



Knights of Columbus

Fourth Degree

John H. Reddin Province

<https://kofc-az.org/patriotic-degree>

March 6, 2025

Dear Worthy Officers and Brothers,

Please distribute this entire packet to all candidates and Sir Knights interested in attending. Please actively recruit new members into the Fourth Degree.

The next scheduled Exemplification of the Fourth Degree will be in Glendale on Saturday, April 26, 2025, hosted by St. Joseph's Assembly # 2126. The ceremonial and the banquet will be held at St. Helen's Roman Catholic Church, 5510 W. Cholla St., Glendale, Arizona 85304. The Arizona District is fortunate to have one of the top Exemplification Teams in the entire order to present the Patriotic Degree ceremony.

The Class Honoree will be Sir Knight Leonard Rheame, an indispensable St. Joseph's Assembly member and the St. Helen Roman Catholic Church community. Following a thirty-five-year law enforcement career and during a deployment to the Middle East, Leonard's late wife Diane, a non-Catholic, began attending daily mass at St. Helen. Upon his return, he became her sponsor for the RCIA (Rite of Christian Initiation of Adults). Diane was accepted into the Catholic Church at Easter of 2005. Leonard joined the Knights of Columbus shortly thereafter.

Leonard moved through the Knights of Columbus officer positions, serving as Grand Knight of St. Helen Council and Faithful Navigator for St. Joseph Assembly 2126 through 2011. His service moved beyond the local area to include four years as a District Deputy and four years as State Retention Chairman.

One of the most fulfilling service areas for the Knights was his participation in the ceremonials. Leonard portrayed all positions in the old First Degree Ceremonial, the Grand Knight in the Second Degree Ceremonial, and the Conferring Officer in the Third Degree Ceremonial. He currently serves as the presiding member of the St. Helen CUF (Charity, Unity, Fraternity) Degree.

Leonard is a proud US Navy and US Air Force Reserve veteran. We thank him for his service to God and Country!

AGENDA

The agenda for this degree is check-in from 12:00 PM to 1:30 PM with a start time of 2:00 PM. After the Ceremony, please plan to attend the 4:30 PM parish mass at St. Helen's Roman Catholic Church as a class. After the Exemplification, there will be an opportunity to re-enact the Knighting Ceremony with family members for photos. All present Sir Knights with regalia are invited to participate in a Callout for the Honor Guard. This will be followed by a dinner in the parish social hall. If priests and deacons in attendance want to participate in the Liturgy of the Mass, this requires advance approval by sending a request to the District Master. These requests will then be forwarded to the Pastor for approval to concelebrate. We invite all Brother Knights and families to enjoy fellowship and build on the Knights of Columbus as the largest Catholic Family Fraternal Organization.

Candidates must wear a plain dark suit and tie. No wingtip or “French” collars, please. Active-duty military, Police, Firefighters, and Border Patrol are urged to wear their dress uniforms and Priests, their traditional clerical dress. See the Letter of Instructions for more details.

Requirements: To be eligible for the Fourth Degree, candidates must have attained their Third Degree or obtained their Membership through the CUF degree and be in good standing with their council. Please bring your current membership card for the Third Degree.

This packet contains more details regarding the April 26, 2025, Exemplification of the Patriotic Degree activities. General Instructions regarding the registration and submission of Form 4 must be followed. The Form 4 requires multiple signatures and the candidate’s information. Completed Form 4 needs to be sent to the District Master by April 18, 2025.

This degree will be the new Fourth Degree Exemplification format of which the family is invited to attend. We encourage your spouse and children to attend the exemplification to learn more about Catholics in America.

Enclosed in this packet is the agenda for the weekend’s Exemplification activities, General Instructions, and the Reservation Form for attending the Banquet.

Registered Knights will get a confirmation if they provide an email address that accepts emails from sirknightmichalpaz@gmail.com. DO NOT assume that you are registered. If you do not receive confirmation, please call or email the District Master, Michael Paz, for confirmation.

Please reproduce this entire packet and ensure that every candidate has a copy.

For further information contact:

Michael Paz
Arizona District Master
E-mail: sirknightmichaelpaz@gmail.com

This letter, all forms, instructions, and additional information are available on the Master’s Fourth Degree Web Site. Go to <https://kofc-az.org/patriotic-degree>

Sincerely and Fraternaly yours,

Michael Paz
Arizona District Master



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Fourth Degree Exemplification LETTER OF INSTRUCTION

1. Dress

The dress for the exemplification for Candidates and Sir Knights must be a plain dark suit, white shirt with a flat collar and tie, and black shoes. Active-duty military, Police, Firefighters, and Border Patrol may wear their full-dress uniform instead of a plain dark suit. Priests may wear Clerical Garb with a Collar.

