>Page 3-9</b>
○ <b>General Responsibilities</b>	<b>Page 3</b>
○ <b>Specific Responsibilities</b>	<b>Page 4-9</b>
○ <b>Thursday &amp; Friday Responsibilities</b>	<b>Page 10-11</b>
○ <b>Prayer Schedule for Speakers</b>	<b>Page 12-30</b>
○ <b>Sunday Responsibilities</b>	<b>Page 31</b>
○ <b>Ultreya Responsibilities</b>	<b>Page 32</b>
• <b>Chapel Terminology</b>	<b>Page 33</b>
• <b>Requirements for Mass</b>	<b>Page 34</b>
• <b>Adoration Schedule</b>	<b>Page 35-36</b>
• <b>Chapel Supply List</b>	<b>Page 37</b>
• <b>Sample Commissioning Service</b>	<b>Page 38-42</b>
• <b>Sample Sponsor Service</b>	<b>Page 43</b>

## Chapel Team

The chapel heads are appointed by the Rector or Rectora after discussion with the Secretariat and/or School of Leaders.

### Purpose for the Role

Because the chapel is the heart of the Cursillo weekend, the chapel heads are to establish and maintain a chapel that is to remain a place of simple reverence. They will provide a place of worship, of praise and of dignity in which the Blessed Sacrament is the chief focus. Everything done in the chapel in terms of environment should be done in such a way so as to focus our attention on Jesus not away from Him.

### Qualifications of the Chapel Head:

1. Must be active in a Group Reunion
2. Must have experience on a prior chapel team.
3. Preferably has experience as a sacristan or has knowledge of how to set up for Mass and care for the Mass utensils.

### General Responsibilities

Together with the Rector/Rectora, the chapel heads are in charge of spiritual activities in the chapel and they should work in cooperation with the Spiritual Director in preparing for liturgical services. Though not required, it is helpful to have at least one member of the chapel team who is a Eucharistic Minister and who is familiar with the liturgical rubrics for the Mass. Along with the preparation of liturgical services, the chapel team is responsible for leading prayer during each of the speakers' talks.

Some things are considered integral parts, or **essentials**, of the Cursillo Movement and CANNOT be changed. Other activities are considered incidentals and are subject to discussion with the Secretariat.

The following is a list of **Weekend Responsibilities** of the Chapel Team which are part of every Cursillo weekend:

1. Sponsor Service on Thursday night.
2. Daily celebration of the Eucharist (Coordinate with celebrant).
3. The Sacrament of Reconciliation (check with Assistant Rector/a as to who is going to schedule priests for confessions).
4. Morning and evening prayer and other spiritual exercises (Coordinate with Rector/a).
5. Meditation time.
6. Leading prayer and meditation in chapel before and during weekend talks.
7. Apostolic Commitment Service.
8. Mass before the Clausura.
9. Clean up and put everything away after the Clausura
10. Organize and run the Ultreya after the weekends with the assistance of the other Chapel head. This is primarily to get the new Cursillistas involved.

Elements which are the responsibility of the Chapel team may be added to the weekend. These incidentals can be changed or be eliminated at the discretion of the Rector/a. Each weekend is unique and takes on the dynamics of the candidates and the men/women working the three days.

## **Specific Responsibilities**

### *Before the Weekend:*

The chapel head must meet with the Rector/Rectora to discuss these guidelines and other specifics before proceeding with weekend plans. **The chapel head must also meet with the training team as assigned by the School of Leaders.** During a team meeting the entire Chapel team must also meet with the training team.

### Palanca Request

- Requests for palanca from other dioceses are to be done by the Secretariat's palanca chairman. Check with that person to confirm he/she is doing it.
- The Chapel team collects written palanca notes on the weekend and gives them to the Liaison team for distribution. **You will need a secondary box for overflow Palanca. We have a basket as the primary Palanca collection box.**

### Team Meetings

- A commitment service is planned for one of the first team meetings, or the chapel teams of the Men's and Women's weekends may provide a joint commissioning service for both teams when on the same day. Sample service included as an addendum.
- For the remaining meetings, the chapel team and music team can coordinate to provide opening and closing prayers. This needs to be planned and not just a spontaneous prayer.
- After consulting with the Rector/a prepare team palanca prayers for meetings. These could include the Chaplet of Divine Mercy, a decade of the rosary, etc.
- Prepare prayer partner cards for team members. Allot space on the card for personal prayer request. Have each team member choose a team prayer partner and a candidate to pray for.
- Plan prayer time for each speaker on the weekend. Note the length of the talks at the team meetings to help you prepare enough material. **Short** periods of time for personal reflection should be allowed. **Have extra material for those talks that run long.**
- Request that team member loan spiritual reading materials for use in the chapel during the weekend, reminding them to include their names so books can be returned. **Make sure all material is Catholic material.**
- Pray for speakers who are giving their practice talks on Men's teams. For Women's team, the Rectora and Assistant Rectora customarily pray for the speakers.

- Make a request that team members do palanca for the candidates in preparation for the weekend.
- Invite all sponsors to the Thursday night Sponsor Service.
- Find location for post weekend Ultreya and confirm speakers.

#### Weekend Site

- Several weeks before the Cursillo, the Rector/Rectora will meet with team heads at the site to select the location of the chapel, conference room etc. The chapel must be able to accommodate chairs for all the candidates and team members.

#### Supplies

- A list of supplies needed is included as an addendum to this manual.
- Take inventory of available supplies. Be sure to have enough copies of books and prayers (Stations of the Cross, meditations, etc.) for conference room chapel visits and team palanca visits. To order candidates crosses and candles (3 day candles for speakers will last the weekend) notify Al Johnson (815-877-3546).
- Before the first weekend of the season, contact Linda Abramowicz (815-986-8554) to confirm Mass linens are there or will be there. Additional items are in the Cursillo Chapel Boxes in Oregon. You will have to locate these boxes now that we have moved to the east side of the hall. Boxes could be in the old Chapel area or may be in the cabinets in the new Chapel location.
- Unique optional items, plants, cassette or CD player, candles, etc. must be provided by the chapel team. Two large green extension cords should be in the cabinet and any additional power strips and other power cords are supplied in the Liaison Boxes.
- We have a Tabernacle from St Mary's that should be used any time the Host is reposed. It should not be moved after the weekend starts. (a red candle is needed when the Tabernacle is in use)
- We have a Monstrance to be used for the weekend. Monstrance must have at least four candles, two on each side, you will get two new candles and you can use 2 or 4 used candles to complete your lighting of the Monstrance.
- For the exposition of the Blessed Sacrament, a member of the clergy must be asked IN ADVANCE for assistance in bringing the consecrated host to the weekend site and for exposition and reposition. A member of the chapel team should assist the deacon or priest as necessary for these activities. Check with the Ron or Linda Abramowicz to see if St Mary's already has a consecrated host for us.
- The supply of hosts and wine to be used during the masses on the weekend will need to be provided by your parish unless told otherwise.
- A supply of miscellaneous prayers, song books, and services for your use is available. The box must be returned in order after each women's weekend. You also have the cart with 100 song book in the storage area.
- The straw cross which will be presented to the Rector/a at the conclusion of the weekend is placed in the chapel on Thursday night. Be sure to check with Linda

Abramowicz, since she is currently make these crosses for us, prior to the weekend. This should be placed by the other crosses.

### During the Weekend:

The chapel is always to remain a place of simple reverence, as the Lord is present in the tabernacle. In the Rockford Diocese, we are fortunate to have adoration of the Blessed Sacrament throughout the entire weekend. Everything done in the chapel in terms of environment should be done in such a way so as to focus our attention on Jesus in the Eucharist, not away from Him. The environment in the chapel reflects the progression of the weekend. Each day the chapel environment may be gradually enhanced with the addition of candles and flowers. The decorations used throughout the weekend should remain harmonious but simple. **Be careful with all candles so we do not get wax on the carpet.**

The chapel team is responsible for collecting palanca but the Liaison team will sort and distribute. Liaison will set up and display the general palanca outside the conference room.

