



KNIGHTS OF COLUMBUS

# FAMILY

# OF THE MONTH

GUIDEBOOK



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## PROGRAM HISTORY

As Knights of Columbus, we have always been dedicated to the development of strong, vibrant families. In support of this mission and to create an even greater awareness of our many outstanding families, the Supreme Council instituted the Family of the Month program in 1978.

To participate in the program, your council must first select a parish family as the Family of the Month using the guidelines explained on page 3 of this booklet. Then complete and submit the corresponding Family of the Month report form to the Supreme Council Department of Fraternal Mission. Specify the reasons for the selection on the bottom of the report. Forms may be obtained through Supplies Online, the supply ordering portal available on Officers Online.

On the 15th day of each month — from August through July — Family of the Month reporting forms will be drawn at random from among all entries received at the Supreme Council office for the previous month. Each of the selected families will receive a special Holy Family gift, along with a personal letter of congratulations from Supreme Knight Carl A. Anderson. These will be sent directly to the families at their home addresses.

Remember — as your council selects each Family of the Month, the appropriate reporting form should be completed and signed by the grand knight. **Completed council forms must reach the Supreme Council office by the 15th day of the month following the month designated on each individual report form.** Dates for reporting are on below.

### Family of the Month Supreme Council Selection Deadlines

*July Family — Due by August 15*

*August Family — Due by September 15*

*September Family — Due by October 15*

*October Family — Due by November 15*

*November Family — Due by December 15*

*December Family — Due by January 15*

*January Family — Due by February 15*

*February Family — Due by March 15*

*March Family — Due by April 15*

*April Family — Due by May 15*

*May Family — Due by June 15*

*June Family — Due by July 15*

# INFORMATION



THE HOLY FAMILY

*Recognize and  
support the  
development of  
strong families!*

**Each month a family from your parish  
will be honored locally with the chance  
to be a Supreme Council selection!**

## COMMITTEE ROLE AND RESPONSIBILITIES

Each council should establish a committee charged with the responsibility of selecting a Family of the Month each month. Set up guidelines to help your committee choose the most deserving parish family for this honor. Listed below are some suggestions that may be helpful to your committee.

1. Committees should be made up of members who know many of the council and parish families and who want to support family life.
2. Committee members should interview parish priests, neighbors, council members, etc., to get recommendations, references and evaluations concerning families. They should also speak directly to the families considered.
3. The committee should consider the following factors in their search for a Family of the Month:
  - Is the family tight-knit? Does the family spend quality time together?
  - Does the family attend weekly Mass together? Does the family pray together outside of Mass?
  - Has the family made significant contributions to the parish and church community?
  - Does the family serve as a model of Catholic family values?
4. The Family of the Month committee doesn't need to seek out a "Super Family" each month. The committee should look for a family that lives traditional Christian family values and deserves recognition for doing so.

Be sure your council honors the chosen Family of the Month. Ask your pastor for permission to present the award every month at Mass. The Supreme Council office has a full-color *Family of the Month Certificate* (#1843) available to councils for presentation to families selected. The certificate is 8-1/2" x 11" and may be obtained through Supplies Online, the supply ordering portal available on Officers Online.

# INFORMATION

Each year, those councils participating in the Family of the Month program should also select a Family of the Year.

When selecting your council's Family of the Year, follow guidelines similar to those used by the committee in choosing each Family of the Month. Eligible Family of the year recipients must be a member of the Knights of Columbus. Usually the Family of the Year is chosen from those families named Family of the Month in the preceding 12 months. Your judging committee should consider whether each family has continued to exemplify the traits of a solid Catholic family.

Determine which council family stands above the rest in promotion of the principles of our Church and our Order. Which family can best be called the "model" family for all in the parish to follow? In every aspect of service to the Church, community and council, as well as to each other, which family most deserves the title, Family of the Year?

Your council's Family of the Year should also receive a fitting tribute. To help you honor your Family of the Year, the Supreme Council makes available a full-color *Family of the Year Certificate* (#1843A). The certificate measures 8-1/2" x 11". Single copies of the certificate are available through Supplies Online, the supply ordering portal available on Officers Online.



