



ARIZONA DISTRICT
Fourth Degree - Knights of Columbus
John H. Reddin Province

Date: 2/09/2026

To: AZ State Deputy
AZ State Council
Past AZ State Deputies
AZ District Friar
Former AZ District Masters
District Marshals
Faithful Navigators
Faithful Comptrollers
Faithful Color Corps Commanders

From: SK Micheal A. Paz
Master of the Fourth Degree
Arizona District

Subject: Arizona District Assembly of the John H. Reddin Province
Notice of Biennial Meeting

SUBJECT:

Notice is hereby given of the scheduling of the Biennial Meeting of the Arizona District. The District Assembly meeting will be held on Saturday, March 28, 2026. The venue for this meeting will be Saint Anne Catholic Church, 440 E. Elliot Road, Gilbert, Arizona 85234.

The Delegates to the Biennial Meeting are to be elected at the February meeting of each Assembly. The Faithful Comptroller shall forward to the Master and the Credential Committee Chairman the names of such delegates not later than February 28, 2026.

The purpose of the meeting is to select three (3) recommendations for the position of Master of the Fourth Degree for the Arizona District, elect the Master's Audit Committee, and consider matters consonant with the "Good of the Fourth Degree".

The District Assembly shall be composed of the Master (1), the Faithful Navigator of each Assembly in the District (54 Assemblies), and one (1) delegate for every 100 members or major fraction thereof within the Assembly (22 Assemblies qualify for two delegates). Assemblies may elect alternates for the Faithful Navigator and delegates.

Registration doors will open at 9:30 AM. The meeting will convene at 10:30 AM.

Assembly By-Laws typically pay for the Faithful Navigator and a delegate (\$15.00 each). Alternate registration fees can be voted on at your Assembly meeting, where delegates and alternates are elected.

Except for the Master, who is automatically entitled to a voice and a vote, there are no restrictions on the election of officers of the District Assembly or the Master's Staff to the positions of delegates or alternates.

The following shall be the appointments to the Biennial's committees.

It should be noted that the following Sir Knights will act as officers for the Biennial

Meeting: Secretary - SK James Walsh, District Marshal.

Pilot - SK Christopher Holsinger, GK, PFN District Marshal
Sentinel - SK Chet Yancy, PGK, PFN, District Marshal

Meeting: Credential Committee

SK Orin Garcia, District Marshal
SK Peter Kloeber, PGK, PFN, District Marshal
SK Dominic Conn, District Marshal
SK Jose Gomez, PGK, FN, District Marshal

The purpose of this committee is to properly identify the delegates, alternates, and Sir Knights as members in good standing with current membership cards in the Third and Fourth Degrees. Credential forms for the Biennial Meeting are enclosed herewith, for completion once elections by the Assemblies in the District are held. The Seal of the Assembly must be affixed on the Credential forms under the Faithful Comptroller's name in order to be seated and participate in the Biennial Meeting. The deadline for credentials to be filed with the Chairman of the Credentials Committee, the Master of the Fourth Degree, and the Secretary to the Master is on or before February 28, 2018.

Resolutions Committee

SK Robert Holsinger, PGK, PFN, FMFD
SK Armand Brooks, PGK, PFN, FMFD
SK Michael Kingman, PGK, PFN, PSD, FMFD, VSM, will serve as an Ad Hoc
Resolutions Committee member/advisor to help ensure that only proper resolutions are
approved and forwarded.

The purpose of this committee is to review all resolutions, ensure they are in proper form, and have been properly attested. Resolutions consonant with the good of the Fourth Degree may be adopted at any time by the membership of your Assembly. Resolutions shall be forwarded not later than February 28, 2026, to the Chairman of the Resolutions Committee, the AZ District Master of the Fourth Degree, and to each Assembly in the District. Resolutions forwarded to the Resolution Committee and any other groups must be certified as being passed by the Assembly. Certification means attested by the Faithful Navigator and the names of the Assembly's Resolutions Committee. A sample format is enclosed. Please print, scan, and return the form by February 28, 2026.