### Chapel Set-up

- Before anything is moved, draw a detailed diagram of the area that is to be used as a chapel, showing the exact location of everything in the room. This diagram will be used on Sunday to return the room to its original state. (In Oregon there should be a diagram on the chalk board that the room needs to be returned to after the weekend.)
- Note the location of the tabernacle in the chapel. Place the carpet in front of the Altar that will have the Monstrance for Adoration. Check the lighting on Monstrance as it should be well lit at all times.
- Place at least four vigil light, two on each side of Monstrance.
- You can arrange the Monstrance ahead of time on a Corporal, but a priest or deacon must place the consecrated host in the Monstrance.
- Slightly off to the side and towards the back, set up the painting of Hook's Jesus on the easel and illuminate it with a clip-on light or an art lamp. Any other items such as picture or statue of Mary need to be in the background and off to the side. Jesus, in the Eucharist, must be the primary focus of the chapel.
- In the rear of the chapel, set up a table with lamps and three chairs. This will be used for morning and evening meditations. **This table is not for the chapel team to lead their prayers for the speakers.**
- Optional items provided by the chapel team for the chapel environment include:

1. Candles: The chapel team may elect to use candles for the talks, adding one as each speaker comes to the chapel. You should only use 3 day candles. They will last the whole weekend.
  2. Background music: If music is to be played in the chapel, a CD player must be provided by the chapel team. Soft instrumental music is preferable. Sometimes the Rector/a may request special music to be played during chapel visits.
  3. Flowers, plants, fabric: Flowers, living plants (no silk), and fabrics are used to make the worship space a warm and welcome place. They are to be added gradually, beginning late on Friday through. Care should be taken to keep the environment simple with the focus on the Blessed Sacrament.
  4. Lamps: Instead of harsh overhead lights, the use of lamps arranged around the chapel creates a warm setting for the chapel and provides light to read by. Use the green extension cords and power strips as needed.
  5. Tables, ladders, displays, etc.: Small tables or stepladders draped with fabrics can be used to display the candidates' crosses and candles. The large wooden cross with nails is usually used to display the candidate's crosses.
- Post reminders in the hallway that the area adjacent to the chapel is a "quiet zone". You, as well as all team members, have the responsibility to remind those in chapel and outside to share quietly in this area.

#### Daily Responsibilities

- Every member of the chapel team has the individual responsibility to be in the chapel from morning until night prayers. ALL members of the chapel team are to lead in the prayers, singing, etc. during all of the talks. **Chapel team members should be visible in front or within of the praying group throughout all of the talks.** Attempts should be made to have kitchen team involved in the prayers by having various kitchen team members each take a part of the prayer service or in other ways.
- Palanca during a talk is a time of prayer for the speaker and the candidates. **Grouping and general discussion should not take place** at any time in the Chapel.
- The chapel team is responsible for creating a balance of prayers, private meditation, scripture reading and song during the palanca time for each talk. **To vary the prayer services so kitchen teams don't experience the same prayers each time they are in chapel.** If a speaker makes a point of asking for a special prayer or song try to accommodate the request if it can be worked into your palanca plan. **Do not ask for requests.**

- **An Excel file is attached that can be used to help in varying the prayers. Make sure you get a copy of the schedule so you can accomplish this as soon as possible. During the talks mix the prayers and you may have some songs & meditation but it should be mostly pray.** Short periods of time for personal reflection should be included but that should not be more than 2-3 minutes. Have extra material handy for those talks that run long. It is very important to keep the team interested.
- Chapel team is relieved by kitchen team for meals. To keep the kitchen on schedule, it is important that at least one of the chapel team return to the chapel promptly after the meals. Remaining team may stay for grace after meals.
- When a table family arrives in the chapel for a visit, the chapel team will finish praying with the speaker upon his/her return. The table family will be able to participate. After the speaker has finished praying, ALL team members, including the chapel team are to leave the chapel.
- Confer with the Rector/a to see what, if anything, is needed for the meditations.
- “Housekeeping” jobs, such as decorating, preparing for Mass, changing votive candles, placing flowers, and breaking down the chapel should be done at times OTHER THAN during the talks. **You will need to plan well ahead of time.**

### Mass Preparations

The Chapel Team is responsible for preparations for mass – setting up the altar and credence table, putting out the chalice, cruets, candles, wine, hosts, towels, and Lectionary (You should talk with the priest to see how they would like it setup for Mass). The lists of requirements and correct terminology are contained in the appendix. Communion under both species is given at all masses. Each day, you must use the appropriate daily readings from the Lectionary and the Mass from the Sacramentary.

### Liturgy Protocol

- Arrange for Extraordinary Ministers of the Eucharist and readers for the Masses. Coordinate with the Assistant Rector/a.
- Make advance arrangements with the Spiritual Director or celebrant and coordinate with music ministers. Because priests sometimes arrive without much time to discuss mass procedures, it is helpful to provide a sheet of reminders for the celebrant. Example:  
 We may want to sing the Our Father.  
 We will have three ministers at daily masses – 1 for body and 2 for blood  
 We will need extra time at the Kiss of Peace  
 We may want to sing all verses of the songs

- Immediately after the Mass has ended, the vessels which held the sacred species must be purified, if not done at Mass. Only priests or deacons can purify vessels although a priest may designate a lay person to purify the vessels for the weekend.
- In order to purify the vessels, if designated:
  1. Rinse the vessel with clean water.
  2. Use a Purifier for drying the vessels.
  3. You must drink the water or in some way return it to the ground. It should never be poured down the sink. A special sink, sackarium, is provided in a church sacristy.
  4. Linens should **Not** be taken home and washed. Linda Abramowicz will do the cleaning of all Chapel linens. You will need to get dirty linens to her.
- The count of host must be as accurate as possible. The ideal would be to have an exact count of the hosts needed for communion at each mass. Consider having host in stacks of ten and when everyone is in Chapel and you can do a count remove stacks to get to as close a count as possible.
- For weekends when a tabernacle is not available, all of the sacred species must be consumed at the conclusion of each mass. If a tabernacle is available, consecrated hosts may be kept in reserve for the next mass. If there remains any quantity of the precious blood after mass, it must be consumed reverently.

### *Weekend Chapel Schedule*

This sample weekend schedule with prayers follows. You should make this your own and use it throughout the weekend.

## Thursday:

Set out list for 24 hour adoration. Remind kitchen teams of the need to fill up the adoration schedule. The schedule must be kept in the kitchen area and not on the door of the Chapel.

### Team Prayer Service

This may be run by Rector/a, but check with your Rector/a since they may want your help or may want you to do the whole thing.

### Sponsor Service

- Prior to the weekend invite all sponsors to the Thursday Sponsor Service.
- Make sure you have one cross for each candidate before the weekend begins.
- Lay out one cross per candidate on a nicely covered table.
- Plan a short Sponsor Service to be held as soon as the candidates go into the conference room for the first time. If a candidate's sponsor is not present, invite a stand-in from the team members. Each candidate should have someone to represent them at the Sponsor Service.
- Begin the Sponsor Service with prayer and/or song. A sample service is included in the appendix.
- During a period of silence during the service, the chapel team calls each candidate by name. The sponsor/stand-in places the candidate's cross onto a nail in the large wooden cross. He/she may share a few words about his/her candidate.
- End the service with song and/or prayer.

Meditation by weekend Spiritual Director – “Know Yourself”

The retreat phase – All candidates and team members must remain silent until Mass on Friday morning.

