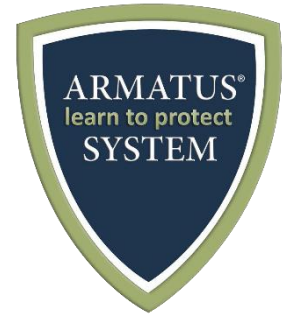# Getting Started with the
Armatus® Learn to Protect System

Part I: Logging into Armatus

1. Open a browser window on your computer. *Recommended browsers include Internet Explorer or Google Chrome.*

   Go to http://website.praesidiuminc.com/login **OR** go to http://www.KofC.org/safe, and click the blue Praesidium's Armatus link.

2. On the Armatus login page, enter your credentials

   Username: memberID + lastname (ex. 1235468jones)

   Password: kofcsafe

   This is the default password for KofC members. You will be prompted to change your password upon logging in for the first time.

3. You will be prompted to change your password. Passwords must be at least six characters in length. *This will only appear the first time you log in to Armatus.*

4. After your password is successfully updated, you will be prompted to answer three security questions. *This will only appear the first time you log into Armatus.*
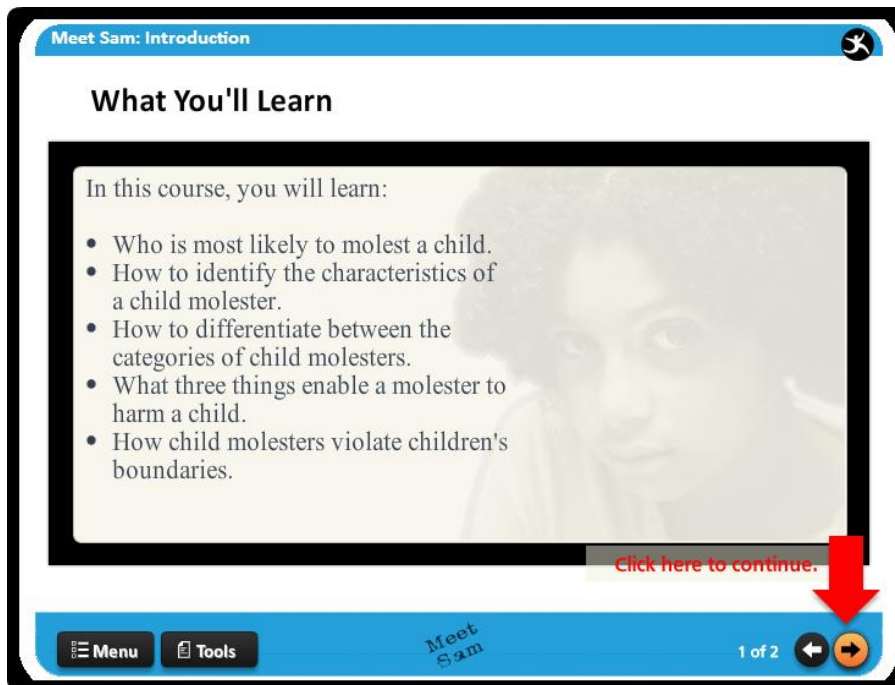

5. You are now in Armatus! You will be presented with a welcome letter from Supreme Knight Carl Anderson. To begin your training, scroll down and click on the course title or preferred language for that course.

6. When you have completed your training, click the **Logout** button or close your browser.
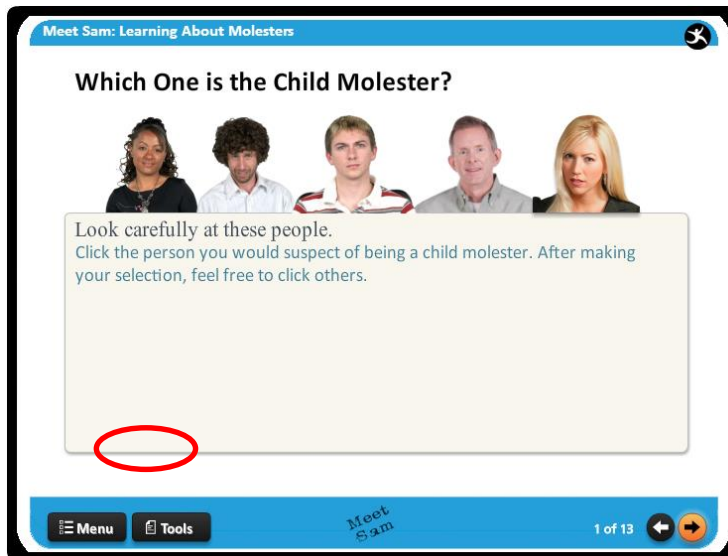
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Part II: Taking a Course

1. Courses which have not yet been taken show **Status: Pending.** To
    begin a course, click on the course title, image, or your preferred
    language for that course.

2. The course will open in a new browser tab. During the course, you
    will navigate by clicking the orange navigation buttons. Actions may
    be required before navigating to the next page.

3. You will be presented with an **Action Plan**. To access it, click the **Tools** button and then the **Action Plan** link. The PDF will open in your browser – you cannot enter your answers in the digital file. Please print a copy and use it to take notes. Then, return to the course.

4. Each course is divided into multiple lessons, followed by a quiz. You must complete each lesson along with the quiz in order to complete the course.

5. Once a course is complete, the course status will state **Status: Completed** along with the date of completion.

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6. To print a certificate with your course completions, click the **Print Certificate** button located above the course listings.

If you have questions about the Safe Environment Program, please call 1-203-800-4940. If you have difficulties accessing Armatus or viewing courses, please contact Armatus Technical support at 817-801-7773 or support@praesidiuminc.com. Support hours are Monday – Friday, 8:00 am – 5:00 pm CT.

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