Dress for the banquet guests will be formal, with the ladies wearing evening dresses suitable for the occasion.

2. Recruitment

Faithful Navigators are encouraged to visit councils and start recruiting as many Third Degree Knights as possible that will have their Third Degree by the Exemplification date. At every council meeting, there is time set aside for a Fourth Degree report. Grand Knights should allow the Faithful Navigator or a representative of the Assembly to speak and recruit at this time.

The Faithful Navigator or representative should walk the candidate through the registration process and hand this packet in its entirety to the candidate to complete along with Form 4.

3. Candidates Membership Application (Form 4)

Example of correctly filled out Form 4

All Form 4's must be filled out correctly. Be sure the form has the candidate's membership number (top right-hand corner) and personal information. Ensure all blocks requiring signatures (Applicant, Sponsor, Council Financial Secretary, Faithful Navigator, and Faithful Comptroller) are completed. Rank or Title is for Priests or Military only. Please type or print legibly in ALL CAPITAL letters.

All required blocks must be completed before sending the Form 4s to the District Master. Detach the Assembly's copy of the completed Form 4 and provide it to the Faithful Comptroller. Detach the Council's copy and provide it to the Financial Secretary. Send all other copies (**District Master's and Supreme's**) with the Registration form and payment to the Registration Chairman. See the address at the bottom of page 6. listed in this packet.

NOTE: Incomplete forms will need to be corrected ASAP.

PLEASE PRINT

1B 1A
CB 1

FOURTH DEGREE MEMBERSHIP DOCUMENT
KNIGHTS OF COLUMBUS
A SOCIETY OF CATHOLIC MEN

4 7/11

MEMBERSHIP NUMBER: **1234567**

LAST NAME KNIGHT		FIRST NAME JOHN		MIDDLE INITIAL	TITLE
STREET 1234 S MAIN ST		CITY PHOENIX	ST / PROV AZ	POSTAL CODE / COUNTRY 85044	
HOME PHONE 480-555-5555	DATE OF BIRTH 10/16/1978	MARITAL STATUS M	1st DEGREE DATE 1/15/1997	COUNCIL NO. 10062	
CITIZEN OF WHAT COUNTRY? USA		BY BIRTH OR NATURALIZATION? BIRTH	IF NATURALIZATION HAVE FINAL PAPERS BEEN RECEIVED? YES NO		

IF YOU WERE PREVIOUSLY INITIATED IN THE FOURTH DEGREE, GIVE:

INITIATION DATE OF	TERMINATION DATE	ASSEMBLY NUMBER	CITY	ST/PROV.
		14	PHOENIX	AZ

REASON FOR TERMINATION

PARISH
CORPUS CHRISTI

I HEREBY DECLARE THAT THE ABOVE IS TRUE AND CORRECT AND THAT I AM A PRACTICAL CATHOLIC IN COMMUNION WITH THE HOLY SEE.

Signature of Applicant: *John Knight* DATE: **02/14/2013**

Signature of Proposer: *Joseph Benedict* ASSEMBLY: **14**

Signature of Financial Secretary: *Rich Finnegan* DATE: **02/28/2013**

LOCATION: **PHOENIX**

FAITHFUL NAVIGATOR: <i>7. Dolan</i> DATE: 3/17/2013	RECEIVED FEES OF \$	DATE
FAITHFUL COMPROMISER: <i>Herb Compton</i> DATE: 3/17/2013	APPLICANT INITIATED AT	DATE

Supreme Secretary Copy

Candidate Fees are **\$75.00**, which includes one banquet ticket (mandatory and not refundable), and a Fourth Degree Lapel Pin. Fees for Priest Candidates are **\$50.00**. Assemblies take care of (that is, pay for) Priest Fees and accommodations.

PLEASE NOTE: Send properly completed Form 4 with candidate fees paid via checks payable to *Michael Paz*, shown on the Registration Form. All checks must be sent to arrive no later than April 18, 2024. Credit card is preferred through online registration.

4. Banquet Tickets

Banquet Tickets are \$55.00 per person. Candidates with spouses or guest(s) attending must pay the \$55.00 Banquet fee for their spouse and any additional guest(s).

Notify the District Master, when you register, of any dietary and/or other special needs by including that information on the Registration Form in the provided block.