Meditation by the Spiritual Director – “Prodigal Son”

**Start to prepare for the Friday Mass. Get everything setup so you can be ready since you do not have much time Friday morning.**

## Friday:

Meditation by weekend Spiritual Director – “The Three Glances of Christ”

Prepare for Mass – the Assistant Rector/a will appoint readers, extraordinary ministers and gift bearers.

- After the Consecrated Host is moved to the Tabernacle by a priest or deacon, cover the Monstrance and put in the top middle section of the cabinet. **Make sure the Vigil light is lit.**
- Set up altar for Mass (Sacred vessels and sacramental's – altar cloth, skirt, corporal, two candles, cross. Place chalice, paten with large host and pall, cruet with water, purifiers, towel and dish on the credence table, Daily Sacramentary by priest chair and Daily Lectionary on the Lectern).
- You will have one ministers of the Body on weekdays and 2 ministers of the Blood. Remember that if there is a priest or deacon they should be asked before we ask a lay person to be a Eucharistic Minister. This may need to be communicated to assistant Rector/a.
- Place pewter plate with hosts and carafe of wine in back to be brought forward at the offertory.
- On the altar place a crucifix (facing the priest), 2 candles, and corporal.
- Assist priest at Mass.
- Chalice, paten, pewter plates or any vessels which contained consecrated Wine or Hosts must be purified after each use.
- Daily readings come from the **daily** Lectionary.

After Mass you need to break it down and set up for Speakers including bring in the kneeler.

## Breakfast

Kitchen team members will relieve the chapel team for breakfast. There must be a team member in the chapel at all times. After eating head back into the chapel since kitchen team has other duties.

## Talks

As the kitchen teams will be rotating through the talks to pray for the speakers, it is important to **give a summary of the purpose of the day** during the first three talks. **A summary of each talk should also be given for all of the talks.**

A kitchen team will come to pray with and for the speaker. Keep track of which team comes so as not to repeat meditations. Pray with the speaker before and after the talk. Prayer time should always end with a prayer.

Prayers during the talk should be primarily prayer. If you have songs – both sung by the team members and listening to CD's are okay but having the service team sing the better choice. (It is helpful if you tell the group how long the quiet time is going be. A period of 2-3 minutes is a good. More than that and you will lose the team members.) Do not play music during your prayers, meditations or scripture readings; this is very distracting to many trying to pray.

## IDEAL TALK - Prayer for Speaker

Service Team # ? - Lead by Team member

We thank you Lord, for \_\_\_\_\_ and his/her willingness to say “yes” to your call. We ask you Jesus, to wrap your loving arms around him/her, calm all his/her fears and fill him/her with your peace.

We send you out now \_\_\_\_\_ to be His presence to everyone in the conference room. As you give your talk, may they look up and see no longer you, but the light of Jesus shining through you.

We bless you \_\_\_\_\_ in the name of the Father, of the Son, and the Holy Spirit.

Prayer of the Holy Spirit.

### Chapel Prayers while speaker is in conference room

Palanca Prayer for Candidates by name (1<sup>st</sup> talk of each day)

Dear Jesus, Open the eyes of the hearts of the men you have called to be on this weekend. Awaken their souls to the mystery of your presence in every corner of their lives. Send forth your Spirit, and ignite the embers of their hearts that they may come alive with compassion, devotion, and zeal. May they become your presence in the world?

1. *Explanation of the day (1<sup>st</sup> time each kitchen team is in Chapel daily):*  
The five talks present the concept of living a life of grace. They raise questions: What do you value? How do you become pious? How can you live in grace? This day focuses on God, the Church, and Grace.
2. *Explanation of the talk:* The IDEAL talk quietly asks the candidate to analyze life goals. It assists the candidates to discover what it means to be a man/woman. This talk helps them analyze what ideals are directing their lives, what motivates them, how they choose to spend their free time. It is a gentle invitation to discovery.

OUR PRAYER FOR THE CANDIDATES WILL BE:

Chaplet of Divine Mercy

“Hosea” page 27 in song booklet

Love and Serve the Lord

(25 Minutes)

Concluding prayer with the speaker.

**HABITUAL GRACE TALK - Prayer for Religious Speaker**  
**Service Team # ? – Lead by Team member**

*(Italics phase should be removed if the speaker is a nun)*

Lord in our baptism we were all called to evangelize our brothers and sisters. Those that you called to the religious life and (*graced with Holy Orders*) you provided with special gifts to touch others with your love. We ask you to bless \_\_\_\_\_ in a special way today as he goes into the conference room to give the candidates the message you want them to hear.

We know you wanted \_\_\_\_\_ here to give this particular talk and we thank you that he said “yes.” Thank you Jesus for the Blessings that \_\_\_\_\_ will bring to this Cursillo and the hearts that will be moved by his talk. We ask this in your name Jesus. Amen Mary Queen of Heaven and Earth, Pray for us.

**Chapel Prayers while speaker is in conference room**

1. *Explanation of the day:* The five talks present the concept of living a life of grace. They raise questions: What do you value? How do you become pious? How can you live in grace? This day focuses on God, the Church, and Grace.
2. *Explanation of the talk:* The HABITUAL GRACE talk presents the central ideal of the Cursillo method. It tells the candidates that living a life in grace is the Christian ideal and that God is calling each candidate to a personal relationship with God.

**OUR PRAYER FOR THE CANDIDATES WILL BE:**

Scriptural Rosary – Luminous Mysteries

Quiet Time (2 Minutes)

“I Can Only Imagine” - page 55 in song booklet

The Beatitudes

(45 Minutes)

Concluding prayer with the speaker.

LUNCH : Kitchen team will relieve the chapel team for lunch.

Reconciliation Service: The Sacrament of Reconciliation normally occurs sometime during Friday afternoon. **It is the Chapel team job to make sure the stations for confession are set up.** Check the weekend schedule for the actual time. Private areas must be found for each priest and chapel team members should direct the priest to their designated locations. Check with the Rector/a to see if the team members will be going to Reconciliation before or after the conference room. Give the weekend Spiritual Director a list of where each priest will be located. The Reconciliation Service should include an examination of conscience and music playing in the hallway while the candidates and conference room are going to confession. Therefore soft chants will not work for this purpose. **One of the Chapel team members will direct the people to the priests.**

## THE LAYPERSON IN THE CHURCH - **Prayer for Speaker**

Service Team #   ?   – Lead by Team member

We thank you Lord, for \_\_\_\_\_ and his/her willingness to say “yes” to your call. We ask you Jesus, to wrap your loving arms around him/her, calm all his/her fears and fill him/her with your peace.

We send you out now \_\_\_\_\_ to be His presence to everyone in the conference room. As you give your talk, may they look up and see no longer you, but the light of Jesus shining through you.

We bless you \_\_\_\_\_ in the name of the Father, of the Son, and the Holy Spirit.

**Prayer of the Holy Spirit.**

### **Chapel Prayers while speaker is in conference room**

1. *Explanation of the day:* The five talks present the concept of living a life of grace. They raise questions: What do you value? How do you become pious? How can you live in grace? This day focuses on God, the Church, and Grace.
2. *Explanation of the talk:* THE LAYPERSON IN THE CHURCH talk connects the life of grace to the modern world. This talk describes the church as a community of people who are living in grace. It focuses on several aspects of the church and the means of bringing Christ into the world.

OUR PRAYER FOR THE CANDIDATES WILL BE:

“Here I Am” – Page 10 in song booklet

Scriptural Rosary – Sorrowful Mysteries

Quiet Time (2 Minutes)

(35 Minutes)

Concluding prayer with the speaker.