Memorial Committee

SK Jeffery Schneider, PGK, PFN, District Marshal, Chairman
SK Gilbert Larrinaga, District Marshal

The purpose of this committee is to collect, collate, and report data of all deceased officers since the last Biennial Meeting (2024). Forms for any deceased officers since the last Biennial Meeting are enclosed. The survey forms must be attested by the Assembly's Faithful Navigator and Faithful Comptroller and forwarded to the Chairman of the Memorial Committee. Please complete all blanks on the form for each deceased officer. Please print, scan, and return the form by March 3, 2026.

Voice and Vote

Only the Master, Faithful Navigators, delegates, and seated alternates (for delegates not in attendance or tardy) have a voice and a vote on matters before the District Assembly. Voice may be granted to unseated alternates with the general consent of the delegates to the Biennial Meeting.

At 10:30 AM sharp, the door to the meeting chamber will be closed. A member of the Credential Committee will be posted to guard the door. The Credential Committee Chairman, Committee, and Secretary to the Master will identify seated Delegates, and seat Alternates as needed, to complete the Official Credential Roll for a report to the District Assembly. The door will then be opened to allow tardy Delegates, Alternates, or other Sir Knights to enter the Meeting Chamber as observers.

This will be the Order of the Day. This Rule will apply from the opening of the Meeting through the entire Meeting until its close.

Tardy delegates will not be seated once the alternate has been seated in their place. Alternates seated will be seated in the order of their name placement on the credential report submitted to the Credentials Committee by the Faithful Navigator through the Faithful Comptroller.

At this time, the Chair plans to entertain a motion to limit Master of the Fourth Degree nomination speeches to five (5) minutes per candidate. Nominations for Auditors are generally limited to the name only.

Article V, Section 15 of the laws and rules governing the Fourth Degree directs, "**Assemblies shall pay the expenses of their representatives and delegates to the District Assembly meetings**". Assemblies may, therefore, pay the expense of mileage, meals, and incidental expenses incurred by the delegates to the Biennial Meeting. Assemblies may, however, not pay a per diem or stipend for such attendance.

For planning purposes, we anticipate that the District Assembly meeting will last approximately three (3) hours. It should be noted that Sir Knights attending the District Assembly meeting must be in possession of the current membership cards of both the Third and Fourth Degrees in the Order to be admitted to the chamber.

Balloting

Balloting for the selection of Master of the Fourth Degree shall be as adopted at the 1970 Biennial Meeting of the District Assembly as follows:

Should there be three (3) or fewer candidate names selected, these names will be forwarded to the Supreme Master for consideration without a ballot. Should the seated Master request a 2nd term and have received a unanimous decision to be returned by the District, balloting will not be done, and a recommendation to the Vice Supreme Master will be forwarded stating the District's pleasure. Balloting shall only take place in the event that more than 3 candidate names are submitted for the position of Master of the Fourth Degree. If four (4) or more names are nominated for the Master's position, the District Assembly will proceed to ballot, and each person possessed of the right to vote shall have three (3) votes for Master. A Delegate must vote for three different Sir Knights in nomination. On any ballot, if the *name* of any candidate appears more than once, that ballot will be disqualified.

Balloting for the Master's Audit Committee shall be conducted only if there are more than three (3) nominations.

The appointment of tellers and judges for balloting shall be conducted at the meeting of the District Assembly.

Delegations

Delegation size is based upon the printout from New Haven as of July 1, 2025. The Arizona District, however, reserves the right to adjust delegation size based on changes in Assembly membership on the January 1, 2026, roster or resulting from the institution of new Assemblies.