5. Mass

Mass will be celebrated at St. Helen Roman Catholic Church at 4:30 PM. Everyone is invited. Priests who would like to concelebrate Mass should bring Alb & Stole. Please make sure to contact the pastor for privileges for celebrating mass at St. Helen.

6. Registration Form

Below this packet on the State website is the required “Registration Form.” This registration form must be filled out and mailed along with full payment to the District Master before April 18, 2025. Please mark special needs access (wheelchair/walker) and/or dietary needs in the *Other Special Needs* box.

7. GENERAL INFORMATION:

Make additional copies of all Forms as needed. All documents included with this packet are available online at the Arizona Master’s website. Go to: <https://kofc-az.org/patriotic-degree>. These forms can be downloaded, printed, and manually completed and may also be completed online using the required publishing software. Instructions for electronically completing the Registration Form are posted on the website.

If possible, assemblies will be seated together for the banquet. *Late registrations will be seated in available spaces and may not be seated with their Assemblies.*

THERE WILL BE NO REFUND OF ANY CANDIDATE’S FEES OR OTHER FEES FOR ANY REASON AFTER April 18, 2025.

8. TENTATIVE AGENDA

(Check the Exemplification Registration Desk in the Church Courtyard for any changes to this Agenda.)

Saturday

ALL PACKETS MUST BE PICKED UP BY 1:00 PM

12:00 PM to 1:30 PM	Candidates report to the candidates’ room to sign the registration log.
1:45 PM	Candidates Process to Church with Honor Guard (Sir Knights in Church.)
2:00 PM	Exemplification Fourth Degree.
3:00 PM to 3:30 PM	Knighting Re-enactment Photo Session immediately following the ceremony.
4:30 PM	Mass.
5:30 PM	Social Cash Bar.
6:00 PM	Banquet.



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**How to Register for the Fourth Degree Exemplification
April 26, 2025, St Helen's Roman Catholic Church,
5510 West Cholla Street, Glendale, Arizona 85304**

Please read and follow the instructions below carefully.

Third Degree Candidate Instructions

1. **Form 4** - You must have completed the approved Form 4 processed through your gaining Assembly. Contact your gaining Assembly's Officers to ensure this has been done. It **MUST BE SUBMITTED** (not scanned) by April 18, 2025.
2. **Registration Form** - Complete the registration information, including personal data, special dietary needs, and accessibility (wheelchair or walker).
 - a. Your banquet meal, and only yours, is included in the Candidate Registration Fee (\$75 for Candidates, \$55 for Priest Candidates).
 - b. Order Banquet meals for spouses & guests are \$55.00 each. Fill in the number needed & subtotal.
 - c. Total all the charges and enter on the Grand Total Line.
3. **Payment**
 - a. If you are paying your Assembly to send payment on your behalf, you must make a copy of this completed form and give it to your Assembly. Enter **ASSEMBLY WILL PAY** in the block for the Check Number on the original Registration Form sent to the Registration Chairman.
 - b. If you are paying directly, make your check payable to *Michael Paz*. Write the check number in the "Check Number" block.
 - c. You can pay by credit card by registering on the website.
 - d. **Assemblies should pay all fees and lodging costs for their Priest Candidates.**
4. **Mail** - Mail your Form 4, the completed Registration Form, and check (if paying directly) as noted below.
DM Michael Paz
Exemplification of the Patriotic Degree
937 N Granite Street
Gilbert, AZ 85234-8709

Sir Knight Instructions

1. **Registration Form** - Complete the registration information, including personal data, special dietary needs, and accessibility (wheelchair or walker).
 - a. Order a banquet meal for yourself for \$55 if you attend.
 - b. Order banquet meals for spouses & guests at \$55 each. Fill in the number needed & subtotal.
 - c. Total all the charges and enter on the Grand Total Line.
2. **Payment** – **ALL SIR KNIGHTS ARE REQUIRED TO PAY THE \$15 REGISTRATION FEE!**
 - a. If you are paying your Assembly to send payment on your behalf, you must make a copy of this completed form and give it to your Assembly. Enter **ASSEMBLY WILL PAY** in the block for the Check Number on the original Registration Form sent to the Registration Chairman.
 - b. If you are paying directly, make your check payable to *Michael Paz*. Write the check number in the "Check Number" block.
 - c. You can pay by credit card by registering on the website.
3. **Mail** - Mail a copy of the completed Registration Form and check (if paying directly) as noted below.

DM Michael Paz, Exemplification
937 N. Granite Street
Gilbert, AZ 85234-8709