**ACTUAL GRACE - Prayer for Religious Speaker**

**Service Team # ? – Lead by Team member**

*(Italics phase should be removed if the speaker is a nun)*

Lord in our baptism we were all called to evangelize our brothers and sisters. Those that you called to the religious life and (*graced with Holy Orders*) you provided with special gifts to touch others with your love. We ask you to bless \_\_\_\_\_ in a special way today as he goes into the conference room to give the candidates the message you want them to hear.

We know you wanted \_\_\_\_\_ here to give this particular talk and we thank you that he said “yes.” Thank you Jesus for the Blessings that \_\_\_\_\_ will bring to this Cursillo and the hearts that will be moved by his talk. We ask this in your name Jesus. Amen Mary, Blessed Virgin, Pray for us.

**Chapel Prayers while speaker is in conference room**

*Explanation of the talk:* The ACTUAL GRACE talk outlines the theme that God is available at all times to those who need help. At the end of this talk, Palanca letters are read and distributed.

**OUR PRAYER FOR THE CANDIDATES WILL BE:**

The Way of the Cross – by Enzler

Quiet Time (2 Minutes)

Amish Story

Quiet Time (2 Minutes)

“Amazing Grace” – page 1 in song booklet

35 Minutes (Plan on more like 45 minutes)

Concluding prayer with the speaker.

SUPPER: Kitchen team will relieve the chapel team.

**PIETY—Prayer for Speaker**

**Service Team # ? – Lead by Team member**

We thank you Lord, for \_\_\_\_\_ and his/her willingness to say “yes” to your call. We ask you Jesus, to wrap your loving arms around him/her, calm all his/her fears and fill him/her with your peace.

We send you out now \_\_\_\_\_ to be His presence to everyone in the conference room. As you give your talk, may they look up and see no longer you, but the light of Jesus shining through you.

We bless you \_\_\_\_\_ in the name of the Father, of the Son, and the Holy Spirit.

*Prayer of the Holy Spirit.*

*Chapel Prayers while speaker is in conference room*

1. *Explanation of the talk:* The PIETY talk presents the first and most basic step of being an apostle. It invites the candidates to direct their whole lives to God, to living the Christian ideal fully and without reserve. The talk is very direct, straightforward, and identifies ways of avoiding this duplicity. The talk is specific about how to direct one’s life to God. It sums up the themes of the first day’s talks.

**OUR PRAYER FOR THE CANDIDATES WILL BE:**

Litany of Humility

Quiet Time (3 Minutes)

“Lord, When You Come to the Seashore” – page 20 in song booklet

Scriptural Rosary – Sorrowful Mystery

(40 Minutes)

Concluding prayer with the speaker.

Chapel visit: Scriptural Rosary, Station of the Cross or meditation.

Check to see if the 24-hour Adoration times are taken. If not, the chapel team must fill in. A vigil light must always be lit when the Eucharist is present.

GOOD NIGHT!

**Saturday:**

Morning prayers for the conference room.

Meditation by the Spiritual Director – “The Figure of Christ”

Start to prepare for Mass by pouring the wine, counting hosts and putting items on credence table.

BREAKFAST: The kitchen team will relieve the chapel team for breakfast.

## STUDY-- Prayer for Speaker

Service Team # ? – Lead by Team member

We thank you Lord, for \_\_\_\_\_ and his/her willingness to say “yes” to your call. We ask you Jesus, to wrap your loving arms around him/her, calm all his/her fears and fill him/her with your peace.

We send you out now \_\_\_\_\_ to be His presence to everyone in the conference room. As you give your talk, may they look up and see no longer you, but the light of Jesus shining through you.

And so we bless you \_\_\_\_\_ in the name of the Father, of the Son, and the Holy Spirit. **Prayer of the Holy Spirit.**

### Chapel Prayers while speaker is in conference room

Palanca Prayer for Candidates by name.

Dear Jesus, Open the eyes of the hearts of the men you have called to be on this weekend. Awaken their souls to the mystery of your presence in every corner of their lives. Send forth your Spirit, and ignite the embers of their hearts that they may come alive with compassion, devotion, and zeal. May they become your presence in the world?

1. *Explanation of the day:* This part of the weekend shows the candidates, in very practical ways, how to live a life of grace. This day focuses on Christ; drawing nearer to Him, coming to know Him, becoming His apostle, and following His commands. This day also emphasizes the Sacraments. It calls each candidate to be a leader of God’s people. The opening meditation, “The Figure of Christ”, set the tone. It presents the person of Christ alive here and now.
2. *Explanation of the talk:* The STUDY talk challenges candidates to apply their intellects to search for truth. It stresses that learning is a never-ending calling, a necessary part of growth, and a kind of prayer.

OUR PRAYER FOR THE CANDIDATES WILL BE:

“Hail Mary, Gentle Woman – page 33 in song booklet

Scriptural Rosary – Glorious Mysteries

Quiet Time (3 Minutes)

(35 Minutes)

This may be the first talk that the speaker’s table will come to pray with the speaker after the talk. The team will pray with the speaker upon his/her return and the table family will be able to participate. After the speaker has finished praying, ALL team members, including the chapel team are to leave the chapel.

## **SACRAMENTS & MASS---Prayer for Fr. \_\_\_\_\_**

**Service Team # ? – Lead by Team member**

*(Italics phase should be removed if the speaker is a nun)*

Lord in our baptism we were all called to evangelize our brothers and sisters. Those that you called to the religious life and (*graced with Holy Orders*) you provided with special gifts to touch others with your love. We ask you to bless \_\_\_\_\_ in a special way today as he goes into the conference room to give the candidates the message you want them to hear.

We know you wanted \_\_\_\_\_ here to give this particular talk and we thank you that he said “yes.” Thank you Jesus for the Blessings that \_\_\_\_\_ will bring to this Cursillo and the hearts that will be moved by his talk. We ask this in your name Jesus. Amen Mary, Queen of the universe, Pray for us.

### **Chapel Prayers while speaker is in conference room**

1. *Explanation of the day:* This part of the weekend shows the candidates, in very practical ways, how to live a life of grace. This day focuses on Christ; drawing nearer to Him, coming to know Him, becoming His apostle, and following His commands. This day also emphasizes the Sacraments. It calls each candidate to be a leader of God’s people. The opening meditation, “The Figure of Christ”, set the tone. It presents the person of Christ alive here and now.
2. *Explanation of the talk:* The SACRAMENTS talk stresses the possibility and importance of a personal relationship with Christ. This talk explains the concept of sacrament and it describes how the sacraments help us lead a Christ centered life. The talk ends with a celebration of the Eucharist and the Agape meal.

### **OUR PRAYER FOR THE CANDIDATES WILL BE:**

Novena to the Holy Spirit (2 minutes between days)

“Pass Me Not” – page 55 in song booklet

Quiet Time (3 Minutes)

Chaplet of the Welcoming Heart of Jesus

“Give Me Jesus” – page 55 in song booklet

\_\_\_\_\_ (as needed)

50 Minutes (Plan on 1 Hour)

Father will explain the seventh sacrament, the Eucharist, during the Mass.

Prepare for Mass – the Assistant Rector/a will appoint readers, extraordinary ministers and gift bearers.

- After the Consecrated Host is moved to the Tabernacle by a priest or deacon, cover the Monstrance and set aside. Make sure the Vigil light is lit.
- Set up altar for Mass (Sacred vessels and sacramentals – altar cloth, skirt, corporal, two candles, cross. Place chalice, paten with large host and pall, cruet with water, purifiers, towel and dish on the credence table, Daily Sacramentary by priest chair and Daily Lectionary on the Lectern).
- You will have one ministers of the Body on weekdays and 2 ministers of the Blood. Remember that if there is a priest or deacon they should be asked before we ask a lay person to be a Eucharistic Minister. This may need to be communicated to assistant Rector/a.
- Place pewter plate with hosts and carafe of wine in back to be brought forward at the offertory.
- On the altar place the crucifix (facing the priest), 2 candles, and corporal.
- Assist priest at Mass.
- Chalice, paten, pewter plates or any vessels which contained consecrated Wine or Hosts must be purified after each use.
- Daily readings come from the daily Lectionary.