Enclosures:

Schedule

Agenda

Credentials Report Form

Sample Resolution

Memorial Committee Survey Report Form

**Arizona District
District Assembly Biennial Meeting
Gilbert, Arizona**

A Mandatory Color Corps Commander Training Class will begin at 8:00 AM. Color Corps Commanders, please come in full regalia. A Call-out will be issued for that by Worthy Marshals Chet Yancy and Gilbert Larrinaga. Please ensure your beret is correctly formed as per the Appendix in the 808E manual.

March 28, 2026 - Schedule

8:00 AM.....Mandatory Color Corps Commander Training

9:30 AM.....Doors open for Registration

9:30 to 10:15 AM...Registration

10:20 AM.....Doors Close to Seat Delegates

10:25 AM.....Doors Reopen to Seat Other Sir Knights 10:30

AM.....Business Meeting (Continues for Approximately 3 Hours)

1:30 PM.....Refreshments following the close of the
meeting (Time is Approximate, For Planning Only)

**Arizona District
District Assembly
Biennial Meeting
Gilbert, Arizona**

March 28, 2026 – Agenda

1. Call to Order
2. Appointment of Pilot, Sentinel, and Secretary of the Meeting
3. Certification of Current Membership Cards
4. Prayer and Pledge of Allegiance
5. Appointment of Committee on Credentials
6. Appointment of Committee on Resolutions
7. Report of the Committee on Credentials
8. Reading of minutes
9. Communications
10. Report of the AZ District Master
11. Report of the Committee on Resolutions
12. Unfinished Business
13. New Business
14. Selection of three (3) recommendations for Master (If
Applicable)
15. Election of Master's Audit Committee
16. Closing Prayer

CREDENTIALS REPORT FORM

DELEGATES

Faithful Navigator	
Delegate #1	
Delegate #2	
Delegate #3	
Delegate #4	
Delegate #5	

The Number of Delegates is defined on page 2 of the cover memo. Additional entries will not be counted as Delegates or as Alternates.

ALTERNATES

Alternate #1	
Alternate #2	
Alternate #3	
Alternate #4	
Alternate #5	
Alternate #6	

The Number of Alternates is defined on page 2 of the cover memo. Additional entries will not be counted as Delegates or as Alternates.

Assembly:

Name Number

Attested By:

Faithful Comptroller Date

SEAL

Please print, scan, and return the form by March 14, 2026, to each of the following:

SK Peter Kloeber, PGK, PFN, District Marshal - pkloeber@earthlink.net
SK Orin Garcia, District Marshal omlgarcia@hotmail.com **SK Dominic Conn, District Marshal** dconn4@cox.net
SK Jose Gomez, PGK, FN, District Marshal jagomez0207@gmail.com

Resolution No. _____

WHEREAS:

, and

WHEREAS:

, and

WHEREAS:

, and

NOW, THEREFORE, BE IT RESOLVED, that

, and

BE IT FURTHER RESOLVED, that

Approved By the Assembly on:

Date

ATTESTED TO ON THIS DATE:

Date

BY: **SEAL** Faithful Navigator

AND RESOLUTION COMMITTEE MEMBERS

Name & Title:

Name & Title:

Name & Title:

Please print, scan, and return the form by March 14, 2026, to each of the following:

SK Robert Holsinger, PGK, PFN, FMFD r_e_holsinger@msn.com

SK Armand Brooks, PGK, PFN, FMFD ajbrooks2@me.com

MEMORIAL COMMITTEE SURVEY REPORT FORM

DECEASED OFFICERS SINCE MARCH 2024

NAME	OFFICE HELD	DATE OF BIRTH	DATE OF DEATH

Assembly:

Name Number

Submitted By:

Faithful Navigator Date

Submitted By:

Faithful Comptroller Date

Please print, scan, and return the form by March 14, 2026. to each of the following:

SK Jeffery Schneider, PGK, PFN, District Marshal, Chairman
bronte8077@gmail.com

SK Gilbert Larrinaga, District Marshal
skgilbertlarrinaga@gmail.com