



Knights of Columbus

Fourth Degree

John H. Reddin Province

<https://kofc-az.org/patriotic-degree>

July 27, 2024

Dear Worthy Officers and Brothers,

Please distribute this entire packet to all candidates and Sir Knights who are interested in attending. Please actively recruit new members into the Fourth Degree.

The next scheduled Exemplification of the Fourth Degree will be in Tucson on Saturday, October 19, 2024, hosted by Fr. Henry Miller Assembly #2803. The ceremonial and the banquet will be held at St. Elizabeth Ann Seton Catholic Church, 8650 North Shannon Road, Tucson, Arizona 85742. One of the top Exemplification Teams in the entire order will present the degree ceremony.

The Class Honoree will be Past State Deputy, Former Arizona District Master of the John H. Reddin Province, Stanley Schroeder. Stan and his lovely wife, Rosanne will be our guests for this event, returning to Arizona from Kansas.

The agenda for this degree is check-in from 12:00 PM to 1:30 PM with a start time of 2:00 PM. Following the ceremony please plan to attend the 5:00 PM parish mass at St. Elizabeth Ann Seton Catholic Church. After the Exemplification, there will be an opportunity to reenact the Knighting Ceremony with family members for photos. All Present Sir Knights with a uniform are invited to participate in a Callout Honor Guard. This will be followed by a dinner in the parish social hall. If priests and deacons in attendance want to participate in the Liturgy of the Mass, this requires advance approval by sending a request to the District Master. These requests will then be forward to the Pastor for approval to concelebrate. This is an invitation for all Brother Knights and families to enjoy fellowship and build on the Knights of Columbus as the being the largest Catholic Family Fraternal Organization.

Candidates' dress is a dark suit and tie or a traditional tuxedo with a flat collar. No wingtip or "French" collars please. Active-Duty Military, Police, Firefighters and Border Patrol are urged to wear their dress uniforms, and Priests, their traditional clerical dress. See the Letter of Instructions for more details.

Requirements: To be eligible for the Fourth Degree, candidates must have attained their Third Degree, or obtained their Membership through the CUF degree, and be in good standing with their council.

Information within this packet contains more details regarding the October 19, 2024, Exemplification activities. General Instructions regarding the registration and submission of the Form 4 must be followed. The Form 4 requires multiple signatures as well as the candidate's information. Completed Form 4's needs to be sent to the District Master by October 1, 2024.

Enclosed in this packet is the agenda for the weekend's Exemplification activities, General Instructions, the Reservation Form for attending the Banquet, Ladies Luncheon, and Friday Night Dinner.

Registered Knights will get a confirmation if they provide an email address that accepts email from sirknightmichalpaz@gmail.com. DO NOT assume that you are registered. If you do not receive confirmation, please call, or email the District Master, Michael Paz, for confirmation.

Please reproduce this entire packet and ensure that every candidate has a copy.

For further Information contact:

Michael Paz
Arizona District Master
E-mail: sirknightmichaelpaz@gmail.com

This letter, all forms and instructions, and additional information are available on the Master's Fourth Degree Web Site. Go to <https://kofc-az.org/patriotic-degree>

Sincerely and Fraternaly yours,

Michael Paz
Arizona District Master



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October 19, 2024

Fourth Degree Exemplification LETTER OF INSTRUCTION

1. Dress

The dress for the exemplification for Candidates and Sir Knights will be a dark suit, white shirt with flat collar and tie or tuxedo with pleated white shirt, with a flat collar, black shoes, and bow tie. Active-Duty Military, Police, Firefighters, Border Patrol may wear their full-dress uniform in lieu of a tuxedo or dark suit. Priests may wear Clerical Garb with Collar.

Dress for the banquet guests will be formal wear with the ladies wearing evening dress suitable for the occasion.

2. Recruitment

Faithful Navigators are encouraged to visit councils and start recruiting as many Third Degree Knights as possible that will have their Third Degree by the Exemplification date. At every council meeting, there is time set aside for a Fourth Degree report. Grand Knights should allow the Faithful Navigator or a representative of the Assembly to speak and recruit at this time.

The Faithful Navigator or representative should walk the candidate through the registration process and hand this packet in its entirety to the candidate to complete along with a Form 4.