After Mass you need to break it down and set up for Speakers including bring in the kneeler.

AGAPE

**The chapel cannot be left unattended. Make sure someone is covering or you must stay and miss Agape.** St. Mary's has people willing to cover but you need to make plans ahead of time and ask them.

**ACTION- –Prayer for Speaker**

**Service Team # ? – Lead by Team member**

We thank you Lord, for \_\_\_\_\_ and his/her willingness to say “yes” to your call. We ask you Jesus, to wrap your loving arms around him/her, calm all his/her fears and fill him/her with your peace.

We send you out now \_\_\_\_\_ to be His presence to everyone in the conference room. As you give your talk, may they look up and see no longer you, but the light of Jesus shining through you.

And so we bless you \_\_\_\_\_ in the name of the Father, of the Son, and the Holy Spirit.

**Prayer of the Holy Spirit.**

**Chapel Prayers while speaker is in conference room**

1. *Explanation of the day:* This part of the weekend shows the candidates, in very practical ways, how to live a life of grace. This day focuses on Christ; drawing nearer to Him, coming to know Him, becoming His apostle, and following His commands. This day also emphasizes the Sacraments. It calls each candidate to be a leader of God’s people. The opening meditation, “The Figure of Christ”, set the tone. It presents the person of Christ alive here and now.
2. *Explanation of the talk:* The ACTION talk completes the tripod of piety, study and action. It presents practical examples of how true piety, through study, leads to apostolic action. It introduces the theme: Make a friend, be a friend, bring that friend to Christ. The talks focus is on the need for personal contact.

**OUR PRAYER FOR THE CANDIDATES WILL BE:**

Litany of the Holy Spirit

Quiet Time (2 Minutes)

Scriptural Rosary – Joyful Mysteries

“Queen of May” – Listen and sing of you know it.

35 Minutes (Plan on 40 minutes)

After this talk, the speaker’s table family community may come to pray with the speaker. The team will pray with the speaker upon his/her return and the table family will be able to participate. After the speaker has finished praying, ALL team members, including the chapel team are to leave the chapel.

**OBSTACLES TO A LIFE OF GRACE** Prayer for **Religious Speaker**  
**Service Team # ? – Lead by Team member**

*(Italics phase should be removed if the speaker is a nun)*

Lord in our baptism we were all called to evangelize our brothers and sisters. Those that you called to the religious life and (*graced with Holy Orders*) you provided with special gifts to touch others with your love. We ask you to bless \_\_\_\_\_ in a special way today as he goes into the conference room to give the candidates the message you want them to hear.

We know you wanted \_\_\_\_\_ here to give this particular talk and we thank you that he said “yes.” Thank you Jesus for the Blessings that \_\_\_\_\_ will bring to this Cursillo and the hearts that will be moved by his talk. We ask this in your name Jesus. Amen  
Jesus, Mary & Joseph, Pray for us.

**Chapel Prayers while speaker is in conference room**

1. *Explanation of the talk:* The OBSTACLES TO A LIFE OF GRACE talk is intended to be realistic and explanatory. This talk points out clearly what obstacles stand in the candidates’ paths and what they must do to avoid them. It presents the realities of trying to live the life of grace.

**OUR PRAYER FOR THE CANDIDATES WILL BE:**

“The Servant Song” – page 22 in song booklet

Litany of the Blessed Virgin Mary,

Quiet Time (5 Minutes)

? \_\_\_\_\_ ?

45 Minutes (Plan on 50 minutes)

The Rector/a may appoint a table family community to pray with the speaker. The team will pray with the speaker upon his/her return and the table family will be able to participate. After the speaker has finished praying, ALL team members, including the chapel team are to leave the chapel.

SUPPER: The kitchen team will relieve the chapel team during supper.

## LEADERS ----Prayer for Speaker

Service Team # ? – Lead by Team member

We thank you Lord, for \_\_\_\_\_ and his/her willingness to say “yes” to your call. We ask you Jesus, to wrap your loving arms around him/her, calm all his/her fears and fill him/her with your peace.

We send you out now \_\_\_\_\_ to be His presence to everyone in the conference room. As you give your talk, may they look up and see no longer you, but the light of Jesus shining through you.

And so we bless you \_\_\_\_\_ in the name of the Father, of the Son, and the Holy Spirit.

Prayer of the Holy Spirit.

### Chapel Prayers while speaker is in conference room

1. *Explanation of the talk:* The LEADERS talk presents a picture of what a person must do to become an effective leader. It describes specific qualities each candidate must develop and it sums up the day’s themes. By being a fully functioning Christian, the candidate learns that he will become a leader because he will be influencing those around them to live a life of grace.

### OUR PRAYER FOR THE CANDIDATES WILL BE:

“Here I AM, Lord” – page ? in song booklet

Quiet Time (2 Minutes)

Litany of the Sacred Heart

Quiet Time (3 Minutes)

“How Great Thou Art” – page 10 in song booklet

Amish Story,

Chaplet of Divine Mercy

35 Minutes (Plan on 45 minutes)

After this talk, the speaker’s table family community will come to pray with the speaker. The team will pray with the speaker upon his/her return and the table family will be able to participate. After the speaker has finished praying, ALL team members, including the chapel team are to leave the chapel.

Ask Liaison to have candles ready for the candlelight service. **You will need to arrange the Chapel for the candlelight service. Move the candles out of the way. Remove some of the chairs. (You should not need more than 30-40 chairs the rest of the weekend since there are only for the conference room or a service team during talks)**

There will be a poster party and sing along or skit. The Rector/a will coordinate with the music leader to find at what point the entire team should leave to prepare for the candlelight service. The chapel will coordinate the timing, but the kitchen will be in charge of the candlelight service.

At the end of the candlelight service all but the chapel team will file out of the chapel. The conference room will remain in the chapel for night prayers.

Evening meditation:

Check to see if the 24-hour Adoration times are taken. If not, the chapel team must fill in. A vigil light must always be lit when the Eucharist is present.

GOOD NIGHT!

### **Sunday:**

The team should arise early to serenade the candidates. Chapel must be covered by at least one chapel team member.

**This is a very busy day. It is recommended that after each talk you start to pack up the back table and put away things since you will have very little time after the Total Security talk to get everything put away and be ready for the cross ceremony. Never tear down the front part of Chapel except possible moving the credence table to the gym for Clausura**

**Plan ahead since you cannot be moving tables, Altar, etc while candidates are in kitchen or hallway.**

**It is very important that all members of the Chapel team remain in the Chapel during all the talks. You should not have part of your team getting ready to leave when your primary function on the weekend is to be praying for the speakers and the candidates**

BREAKFAST: Chapel team will relieve each other for the continental breakfast.

Meditation by the Spiritual Director - "The Message of the Cursillista".

## **STUDY OF THE ENVIRONMENTS - Prayer for Speaker**

**Service Team # ? – Lead by Team member**

We thank you Lord, for \_\_\_\_\_ and his/her willingness to say “yes” to your call. We ask you Jesus, to wrap your loving arms around him/her, calm all his/her fears and fill him/her with your peace.

We send you out now \_\_\_\_\_ to be His presence to everyone in the conference room. As you give your talk, may they look up and see no longer you, but the light of Jesus shining through you.

