



Knights of Columbus

Arizona

2020 – 2021 DISTRICT DEPUTY AWARDS APPLICATIONS INSTRUCTION SHEET

District Deputy's:

May submit award applications for:

- 1) Council-of-the-year - Form COUNCIL-YEAR 20-21
- 2) Grand-Knight-of-the-Year - Form GK-YEAR 20-21
- 3) Raul Navarrete Vocations Award - Form RAUL-NAV 20-21

IMPORTANT NOTE

Each application has a heading, which lists:

- 1) Title of Award.
- 2) The District Deputy submitting the application.
- 3) The name nominee.
- 4) Nominee Council Number.

Once you have completed the heading, please **DO NOT** use the council name, parish name, nominee's name, city or any wording that could identify the person, council or your location. If you do these references will be redacted (be blacked-out). This will make your document difficult to read and lessen its chances of being selected. We suggest that you write what you wish to say and then go back over your draft and remove any references in the write-up which could identify your nominee. Liberally use the pronouns like he, him, his, them, they, or the parish, the church, or this family, they, them, or Father, the priest, etc.

Applications do not have to be typed, however please keep in mind that the applications do need to be neat, clear, concise, and readable. The best way of assuring this is if they are typed. If additional pages or attachments are provided, please make certain that they are identified as a continuation page for a particular award.

Please keep write-ups to 500 words or less. The time frame to be considered for all Service Project awards is April 1, 2020 - March 31, 2021.

MOST IMPORTANT! THE DEADLINE FOR RECEIPT OF YOUR COMPLETED APPLICATIONS IS SUNDAY, APRIL 18, 2021. Please plan wisely and submit your completed applications before the deadline. Applications received after April 18, 2021 will not be considered.

Please complete/edit submissions on your computer before submitting.

Last year only **9 out of 33 District Deputies** made submissions. Many of you have hard-working Grand Knights and highly active Councils and they need to be recognized. Please consider submitting an application and getting well-deserved recognition for their efforts.

ALL Award Applications can be found on the State Website at: <https://kofc-az.org/state-awards>. We can also email you copy of the forms in MS Word or or as a PDF file; send an email request to: sk.keng@cox.net

The **preferred method** for submitting application documents is email. Send the documents to: sk.keng@cox.net **ONLY**

Or you may mail the completed applications to your State Awards Chairman.

Ken Gallagher
State Awards Chairman
10826 S. Lake Gambusi Dr.
Vail, AZ. 85641-2507

Remember your GK's & Councils cannot win if you do not apply. Each year so many great Grand Knights and Council's which could easily win, go unrecognized because DD's fail to enter them. Let's make this year different. Start early and be sure your GK's and councils are recognized.

Thank you everyone for all that you do for the good of the order and for your cooperation.

Vivat Jesus!
Ken Gallagher
State Awards Chairman
520.661.1262
sk.keng@cox.net