3. Candidates Membership Application (Form 4)

PLEASE PRINT

1B 1A
CB 1

PRINTED IN U.S.A. 4 7/11

FOURTH DEGREE MEMBERSHIP DOCUMENT
KNIGHTS OF COLUMBUS
A SOCIETY OF CATHOLIC MEN

MEMBERSHIP NUMBER: **1234567**

LAST NAME KNIGHT	FIRST NAME JOHN	MIDDLE INITIAL	TITLE
STREET 1234 S MAIN ST		CITY PHOENIX	POSTAL CODE / COUNTRY AZ 85044
HOME PHONE 480-555-5555	DATE OF BIRTH 10/16/1978	MARITAL STATUS M	1st DEGREE DATE 1/15/1997
COUNCIL NO. 10062		IF NATURALIZATION HAVE FINAL PAPERS BEEN RECEIVED? YES NO	
CITIZEN OF WHAT COUNTRY? USA		BY BIRTH OR NATURALIZATION? BIRTH	

NEW MEMBER
 RESTORATION
 TRANSFER
 HONORARY MEMBERSHIP
 HONORARY LIFE MEMBERSHIP
 DATA CHANGE
 SUSPENSION reason _____
 DEATH mo day yr _____

IF YOU WERE PREVIOUSLY INITIATED IN THE FOURTH DEGREE, GIVE:
INITIATION TERMINATION ASSEMBLY NUMBER CITY ST/PROV.

DATE OF REASON FOR TERMINATION

PARISH CORPUS CHRISTI	ASSEMBLY 14	CITY PHOENIX	STATE AZ
I HEREBY DECLARE THAT THE ABOVE IS TRUE AND CORRECT AND THAT I AM A PRACTICAL CATHOLIC IN COMMUNION WITH THE HOLY SEE.			
SIGNATURE OF APPLICANT <i>John Knight</i> 02/14/2013		DATE	
SIGNATURE OF PROPOSER <i>Joseph Benedict</i> 14		DATE	
SIGNATURE OF PROPOSER 10062		ASSEMBLY	

I CERTIFY THAT THE APPLICANT IS A THIRD DEGREE MEMBER IN GOOD STANDING
IN **10062** COUNCIL NO. **PHOENIX** LOCATION
02/28/2013 DATE *Rich Finnegan* SIGNATURE OF FINANCIAL SECRETARY

FAITHFUL NAVIGATOR 7. Dolan	DATE 3/17/2013	RECEIVED FEES OF \$	DATE
FAITHFUL COMPTROLLER Herb Compton	DATE 3/17/2013	APPLICANT INITIATED AT	DATE

Signature of Master (required for new members only)
Supreme Secretary Copy

Example of properly filled out Form 4

All Form 4's must be filled out properly. Be sure the form has the candidate's membership number (top right-hand corner) and personal information. Ensure all blocks requiring signatures (Applicant, Sponsor, Council Financial Secretary, Faithful Navigator, and Faithful Comptroller) are completed. Rank or Title is for Priests or Military only. Please type or print legibly in ALL CAPITAL letters.

All required blocks must be completed before sending the Form 4's to the Master. Detach the Assembly's copy of the completed Form 4 and provide it to the Faithful Comptroller. Detach the Council's copy and provide it to the Financial Secretary. Send all other copies (Master's and Supreme's) with the Registration form and payment to the Registration Chairman. See the address at the bottom of page 6. listed in this packet.

NOTE: Incomplete forms will need to be corrected ASAP.

Candidate Fees are **\$70.00** which includes one banquet ticket (mandatory and not refundable), and a Fourth Degree Lapel Pin. Fees for Priest Candidates including the above are **\$50.00**. Assemblies take care of (that is, pay for) Priest Fees and accommodations.

PLEASE NOTE: Send properly completed Form 4's with candidate fees paid via checks made payable to *Michael Paz*, shown on the Registration Form. All checks must be sent to arrive no later than October 1, 2024. Payment may also be sent to Michael Paz via ZELLE at 602-790-1789. It is your responsibility to ensure the funds have been transferred correctly.

4. Ladies Luncheon and Banquet Tickets

Ladies Luncheon Tickets are \$35.00 each. The Third Degree Candidate's fee does not include cost of the Ladies Luncheon.

Banquet Tickets are \$50.00 per person. Candidates with spouses or guest(s) attending must pay the \$50.00 Banquet fee for their spouse and any additional guest(s).

Notify the Registration Chairman by October 1, 2024, of any dietary and/or other special needs by including that information on the Registration Form in the provided block.

5. Mass

Mass will be celebrated at St. Elizabeth Ann Seton Catholic Church at 5:00 PM. Everyone is invited. Priests who would like to concelebrate Mass should bring Alb & Stole, and inform the Arizona District Master in advance, per his contact information listed above.

6. Registration Form

Below this packet on the State website, is the required "Registration Form." This registration form must be filled out completely and mailed along with full payment to the registration chairman prior to October 1, 2024. Please mark special needs access (wheelchair/walker) and/or dietary needs in the *Other Special Needs* box.