And so we bless you \_\_\_\_\_ in the name of the Father, of the Son, and the Holy Spirit. **Prayer of the Holy Spirit.**

### **Chapel Prayers while speaker is in conference room**

Palanca Prayer for Candidates by name.

Dear Jesus, Open the eyes of the hearts of the men you have called to be on this weekend. Awaken their souls to the mystery of your presence in every corner of their lives. Send forth your Spirit, and ignite the embers of their hearts that they may come alive with compassion, devotion, and zeal. May they become your presence in the world?

1. *Explanation of the day:* Today the Cursillo method is presented to the candidates. The theme is evangelization. The focus is our call to change our environments into Christian communities dedicated to apostolic action. The talks should incite the candidates to action and provide them with specific methods for bringing the messages they have heard this weekend into society. This is the day of the Holy Spirit – wind and fire, gifts and graces.
2. *Explanation of the talk:* The STUDY OF THE ENVIRONMENTS talk presents situations in which candidates will find themselves on a day-to-day basis. It applies the leadership characteristics to dealing with the environments in which the candidates are involved. This talk applies the information gained in Saturday’s talks to the individuals, situations, and environments to which the candidates will return.

### **OUR PRAYER FOR THE CANDIDATES WILL BE:**

Scriptural Rosary – Glorious Mysteries

Quiet Time (3 Minutes)

“Surely the Presence” – page 24 in song booklet

Novena to the Little Flower – Novena booklet

35 Minutes (Plan on 45 minutes)

After this talk, the speaker’s table family community will come to pray with the speaker. After the speaker has finished leave the chapel.

## **LIFE IN GRACE – Prayer for Religious Speaker**

**Service Team # ? – Lead by Team member**

*(Italics phase should be removed if the speaker is a nun)*

Lord in our baptism we were all called to evangelize our brothers and sisters. Those that you called to the religious life and (*graced with Holy Orders*) you provided with special gifts to touch others with your love. We ask you to bless \_\_\_\_\_ in a special way today as he goes into the conference room to give the candidates the message you want them to hear.

We know you wanted \_\_\_\_\_ here to give this particular talk and we thank you that he said “yes.” Thank you Jesus for the Blessings that \_\_\_\_\_ will bring to this Cursillo and the hearts that will be moved by his talk. We ask this in your name Jesus. Amen

Mary and all the Saints, Pray for us.

### **Chapel Prayers while speaker is in conference room**

1. *Explanation of the day:* Today the Cursillo method is presented to the candidates. The theme is evangelization. The focus is our call to change our environments into Christian communities dedicated to apostolic action. The talks should incite the candidates to action and provide them with specific methods for bringing the messages they have heard this weekend into society. This is the day of the Holy Spirit – wind and fire, gifts and graces.
2. *Explanation of the talk:* The LIFE IN GRACE talk introduces the green card. It focuses on the plan for structuring our piety, study and action in such a way that we will affect change in our environments.

### **OUR PRAYER FOR THE CANDIDATES WILL BE:**

Adoration Prayers

“Holy God We Praise Thy Name” – page 57 in song booklet

Quiet Time (2 Minutes)

Way of the Cross – Way of Reconciliation

(45 Minutes)

The Rector/a may appoint a table family community to pray with the speaker. After the speaker has finished praying, ALL team members, including the chapel team are to leave the chapel.

**Consider moving the Altar into the gym for Clausura Mass since candidates are doing there talk summary.**

## CHRISTIANITY IN ACTION - Prayer for Speaker

Service Team # ? – Lead by Team member

We thank you Lord, for \_\_\_\_\_ and his/her willingness to say “yes” to your call. We ask you Jesus, to wrap your loving arms around him/her, calm all his/her fears and fill him/her with your peace.

We send you out now \_\_\_\_\_ to be His presence to everyone in the conference room. As you give your talk, may they look up and see no longer you, but the light of Jesus shining through you.

And so we bless you \_\_\_\_\_ in the name of the Father, of the Son, and the Holy Spirit.

*Prayer of the Holy Spirit.*

*Chapel Prayers while speaker is in conference room*

- 1 *Explanation of the day:* Today the Cursillo method is presented to the candidates. The theme is evangelization. The focus is our call to change our environments into Christian communities dedicated to apostolic action. The talks should incite the candidates to action and provide them with specific methods for bringing the messages they have heard this weekend into society. This is the day of the Holy Spirit – wind and fire, gifts and graces.
- 2 *Explanation of the talk:* The CHRISTIANITY IN ACTION talk presents a picture of how environments can be changed, and problems solved, through the building of apostolic Christian communities. The talk links apostolic action with the desire of Christ on the cross to save all people. It encourages us to seek out and build up groups of people who share common ideals, and who meet together to work toward achieving those goals.

OUR PRAYER FOR THE CANDIDATES WILL BE:

“The Summons” – page 53 in song booklet

Scriptural Rosary – Glorious Mysteries

Quiet Time (3 Minutes)

Other meditation

(45 Minutes)

After this talk, the speaker’s table family community will come to pray with the speaker. After the speaker has finished praying, leave the chapel.

LUNCH & MOP TALK

Remind the team to make their MOP donation. Kitchen team will relieve you for lunch.

**CURSILLISTA BEYOND THE CURSILLO - Prayer for Speaker**  
**Service Team # ? – Lead by Team member**

We thank you Lord, for \_\_\_\_\_ and his/her willingness to say “yes” to your call. We ask you Jesus, to wrap your loving arms around him/her, calm all his/her fears and fill him/her with your peace.

We send you out now \_\_\_\_\_ to be His presence to everyone in the conference room. As you give your talk, may they look up and see no longer you, but the light of Jesus shining through you.

And so we bless you \_\_\_\_\_ in the name of the Father, of the Son, and the Holy Spirit.

*Prayer of the Holy Spirit.*

*Chapel Prayers while speaker is in conference room*

- 1 .*Explanation of the talk:* THE CURSILLISTA BEYOND THE CURSILLO talk presents a vision of their mission and the possibility of carrying it out, pointing out to them the dangers that they will encounter and ways to avoid them. We tell them what the Cursillista is to be, what they have and what they know. We finish pointing out to them the way to Christianize and to bring life to all the environments that they are already a part of.

**OUR PRAYER FOR THE CANDIDATES WILL BE:**

The Servite Rosary of the Seven Sorrows of Mary

“Servant Song” – page 15 in song booklet

Quiet Time (3 Minutes)

(20 Minutes)

After this talk, the speaker’s table family community will come to pray with the speaker. After the speaker has finished praying, ALL team members, including the chapel team are to leave the chapel.

**TOTAL SECURITY – Prayer for RECTOR/A**  
**Service Team # ? – Lead by Team member**

We thank you Lord, for \_\_\_\_\_ and his/her willingness to say “yes” to your call. We ask you Jesus, to wrap your loving arms around him/her, calm all his/her fears and fill him/her with your peace.

We send you out now \_\_\_\_\_ to be His presence to everyone in the conference room. As you give your talks, may they look up and see no longer you, but the light of Jesus shining through you.

And so we bless you \_\_\_\_\_ in the name of the Father, of the Son, and the Holy Spirit.

*Prayer of the Holy Spirit.*

*Chapel Prayers while speaker is in conference room*

1. *Explanation of the talk:* TOTAL SECURITY talk addresses ways to help us persevere in our Fourth Day. It describes two methods and offers brief examples of how group reunion and Ultreya keep us focused and united in our evangelization efforts.

**OUR PRAYER FOR THE CANDIDATES WILL BE:**

“We Are Many Parts” – page 17 in song booklet

Chaplet of Divine Mercy

Quiet Time (5 Minutes)

The Beatitudes

“Here I Am” – page 56 in song booklet

(40 Minutes)

**The chapel team needs to pray during the entire talk. This is not time to pack up to go home.**

After this talk, the candidates will be given time to prepare their summaries.