Individual jurisdictions conduct statewide or provincial Family of the Year competitions each year. The Supreme Council's International Family of the Year is chosen from among those state and provincial winners.

NOTE: International winners selected may not be employees of the Knights of Columbus Supreme Council. Eligible Family of the Year recipients must be a member of the Knights of Columbus. Once your council selects a Family of the Year, use the Family of the Year Entry Form to enter that family into the state/provincial competition. Forms may be obtained through Supplies Online, the supply ordering portal available on Officers Online. Each jurisdiction sets its own deadline for entries (usually in time to honor winners at the state convention), so watch for information from your state council and be sure to choose and enter your council winner in time for jurisdiction-level competition.

# FAMILY OF THE MONTH/YEAR RESOURCES

**FAMILY OF THE MONTH  
ENTRY FORM**  
DUE BY 15th DAY OF THE FOLLOWING MONTH

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ The family of \_\_\_\_\_ has been selected as the Family of the Month for Council \_\_\_\_\_ in \_\_\_\_\_ (City, State or Province)

Fully complete this report form by listing the family's information and qualifications. This will also ensure that the family is entered in the Supreme Council Family of the Month Contest.

Husband: \_\_\_\_\_ (Membership Number if applicable) \_\_\_\_\_ Wife: \_\_\_\_\_

Children / Ages: \_\_\_\_\_ Children / Ages: \_\_\_\_\_ Children / Ages: \_\_\_\_\_

Home Address: \_\_\_\_\_

Signed: \_\_\_\_\_ (Grand Knight)

Our council's Family of the Month was selected for the following reasons:

The following factors should be considered when selecting a Family of the Month:

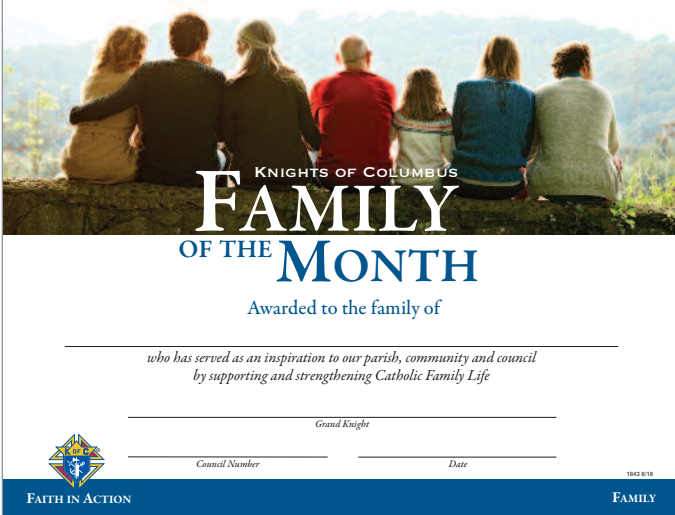
- Is the family tight-knit? Does the family spend quality time together?
- Does the family attend weekly Mass together? Does the family pray together outside of Mass?
- Has the family made significant contributions to the parish and church community?
- Does the family serve as a model of Catholic family values?

Email a copy of this document to [fraternitas@kcof.org](mailto:fraternitas@kcof.org).  
(Councils should also retain a copy of this completed form for their files.)  
Families will be randomly selected each month from the forms received and presented with a special Holy Family gift.

10668 6/16

FAITH IN ACTION FAMILY

Family of the Month Entry Form  
(#10668)



**KNIGHTS OF COLUMBUS  
FAMILY  
OF THE MONTH**

Awarded to the family of \_\_\_\_\_

*who has served as an inspiration to our parish, community and council by supporting and strengthening Catholic Family Life*