7. GENERAL INFORMATION:

Make additional copies of all Forms as needed. All documents included with this packet are available on-line at the Arizona Master's web site. Go to: <https://kofc-az.org/patriotic-degree>. These forms can be downloaded, printed, and manually completed and may also be completed on-line using the required publishing software. Instructions for electronically completing the Registration Form are posted on the web site.

Assemblies will be seated together where possible for the banquet. *Late registrations will be seated at available spaces and may not be seated with their Assemblies.*

THERE WILL BE NO REFUND OF ANY CANDIDATE'S FEES, LADIES LUNCHEON, BANQUET FEES OR OTHER FEES FOR ANY REASON AFTER September 13, 2024.

8. TENTATIVE AGENDA

(Check Exemplification Registration Desk in the Hotel for any changes to this Agenda.)

Saturday

ALL PACKETS MUST BE PICKED UP BY 10:00AM

12:00 PM to 1:30 PM	Candidates report to the candidates' room to sign the registration log.
1:45 AM Ballroom.)	Candidates Process to main ballroom with Honor Guard (Sir Knights in
2:00 PM	Ladies Luncheon and Program.
2:00 PM	Exemplification Fourth Degree.
4:00 PM to 4:30 PM	Knighting Re-enactment Photo Session immediately following the ceremony.
5:00 PM	Mass.
6:30 PM	Social Cash Bar.
7:00 PM	Banquet.



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September 17-18, 2021

**How to Register for the Fourth Degree Exemplification
October 19, 2024, St Elizabeth Ann Seton Catholic Church,
8650 North Shannon Road, Tucson, Arizona 85742**

Please read and follow the instructions below carefully.

Third Degree Candidate Instructions

1. **Form 4** - You must have a completed and approved Form 4 processed through your gaining Assembly. Contact your gaining Assembly's Officers to ensure this has been done. It **MUST BE SUBMITTED** by October 1, 2024
2. **Registration Form** - Complete the registration information to include personal data including special dietary needs and accessibility (wheelchair or walker).
 - a. Your banquet meal, and only yours, is included in the Candidate Registration Fee (\$70 for Candidates, \$50 for Priest Candidates).
 - b. Order Banquet meals for spouse & guests at \$50.00 each. Fill in the number needed & subtotal.
 - c. Order Ladies Luncheon Program tickets at \$35.00 each. Fill in the number needed & subtotal.
 - d. Total all the charges and enter on the Grand Total Line.
3. **Payment**
 - a. If you are paying your Assembly for them to send payment on your behalf, you must make a copy of this completed form and give it to your Assembly. Enter ASSEMBLY WILL PAY in the block for Check Number on the original Registration Form sent to the Registration Chairman.
 - b. If you are paying directly, make your check payable to *Michael Paz*. Write the check number in the "Check Number" block.
 - c. If paying by ZELLE, submit payment to 602-790-1789. It is your responsibility to verify funds were transferred.
 - d. **Assemblies should pay all fees and lodging costs for their Priest Candidates.**
4. **Mail** - Mail your Form 4, the completed Registration Form, and check (if paying directly) as noted below.
DM Michael Paz, Exemplification
937 N Granite Street
Gilbert, AZ 85234-8709

Sir Knight Instructions

1. **Registration Form** - Complete the registration information to include personal data including special dietary needs and accessibility (wheelchair or walker).
 - a. Order a Banquet meal for yourself at \$50 if attending.
 - b. Order Banquet meals for spouse & guests at \$50 each. Fill in the number needed & subtotal.
 - c. Order Ladies Luncheon Program tickets at \$35.00 each. Fill in the number needed & subtotal.
 - d. Total all the charges and enter on the Grand Total Line.
2. **Payment** – **ALL SIR KNIGHTS ARE REQUIRED TO PAY THE \$10 REGISTRATION FEE!**
 - a. If you are paying your Assembly for them to send payment on your behalf, you must make a copy of this completed form and give it to your Assembly. Enter ASSEMBLY WILL PAY in the block for Check Number on the original Registration Form sent to the Registration Chairman.
 - b. If you are paying directly, make your check payable to *Michael Paz*. Write the check number in the "Check Number" block.
 - c. If paying by ZELLE, submit payment to 602-790-1789. It is your responsibility to verify funds were transferred.
3. **Mail** - Mail the completed Registration Form, and check (if paying directly) as noted below.
DM Michael Paz, Exemplification
937 N. Granite Street
Gilbert, AZ 85234-8709