Before preparing for the Clausura Mass, the chapel must be prepared for the Cross Ceremony. Chapel must NOT be torn down during any talks.

## CROSS CEREMONY: APOSTOLIC COMMITMENT SERVICE

Use a picture of Christ on the table where the crosses are displayed. Remove all chairs. Refer to the Pilgrim's Guide for the Apostolic Commitment Service.

## CLOSING MASS: CLAUSURA

Mass – the Assistant Rector/a will appoint readers, extraordinary ministers and gift bearers from the candidates if possible.

- Set up a small table for the gifts. This can be set up in the middle of the back wall. One cruet of water, one carafe of wine, and two pewter plates for the altar bread. Estimate the number of wafers needed.
- You will have two ministers of the Body on Sunday and 4 ministers of the Blood. Remember that if there is a priest or deacon they should be ask before we ask a lay person to be a Eucharistic Minister. This may need to be communicated to assistant Rector/a.
- Set up altar for Mass (Sacred vessels and Sunday Sacramentals – altar cloth, skirt, corporal, two candles, cross, chalice, paten and pall, pewter plates, cruets with water, purifiers, towel and dish, Sacramentary and Sunday Lectionary).
- On the altar place the cloth, crucifix, 2 candles, and Corporal (square cloth).
- Set up the Credence table (small table) near the altar. On this table place four pewter cups, five purifiers, a towel and dish, Sacramentary, and the chalice with the paten and pall.
- Chalice, paten, pewter plates or any vessels which contained consecrated Wine or Hosts must be purified after each use.
- Sunday readings come from the Sunday Lectionary.

After the Closing Mass, store all chapel equipment for use by the next Hispanic or English weekends. Give the linens to Linda Abramowicz. She is going to get them clean for the upcoming weekend.

After the weekend Mass supplies must be packed and stored in Oregon chapel area behind the blue shower curtains. The music booklet box and prayer box with binders are given to the English women's chapel head after the men's weekend and put in stoage after the women's weekend.

**Do NOT leave until the room has been returned to its original state.** Refer to the diagram that was drawn before the chapel was set up or on chalk board.  
If you have any liturgical questions, contact Deacon Kevin Prunty (815-857-3585).

## Ultreya

**Shortly after both Men's and Women's weekend the two Chapel heads will plan, organize and run the Ultreya. This Ultreya is to get the new and old Cursillistas familiar with Ultreya and each other.**

- Ultreya should be centrally located for Cursillistas from all over the Diocese.
- Need to have a witness that will be relevant to the new Cursillistas
- Have a Spiritual Director if possible that can give an "Echo" of the Witness.
- If no Spiritual Director find someone to give an Echo talk
- Pick a grouping question and relates to both the witness and is relevant to new Cursillistas.
-

## Chapel Terminology

**Chalice** – a cup of precious metal that holds the wine consecrated at Mass. The inside must be gold or gold plated

**Ciborium** – a cup of precious metal with a cover of the same material that holds the consecrated Hosts, either to distribute during Communion or to store in the tabernacle.

**Corporal** – a square, white cloth (approx. 12” X 12”) that is spread on the altar on which the chalice and Host rest.

**Cruets** – small glass containers for the water and wine.

**Lavabo bowl** – small glass bowl that the priest washes his hands/fingers in. (lavabo is Latin for I wash)

**Lavabo towel** – small cloth that the priest uses to wipe hands/fingers.

**Monstrance** – used to display consecrated Host for adoration.

**Pall** – a square, white cloth (approx. 6” X 6”) that has an open end in which to slide a plastic insert. It is placed on top of the paten.

**Paten** – a small plate of precious metal that holds the consecrated Host.

**Purificator** – a white, rectangular cloth (aprox. 12” X 18”) placed on top of the chalice. A purificator also accompanies each cup used to distribute the Precious Blood during communion.

**Pyx (or pix)** – small gold container used to carry a consecrated Host.

**Luna** – a small vessel which holds the Host in a Monstrance

## **Requirements for Mass**

### **Mass Preparation**

Altar cloth

Crucifix

2 candles

Lectionary for the Word of God (one for Sunday & one for weekdays)

Sacramentary for the prayers of the liturgy (one for Sunday & one for weekdays)

Chalice for the celebrant

Corporal (small square cloth folded 3 times with a cross in the center – place under the chalice on the altar.)

Purificator (small cloth folded in 3 with a cross in the center of one side)

Paten (small plate placed over the purificator and chalice unless a dish holds all the hosts, which takes the place of the paten)

Water cruets & wine carafe

Finger towel or cloth

1 ciborium for the hosts (we use the pewter plate) one on weekdays and two on Sunday.

Cups for the wine (extra ministers will be needed). Two on weekdays , four on Sunday.

### **Vestments (we have no vestment, priest will need to bring their own)**

amis (cloth for the shoulders)

alb (long white gown)

stoll (long scarf-like article)

cincture (cord, if needed)

chasuble (outer garment)

### **After Mass**

- Chalice, ciborium and cruets should first be purified and then washed and dried.
- All linens should be given to Linda Abramowicz who is responsible for washing and pressing the linens for next weekend.

## Adoration Schedule

Thursday	Primary	Second
<b>11:00 pm</b>		
<b>12:00 am</b>		
<b>1:00 am</b>		
<b>2:00 am</b>		
<b>3:00 am</b>		
<b>4:00 am</b>		
<b>5:00 am</b>		
<b>6:00 am</b>		

Friday	primary	Second
<b>11:00 pm</b>		
<b>12:00 am</b>		
<b>1:00 am</b>		
<b>2:00 am</b>		
<b>3:00 am</b>		
<b>4:00 am</b>		
<b>5:00 am</b>		
<b>6:00 am</b>		

## Adoration Schedule

saturday	Primary	Second
<b>11:00 pm</b>		
<b>12:00 am</b>		
<b>1:00 am</b>		
<b>2:00 am</b>		
<b>3:00 am</b>		
<b>4:00 am</b>		
<b>5:00 am</b>		
<b>6:00 am</b>		

## **Chapel Supply List**

### **Holy water**

- Supply
- Fountain – bowl

### **Mass**

- Sacramentary, daily & Sunday
- Lectionary, daily & Sunday
- Communion hosts/wine (350 hosts/ 1 gallon)
- Vessels
  - Ciboria
  - Cups
  - Cruets
- Purificators
- Hand towel
- Pitcher/bowl

### **Tabernacle/Monstrance**

- Large host
- Borrow portable tabernacle if needed

### **Votive Candles (can be used for)**

- Speakers
- Candidates
- Prayer intentions

### **Artwork**

- Hook's Jesus
- Grip of Grace

### **Miscellaneous**

- Extension chords
- Easel
- Picture lights
- Floor/table lamps
- Small clock

### **Miscellaneous Cont'd**

- Small tables/displays
- Cross for candidates crosses
- Lectern/Ambo
- Music stands – music team

### **Supplies**

- Paper
- Pencils/pens
- Small flashlights
- Prayer guides/materials
- Rosary flyers/booklets
- Rosaries/Scapulars
- Tea lights
- 3-day and 5-day candles
- Tapers
- Lighter
- Bibles/CCC
- Reconciliation guides
- Ultreya products
- Books (borrowed from team members)
- Box for Palanca
- 

### **Music**

- Boom box
- CD's (bring in own)
- Hymnals

***Team Commissioning Service***  
**87<sup>th</sup> Men's Cursillo Weekend**  
**77<sup>th</sup> Women's Cursillo Weekend**

**Theme for the Women's Weekend**

Trust in the Lord with all your heart - Proverbs 3:5

**Theme for the Men's Weekend**

My Lord and My God! - John 20:28

**Gathering Song**

"On Eagles Wings"

**Introduction**

*Beth*

We have all been chosen and called to be here by God through the guidance of the Holy Spirit. Let us acknowledge His power and might as we pray together the Prayer to the Holy Spirit.