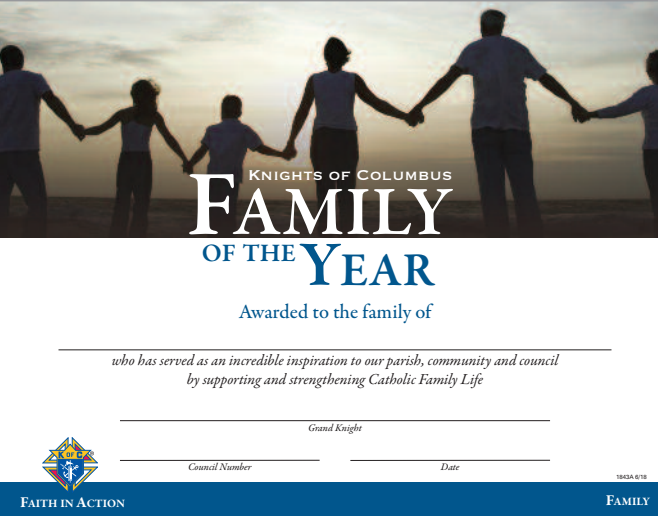
Grand Knight \_\_\_\_\_

Council Number \_\_\_\_\_ Date \_\_\_\_\_

1843 6/16

FAITH IN ACTION FAMILY

Family of the Month Certificate  
(#1843)



**KNIGHTS OF COLUMBUS  
FAMILY  
OF THE YEAR**

Awarded to the family of \_\_\_\_\_

*who has served as an incredible inspiration to our parish, community and council by supporting and strengthening Catholic Family Life*

Grand Knight \_\_\_\_\_

Council Number \_\_\_\_\_ Date \_\_\_\_\_

1843A 6/16

FAITH IN ACTION FAMILY

Family of the Year Certificate  
(#1843A)

FAITH IN ACTION FAMILY

Explain the entire family's involvement within the Knights of Columbus:

C. Family Involvement

Explain the entire family's involvement within the Church:

**FAMILY OF THE YEAR  
ENTRY FORM**

Council/Jurisdiction: \_\_\_\_\_ Date: \_\_\_\_\_

**Instructions**  
**Local Councils:** To enter your Family of the Year into Jurisdiction competition, complete this form and forward it to the state deputy. Additional paper may be used if space allocated is not sufficient. Photographs, news clippings, letters of commendation or other special exhibits may be included. Note: Individual jurisdictions set their own deadlines for state/provincial competitions, so watch for deadline dates or contact the state deputy.

**Instructions:** Select one entry to honor as Jurisdiction Family of the Year. Submit that entry form, with the state deputy's signature and all collateral material, to the Supreme Council Department of Fraternal Mission by June 1 for consideration in the International Family of the Year competition.

**A. Personal Data**

Member's Name: \_\_\_\_\_ (Membership Number) \_\_\_\_\_

Wife's Name: \_\_\_\_\_

Children/Ages: \_\_\_\_\_ Children/Ages: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Parish: \_\_\_\_\_ Pastor: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**B. Knights of Columbus Data**

Family nominated by Council \_\_\_\_\_ in \_\_\_\_\_

For how many years has husband/father been a member of the Knights of Columbus? \_\_\_\_\_

Positions (offices/program directorships/chairmanships/committee assignments) held: \_\_\_\_\_

continued on back

FAITH IN ACTION FAMILY

Family of the Year Entry Form  
(#10680)

# FAMILY OF THE MONTH WINNERS

*USE THIS PAGE TO RECORD THE FAMILY OF THE MONTH WINNERS  
FOR COUNCIL RECORDS*

**JULY**                      **THE FAMILY OF:** \_\_\_\_\_

**AUGUST**                      **THE FAMILY OF:** \_\_\_\_\_

**SEPTEMBER**                      **THE FAMILY OF:** \_\_\_\_\_

**OCTOBER**                      **THE FAMILY OF:** \_\_\_\_\_

**NOVEMBER**                      **THE FAMILY OF:** \_\_\_\_\_

**DECEMBER**                      **THE FAMILY OF:** \_\_\_\_\_

**JANUARY**                      **THE FAMILY OF:** \_\_\_\_\_

**FEBRUARY**                      **THE FAMILY OF:** \_\_\_\_\_

**MARCH**                      **THE FAMILY OF:** \_\_\_\_\_

**APRIL**                      **THE FAMILY OF:** \_\_\_\_\_

**MAY**                      **THE FAMILY OF:** \_\_\_\_\_

**JUNE**                      **THE FAMILY OF:** \_\_\_\_\_



# NOTES

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