



Rockford Cursillo Secretariat Meeting

October 15, 2019

Opening Prayer

Grouping: What do you do during Adoration time?

Spiritual Direction: Fr. Godwin

Reports: Review and Questions

- Secretary: see report from Melanie
- Treasurer: see report from Al Johnson
- Chairperson of the Pre-Cursillo - see Lenore's written report
- Chairperson of the Cursillo – see Anne's written report
 - Women's Weekend Report – **Dorri Hausser**
 - Men's Weekend Report – **Ryan Penne**
- Chairperson of the School of Leaders – see Cathy's written report
- Chairperson of the Post Cursillo - see Donna's written report
- Assistant Lay Director – see Vicki's written report
- Lay Director – see Ken's written report

*Spanish Leadership – **Manny Martinez***

Action Items Review – see next page

Old Business

New Business

- Rector/Rectora for Spring, 2020

Closing Prayer/Petitions



SECRETARIAT ACTION ITEMS

<u>Date</u>	<u>Action Items</u>	<u>Owner</u>	<u>Status</u>	<u>Completed</u>
4/10/2018	Spring 2019 Men's Weekend date	Anne	cannot do earlier	X
5/8/2018	Appt of Spiritual Director	Scott/Ken	Completed	X
5/8/2018	Publish Rooster	Tiffany	posted to website by Scott	X
5/8/2018	Publish New Sponsor/Candidate Forms	Lenore	posted to website by Scott	X
5/8/2018	Post Cards for Rooster	Al		
5/8/2018	Transfer of Constant Contacts	Scott/Ken/Vicki	completed	X
5/8/2018	Transfer of Web Site Management	Scott/Ken/Vicki	completed	X
5/8/2018	Add Lay Director to Movement's bank account	Ken/Al		
5/8/2018	Update National Website	Ken	completed	X
6/12/2018	New candle proposal	Anne	completed	X
6/12/2018	Chapel Training Manual Update	Al	Remove chairs for Sat nite	X
6/12/2018	Move Men's Team weekend dates	Don	Oregon not available on last date	X
6/12/2018	Review and Create Palanca Committee	Anne	Contact Wolfe's	
6/12/2018	Review Prayer Committee	Vicki	tough base with Prunty's	X
6/12/2018	Speaker Candles stand	Ron A	Working on it	
7/10/2018	Form ad-hoc committee: loc options	Al		
7/10/2018	Create new website	Ken/Brenda	completed	X
9/10/2018	Confirm Spring Dates	Anne	completed	X
9/10/2018	Articles for Newsletter	ALL	completed	X
10/16/2018	Initiate letter to parishes	KEM/Fr Godwin	Completed	X
10/16/2018	Get links to rockfordcursillo.org	Brenda	Completed	X
10/16/2018	adding Cursillo is added to tithing	Al		
10/16/2018	Moving Secretariat meetings to McHenry	Ken	completed	X
10/16/2018	<i>Observer</i>	Tiffany	Completed	X
11/20/2018	Change time to 7:00 on related material	Ken	Completed	
11/20/2018	Comparison Constant Contact w/experience	Ken	Completed	X
11/20/2008	Email to updated CC list reminder making friends	Ken	Completed	X
11/20/2018	Train the Trainer meeting	Scott	cancelled	
11/20/2018	Reimbursement to Fr. Orkura	AL	Completed	X
02/19/2019	Annual Report	Ken	Completed	X
02/19/2019	Fall Dates	Anne	Completed	X
02/19/2019	Read First Four Chapters of Bonnin Book	All	Completed	X
02/19/2019	New Cursillistas Ultreya Arrangements	Donna	Completed	X
02/19/2019	Clean Out Oregon storage shed	Anne, et al	Completed	X
02/19/2019	SOL Program for year	Cathy	Deleted	X
02/19/2019	Team for Picnic/schedule date	Donna	Completed	X
04/19/2019	Goals for 2019	All	Completed	X
04/19/2019	Review of items for OMCC	Ken/Vicki	Completed	X
09/17/2019	Letter for Deanery	Lenore	Completed	X
10/17/2019	Letter Review and Signature Deanery Letter	Fr Godwin/Ken	In Progress	
10/17/2019	Candidates for Secretariat election	ALL	In Progress	
10/07/2019	Updates at St Mary	Anne	In Progress	
10/07/2019	Room at St Bridget for Ultreya	Al	Completed	X