Prayer to the Holy Spirit

Come Holy Spirit, fill the hearts of the faithful and kindle in them the fire of your love. Send forth thy spirit and they shall be created and you shall renew the face of the earth.

Let us pray:

O God, who by the light of the Holy Spirit

did instruct the hearts of the faithful,

grant by the same Holy Spirit that we may be truly wise and ever enjoy His consolations through Christ our Lord. Amen.

**Explanation of This Commissioning**

*Al*

Explanation of the Commissioning Service

The term mission comes from Latin origin and has at its roots two distinct components. First is *a task assigned* and the second is *to send forth*. This commissioning service is to serve both of those purposes. The Cursillo community now will assign each of us the task at hand and by our mutual blessing, we will be sent forth to live the gospel message as well as demonstrating the Cursillo method to all those that we will encounter.

You have been called by God to be here according to His will. Sure, for some of you it might have seemed like a call from our rector and rectora, but it is God who is really doing the talking.

The service today will be as follows. First, we will have a reading from Proverbs and then another from John's gospel. These readings are the source for the themes for the 78<sup>th</sup>

women's Cursillo (Trust in the Lord with all your heart) and the 87<sup>th</sup> men's Cursillo weekend (My Lord, and my God!). Second, we will have a couple intercessions. Third, we will offer each other a blessing with water. That will be explained and demonstrated a little later. Finally, we will pray together. It is our prayers and palanca that will bring life to all of our apostolic action.

So now, let us listen attentively to the word of God.

Proverbs 3:1-12

Read by Beth Lachat or assigned

My son, forget not my teaching,  
Keep in mind my commands;  
For many days, and years of life,  
And peace, will they bring you.

Let not kindness and fidelity leave you;  
Bind them around your neck;  
Then will you win favor and good esteem before God and man.

Trust in the Lord with all your heart,  
On your own intelligence rely not;  
In all your ways be mindful of him,  
And he will make straight your path.

Be not wise in your own eyes,  
Fear the Lord and turn away from evil;  
This will mean health for your flesh and vigor for your bones.

Honor the Lord with your wealth,  
With first fruits of all your produce;  
Then will your barn be filled with grain,  
With new wine your vats will overflow.

The discipline of the Lord, my son, disdain not;  
Spurn not his reproof;  
For whom the Lord loves he reproves,  
And he chastises the son he favors.

This is the Word of the Lord.  
R. Thanks be to God

John 20:19-31

Read by Ron Abramowicz

On the evening of that first day of the week, when the doors were locked, where the disciples were, for fear of the Jews, Jesus came and stood in their midst and said to them, "Peace be with you." When he had said this, he showed them his hands and his side. The disciples rejoiced when they saw the Lord. Jesus said to them again, "Peace be with you." As the father has sent me, so I send you." And when he had said this, he breathed on them and said to them, "Receive the holy Spirit." Whose sins you forgive are forgiven them, and whose sins you retain are retained."

Thomas, called Didymus, one of the Twelve, was not with them when Jesus came. So the other disciples said to him, "We have seen the Lord." But he said to them, "Unless I see the mark of the nails in his hands and put my finger into the nailmarks and put my hand into his side, I will not believe." Now a week later his disciples were again inside and Thomas was with them. Jesus came, although the doors were locked, and stood in their midst and said, "Peace be with you." Then he said to Thomas, "Put your finger here and see my hands, and bring your hand and put it into my side, and do not be unbelieving, but believe." Thomas answered and said to him, "My Lord and my God!" Jesus said to him, "Have you come to believe because you have seen me? Blessed are those who have not seen and have believed."

Now Jesus did many other signs in the presence of his disciples that are not written in this book. But these are written that you may come to believe that Jesus is the Messiah, the Son of God, and that through this belief you may have life in his name.

This is the Gospel of the Lord.  
R. Praise to you, Lord Jesus Christ

### **Intercessions**

*Beth*

God loves his creation and his goodness sustains the universe. Let us pray now that he will bestow his blessing upon us and that he will renew and support us with his strength. We pray to the Lord:

R. Lord here our prayer.

*Al*

God guides and protects his people in mercy and love. We pray with faith and trust for the Cursillo movement and its leadership team. We pray to the Lord:

R.

*Beth*

God is the strength and protector of his people; grant, Lord to the leaders of this movement the strength and courage they need to serve our diocese. We pray to the Lord:

R.

*Al*

God enriches the Church through its members; grant, Lord, that this diocese benefit from the work done by these Cursillo teams. We pray to the Lord.

R.

*Beth*

God grant us the fortitude to carry on when things get tough. Bless us with many candidates and let them see You through our witness. We pray to the Lord.

R.

*Al*

Lord our God,  
In your wisdom and love  
You surround us with the mysteries of the universe.  
In times long past you sent us your prophets to teach your laws  
and to bear witness to your undying love.  
You sent us your Son  
To teach us by word and example that true wisdom comes from you alone.  
Send you Spirit upon the Cursillo teams  
And fill them with your wisdom and blessings.  
Grant that during the Fall Cursillos team meetings  
They may devote themselves to their studies  
And share what they have learned from others.  
Grant this through Christ our Lord.  
R. Amen.

### **Blessing with Water**

Al and Beth will be the “models” for the blessing. The man should bless the women first

Making the sign of the cross on the other person’s forehead, please say the following:

The person’s first name “\_\_\_\_\_”, Christ is counting on you”.

And the response: “And I on Him”.

### **Closing Prayer**

*Al*

#### **Prayer in Celebration of God’s Perfections**

By Alfred the Great (849-901) King of England

We pray to you, O Lord,  
who are the supreme Truth,  
and all trust is from you.  
We beseech you, O Lord,  
who are the highest Wisdom,  
and all the wise depend on you for their wisdom.  
You are the supreme Joy,  
and all who are happy owe it to you.  
You are the highest Good,  
and all goodness comes from you.  
You are the Light of minds,

and all receive their understanding from you.....

We love you---  
indeed we love you above all things.  
We seek you,  
follow you,  
and are prepared to serve you.  
We desire to dwell under your power,  
for you are the King of all.

**Closing Song**

“How Great Thou Art”

## Sample Sponsor Service

### *Sponsor Prayer Service* *84th Men's Cursillo* *"Rise, let us be on our way"*

**Preparation:** Set up Cross & arrange crucifixes on table with table cloth

**Introduction:** Let us begin by gathering our thoughts and calming our minds so that we may more clearly sense the presence of our Lord.

+ In the name of the Father and of the Son and of the Holy Spirit. Amen

**Song:** Here I Am Lord *All - Music Team*

**Prayer:** All - Prayer to the Holy Spirit (green card)

**Explain Sponsor's Responsibility:** Palanca and help finding group reunion.

**Explain Cross Procedure:**

Sponsor, comes forward , take a crucifix from the small table and place it on a nail in the cross.

Say: **"Lord, thank you for \_\_\_\_\_. We ask that you open his heart to your presence as he begins this journey with you.**

Place crucifix on the cross.

**Scripture:** Mark 14:32 - 42

**Quiet Meditation:** *2 minutes*

Closing Prayer: **Father, you have called these men to be present here on this journey. We ask that open their eyes so that they may see you, their ears that they may hear you and their hearts that they may love you more fully. Calm them, guide them and comfort them as well as their families back home. Give to each what he needs according to Your will. We ask this in the name of Jesus the risen lord. Amen.**

**Song:** Servant Song *All - Music Team*